

BOARD OF HEALTH MEETINGS
TABLE OF DEADLINES

PRIOR TO THE BOARD OF HEALTH	
At Least 70 Days	Submit regulation amendments to Admin for approval. All regulations must be sent to LCB at least 30 days prior to giving a 30 day notice of intent to adopt, amend or repeal a permanent regulation (60 days) (NRS 233B.063).
At Least 40 Days	Submit application for variance <u>received</u> by the Secretary of the Board of Health (NAC 439.220).
At Least 30 Days	Public notice must be <u>published</u> informing of the adoption of proposed regulation (NRS 233B.060).
At Least 21 Days	Written input (documentary evidence) must be submitted to the Secretary of the Board for any hearing (NAC 439.445).
At Least 20 Days	Submit items to be included on the Board of Health agenda (policy).
Not Less than 15 Days	Public notice must be <u>published</u> on hearing for a variance (NAC 439.220).
At Least 10 Days	A copy of the agenda and any supporting documents shall be mailed to each member of the Board of Health (NAC 439.150).
At Least 10 Days	Submit Findings of Facts (FOF) to Administration (policy).
At Least 10 Days	Staff report on variance request must be mailed to applicant (policy). (Per NAC 439.230: 5 days)
At Least 7 Days	Final Findings of Facts to Administration (policy).
At Least 5 Days	Written testimony to be submitted by e-mail to the Executive Assistant (policy).
At Least 3 <u>Working Days</u>	Notice of the Board of Health meeting must be posted in four separate places within the State (NRS 241.020 (3)(a)).
SUBSEQUENT TO BOARD OF HEALTH	
Within 5 Days	An informational statement (NRS 233B.066) concerning adopted regulations will be submitted to Administration (policy).
Within 7 Days	Administration will forward the original and four copies (NRS 233B.067) of an adopted regulation, along with the informational statement to the Legislative Counsel Bureau for review by the Legislative Commission (policy).

<p>Within 14 Days</p>	<p>The Secretary of the Board will provide the applicant with a written decision (Findings of Fact/Conclusions of Law) concerning a variance (NAC 439.250).</p>
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Updated 11/28/07