

**DRAFT Minutes of the Thursday April 16, 2020 meeting
Department of Health and Human Services (DHHS)
Grants Management Advisory Committee (GMAC)**

The Grants Management Advisory Committee (GMAC) held a public meeting on Thursday, April 16, 2020, beginning at 10:00 a.m.

Per Governor Sisolak's Emergency Directive 006, there was no physical location required for this teleconferenced meeting. Public comments by teleconference are welcome.

Teleconference number: Conference call 888-204-5984, access code 2799329#

Materials: <http://dhhs.nv.gov/Programs/Grants/PGS/>

I. Call to Order, Roll Call, and Announcements

The meeting was called to order at 10:00 a.m. by Chair Diane Thorkildson. Connie Lucido took roll call and a quorum of the Grants Management Advisory Committee was confirmed.

Members Present

Leslie Bittleston
Amber Bosket
Ali Caliendo
Amy Kelley
Christopher Linton
Tom McCoy
Fred Schultz
Fernando Serrano
Diane Thorkildson
Shirley Trummell
Stacy York

Members Absent

Susan Lucia-Terry

Department of Health and Human Services, Grants Management Unit staff present

Connie Lucido, Chief
Lori Follett
Katherine Pacheco
Cyndee Joncas
Jennifer Hughes
Jen White

Others Present

Christopher Croft, NCAA
Jenny Fay, Cupcake Girls
Karen Van Hest, Catholic Charities of Northern Nevada

There were no additional announcements.

II. Public comment #1

Chair Ms. Thorkildson invited public comment. There were no comments.

III. ACTION ITEM: Approval of minutes of January 13, 2020 meeting

Chair Ms. Thorkildson asked if there were any corrections to the minutes from the January 13, 2020 meeting.

Ali Caliendo stated she was present in person at the meeting, not by phone as the minutes state.

Chair Ms. Thorkildson entertained a motion to approve the January 13, 2020 meeting minutes with changes. A motion to approve was made by Leslie Bittleston, and Stacy York seconded the motion. The motion passed unanimously without public comment.

The minutes of the January 13, 2020 meeting were approved with changes.

IV. COVID-19 update (discussion and information) Connie Lucido

Ms. Lucido presented information regarding funding and grants administered by the Grants Management Unit (GMU). GMU staff has been reaching out to subrecipients in an effort to gain understanding of expected expenditures over the next three months (through the end of the State fiscal year). It is expected that all awards will continue as awarded, excluding those subrecipients that are spending below what was budgeted. Those subgrant awards will be amended to a more accurate budget and unused funds will be reallocated through an approved mechanism.

Community agencies have reported changes in operational status due to the need for social distancing. Our Federal partners are encouraging flexibility where it can be allowed as well as adjustments in scope of work within Federal requirements. An influx of Community Services Block Grant (CSBG) funds are expected as a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which awarded an additional \$1 billion dollars, of which approximately \$5 million is earmarked for Nevada. The funds will be distributed using the same formula approved by the Federal Agency for use in Community Action Agencies (CAA). Additional Title XX funds are not expected to be received, however, as previously stated, our Federal partners have encouraged flexibility when policies permit.

The Nevada Health Response website, www.nvhealthresponse.nv.gov, is Nevada's official website and contains up-to-date COVID-19 information as well as prevention information.

Ms. Thorkildson asked if there were any questions and posed one from herself – How is the Title XX money being used in view of the Medicaid expansion and needs assessment? Ms. Thorkildson asked for

an overview presentation at the next GMAC scheduled meeting which would describe where Title XX funds are being expended.

Ms. Lucido replied she will put one together for the July GMAC meeting. The GMU is currently looking at those same questions.

Ms. Bittleston asked if the additional \$5 million earmarked for Nevada will have to be approved by the GMAC before disbursement?

Ms. Lucido replied entities must go through steps and organizational standards requirements prior to being approved to receive CSBG dollars. The additional funds will be disbursed using the same formula, so therefore will not be disbursed through the GMAC.

Ms. Thorkildson invited questions or comments. There were no questions or comments.

V. ACTION ITEM: Approve Human Trafficking Request – Lori Follett

a) Cupcake Girls

Lori Follett presented the request for reimbursement from Cupcake Girls and explained the request is being submitted to the GMAC for approval due to the non-emergency status of the request.

Amy Kelley asked if there was a more detailed narrative.

Ms. Follett replied the information on the request listed above the amount is the entire narrative and said Jenny Fay from Cupcake Girls is present on the phone for questions.

Ms. Kelley asked for a more extensive narrative for future requests for reimbursement.

Ms. Follett replied a more extensive narrative will be provided in the future.

Ms. Thorkildson invited a motion to approve the request for reimbursement from Cupcake Girls. Ms. Bittleston motioned for approval, Fernando Serrano seconded, and the motion passed unanimously without public comment.

VI. Public Comment #2

Chair Ms. Thorkildson invited public comment. There were no public comments.

VII. Additional Announcements and Adjournment

Ms. Thorkildson asked that an agenda item be added to the next scheduled GMAC meeting – potential conflict of interest.

Ms. Thorkildson works for the University of Nevada, Center for Excellence in Disabilities, which is part of the College of Education. Previously the budgets under her supervision were not part of the Positive Behavioral Support grant recipient but in the future, she will be working with that entity. That change will present a conflict of interest. Ms. Thorkildson discussed this potential future problem with Ms. Lucido who then reached out to the Deputy Attorney General (DAG). The DAG stated there would be no problem if Ms. Thorkildson acknowledged the potential conflict of interest and recused herself from matters involving that grantee.

The DAG's recommendation is in conflict with Nevada Revised Statutes (NRS) which states GMAC members must have no connection to grant funding recipients. Another potential conflict of interest situation involves the possible replacement of the Nevada Association of Counties (NACO) representative member with a member who is associated with a couple of organizations who receive funding.

Ms. Lucido responded the issue will be added to the agenda and representation will be invited to the meeting.

Ms. Lucido reminded the members of the next GMAC meeting, which is scheduled for Thursday, July 16, 2020, 10:00 a.m.

Chair Ms. Thorkildson adjourned the meeting at 10:25 a.m.