

**BOARD OF TRUSTEES
FOR THE TRUST FUND FOR PUBLIC HEALTH**

**Draft
January 13, 2006
Via Videoconference:**

**Kinkead Building
505 E. King Street, Room 204 – 2nd floor
Public Health Preparedness Conference Room
Carson City, NV 89701**

**Clark County Health District
625 Shadow Lane
Administrative Conference Room #1
Las Vegas, NV 89109**

TRUSTEES PRESENT:

Alex Haartz, MPH
Bradford Lee, MD
Carol Sala
David Lupan, PhD
Jade Miller, DDS
Lawrence Sands, DO for Donald Kwalick, MD, MPH
Sally Jost for Dr. Rulffes, PhD

TRUSTEES EXCUSED:

Mary Anderson, MD, MPH
Robin Titus, MD
Terrence McGaw, MD
Tyree Carr, MD

OTHERS IN ATTENDANCE:

Christina Demopoulos, DDS, UNLV Crackdown on Cancer
Cindy Pyzel, Attorney General's Office
Diana Vansickle, State Treasurer's Office
E. Steven Smith, MD, UNLV Crackdown on Cancer
Janice Wright, State Treasurer's Office
Karen Brumhall, Nevada State Health Division
Nicole Shore, Nevada State Health Division
Robert Anderson, Southern Nevada Dental Society
Steve McCay, GIF Services
Susan Speth-Briganti, Saint Mary's Foundation

1. Call to order

Dr. Lupan, Acting Chairman, called the meeting to order at 9:43 a.m., introductions were made and a quorum was established.

2. Approval of the Minutes from the October 21, 2005 meeting

MOTION: Alex Haartz motioned to approve the minutes of the October 21, 2005 meeting.
SECOND: Dr. Lee
PASSED: Unanimously

3a. Financial Statement Report on Trust Fund for Public Health Investments

Janice Wright, State Treasurer's Office, stated her report would be quick as there were two investment representatives from the Treasurer's Office to provide a presentation to the Board. She then gave a financial update on the Trust Fund's beginning balance of \$456,804. She stated the Trust Fund has earned interest earnings year-to-date of \$208,962, there were grant expenditures of \$161,076 and administrative expenditures of \$26,252 leaving the Trust Fund with a current balance of \$478,438.

For the remainder of this year, the Treasurer's Office estimates interest earnings to be \$592,845. The Treasurer's Office anticipates spending the remaining grant funds that have been authorized by the Board of \$509,048, and that added back to the grant expenditures already spent, gives a balance of approximately \$670,000 which is what the Board has already authorized in grant awards. The additional change would be anticipated expenditures for administration of about \$45,000; when added to what was already expended, the Board is left with a little over \$71,900. At the end of June 2006, the Treasurer's Office projects a balance of \$516,546.

Ms. Wright then provided a projection of available funds for FY 07. The Treasurer's Office estimates the Board should be able to earn approximately \$891,446 in interest based upon their current projected interest earnings with administrative expenditures of approximately \$75,000, bringing the total of what is unobligated at the end of this year plus what is earned next year to an anticipated total unobligated funds balance of \$1,332,550.

Ms. Wright reported on how the principal balance for the Trust Fund is doing. She stated the Trust Fund has been earning between \$3.5 to \$4.5 million per year in the Master Settlement Agreement (MSA) Tobacco Distribution. The balance currently stands at \$24.6 million. The Treasurer's Office expects in April of 2006, to receive the next calculation from the MSA, which is expected to be \$3.9 million, bringing the principal balance to \$28.6 million.

Ms. Wright cautioned the Board to watch the Federal Reserve. Over the past eighteen months, they have been increasing the fed rate by about twenty-five basis points, but they are just now getting an indication that they will be slowing down. The slow down coincides with Allan Greenspan's term ending and there will be a little bit of an area of uncertainty.

3b. Diane Vansickle, Deputy State Treasurer, and Steven McCoy, President, GIF Services, introduced themselves and gave presentations on how the Trust Fund for Public Health general fund account is invested and options on how state funds are invested.

4. Discussion and determination of Resubmitted Proposals for Grant Funding

Dr. Lupan explained the Board had discussed the balance of funds the Board would have at the end of the year and had discussed bringing back a couple of the applicants to consider for funding for the balance of the year.

Karen Brumhall reported the Operation Tobacco Free Nevada had submitted a letter of regret stating they would be unable to resubmit their proposal for funding.

Ms. Brumhall then introduced Dr. Christina Demopoulos to answer any questions the Board may have on UNLV's Crackdown on Cancer proposal.

Dr. Demopoulos gave an overview of the project and Dr. Smith, also from UNLV, added comments about teenage tobacco use in Nevada and teenage oral health needs. He spoke of the need to get the project into the middle schools in Nevada saying people have asked for this program to be expanded.

Dr. Lupan asked if there were any questions before making funding decisions. He went on to inquire about the numbers of oral cancer detected from screening. Dr. Demopoulos replied about 3% of those screened needed further testing. He also asked why the mix of diabetes questions with the tobacco questions. The answer from Dr. Demopoulos was that only 2 diabetes questions were asked on the screening form and they certainly could be eliminated. Dr. Lupan lastly asked what kinds of prizes were given to the students. Dr. Demopoulos stated pens, pencils and stickers are given to encourage participation.

Dr. Lee remarked that the grant needed benchmarks or targets for success or failure; there needs to be some way of judging success or not. Numerical goals and objectives need to be established to determine success or failure. Specific measures or data should be in the grant proposal.

Dr. Sands spoke about the need for documented outcomes.

Dr. Miller asked about sustainability for this program and would future funding be needed from the Trust Fund. Also, since the project is supported by another very large grant, how critical is the TFPH grant to the overall success of the program.

Dr. Demopoulos replied this funding will allow the program to survey the remaining 50% of the middle schools not currently being surveyed, more staff can be hired and there can be more follow-up.

MOTION: Alex Haartz recommended conditional approval of a 12 month grant subject to having sufficient performance indicators added to the proposal.
SECOND: Dr. Miller
PASSED: Unanimously

5. Discussion concerning who may apply for Trust Fund for Public Health funding

Cindy Pyzel stated it's not a legal question but a policy question for the entire Board to discuss as to who may apply for Trust Fund for Public Health funding.

Ms. Brumhall said the question was prompted by a letter to Mr. Haartz from an out-of-state nonprofit organization promoting an online website concerning obesity. The group requested a contribution for their countrywide efforts.

Mr. Haartz stated the real policy question is who is the Board willing to fund; is the Board willing to fund businesses physically located outside the state of Nevada who plan to do business in-state and out-of-state? If so, how would the determination be made as to how they would successfully implement a project within Nevada? With the use of some kind of internet based approach, the entity would have to provide mechanisms to assure that Nevadans are benefiting from the funds granted to them.

After some discussion Ms. Sala stated the Board should not limit proposals but should make a determination to accept or not accept applications through the evaluation and review process. It's at that point evaluators can see if a proposal is benefiting Nevadans and most importantly if there would be significant health improvement for Nevadans. Members should be assured that the Trust Fund resources are applied and turned back to benefits for the citizens of Nevada.

The Trust Fund should take applications from outside the state if they are submitted, as long as there is appropriate benefit to Nevadans and this is clearly articulated and brought forward by any future RFQ respondent.

Dr. Lupan asked if the current RFQ could be modified to clarify this issue.

Ms. Brumhall said the document was released today but an amendment could be posted on the website as a supplement to the RFQ.

6. Approval of the Annual Report to the Governor and the Legislature on Trust Fund Activities per NRS 439.615

Dr. Lupan remarked that the Annual Report is in a nice summary form and asked for comments.

MOTION: Mr. Haartz moved to approve the Annual Report.

SECOND: Ms. Sala

COMMENT: Ms. Jost recommended that a word be changed on page 10.

PASSED: With the recommendation that the word be corrected, the motion for approval was accepted unanimously

7. Review of the RFQ timeline, selection of evaluation dates and committees

Ms. Brumhall asked the Board members if they have preferences about which evaluation committee they serve on, or would they serve on any committee.

Mr. Haartz clarified, for good practice, Board members who have proposals from their agencies should not serve on the committee reviewing those proposals. This removes any possible compromise to the Board's integrity.

Dr. Miller and Ms. Sala asked not to serve on the research committee. Dr. Lupan and Mr. Haartz said to use them where needed.

Ms. Brumhall said that March 14, 15 and 16 would be evaluation days and asked that members having conflicts notify her.

Dr. Lupan said the members not in attendance today should contact Ms. Brumhall if they have preferences or conflicts.

8. Staff Report on TFPH Activities

Ms. Brumhall reported the Clark County Health District Nutrition grant was finalized December 1 and the grant will continue to September 1 of this year. The project supervisor felt a ten month timeline was adequate to accomplish the goals and objectives. Grant activities have started.

The Columbia TeenScreen grant under Clark County was closed on December 31 and a new grant was issued to the NV Department of Education, effective January 1 to June 30, to continue the Columbia TeenScreen program.

Ms. Brumhall stated that a December mailing to health organizations and groups about the upcoming RFQ solicitation for proposals was made in an effort to extend information about the Trust Fund's purpose and the availability of funds to grant. The Public Notices used in the past produced limited results.

The current group of subgrantees is on task and appear to be progressing in their projects without difficulties.

9. Direction to Staff

No direction was given.

10. Confirmation of next meeting date and location

The next meeting of the Board of Trustees for the Trust Fund for Public Health will be on April 14, 2006.

11. Public Comment

Dr. Lupan asked for any public comments.

Mr. Bob Anderson introduced himself as the Executive Director of the Southern Nevada Dental Society and said he was educating himself about the Board and the grant application process.

Ms. Susan Speth-Briganti of St. Mary's Foundation commented that this is a different grant process than other ones.

12. Adjourn

The meeting adjourned at 11:20 a.m.