

**Department of Health and Human Services  
Grants Management Advisory Committee (GMAC)  
DRAFT Meeting Minutes March 13, 2014 Revised 6-6-14**

**Meeting Locations:**

Nevada State Legislature, 401 S Carson Street Room 4100, Carson City  
Grant Sawyer Building, 555 E Washington Avenue Room 4412, Las Vegas  
Great Basin College, Greenhaw Technical Arts Building Room 118, 1500 College Parkway, Elko

**Committee Members Present**

Deborah Campbell	Dan Musgrove
Al Conklin	Marcia O'Malley
Ina Dorman	Cindy Roragen
Jeff Fontaine	Pauline Salla
Connie McMullen (via phone)	John Thurman

**Members Absent**

Arthur de Joya  
Dr. David Jensen  
Michele Howser  
Kevin Schiller

**I. Welcome and Call to Order**

Committee Chair Jeff Fontaine welcomed the members and called the meeting to order at 9:03 am. Roll call was taken and a quorum was present.

**II. Public Comment**

None

**III. Election of Officers**

Mr. Fontaine called for nominations for the offices of Chair and Vice Chair, the only stipulations being that one must be from Northern Nevada and the other from Southern Nevada.

- Connie McMullen nominated Jeff Fontaine for Chairman. There being no further nominations, the motion was seconded by Dan Musgrove and carried unanimously with no abstentions.
- Cindy Roragen nominated Ina Dorman for Vice-Chair. There were no further nominations. Al Conkin seconded the motion, which carried unopposed with no abstentions.

**IV. Approval of Minutes**

- John Thurman motioned to approve the minutes of the September 12 and December 12, 2013 GMAC Committee meetings as presented. The motion was seconded by Ina Dorman and carried unopposed.

- Connie McMullen motioned to approve the minutes of the February 26, 2014 GMAC Bylaws Subcommittee meeting. The motion was seconded by Al Conklin. There being no suggested changes or discussion, the motion carried unopposed.

## **V. GMAC Bylaws Subcommittee Report**

By Jeff with Connie and Laurie participating. Mr. Fontaine stated that the December 12 GMAC meeting agenda included an action item to approve suggested staff changes to the bylaws. At that time the GMAC decided to form a subcommittee to review the bylaws and in particular their alignment to the statutes that created the GMAC and its authorities. Subcommittee members included Mr. Fontaine, Connie McMullen and John Thurman. During a public meeting via teleconference on February 26, which included several members of the public, they reviewed the bylaws section by section, considered areas that might be outdated or no longer applicable, and discussed substantive sections. Mr. Fontaine reviewed the subcommittee's recommendations as indicated on the draft included in the handouts.

Pauline Salla motioned to approve the amended bylaws as presented. The motion was seconded by Pauline Salla and carried unopposed. Ms. O'Malley thanked the subcommittee for their work, stating for the record that the amended bylaws document articulates very well.

Laurie Olson, GMU Chief, added that during the subcommittee meeting, it was suggested that a member be added to the GMAC with experience in mental health. Because membership is dictated by statute, this would require submitting a bill draft to amend the NRS. The committee then discussed the level of expertise in this area already on the GMAC, in particular, Mr. Musgrove, who has been involved in mental health since the early 2000s. Ms. Olson confirmed that ad hoc members or experts could be brought in on an informal basis if necessary. The committee decided that with the tasks currently before them and the fact that the legislature limits the number of bill drafts they receive, it was not necessary to pursue the suggestion to formally add a mental health expert to the committee.

## **VI. GMU Updates**

Information and Referral (I&R) Strategic Plan. Ms. Olson stated that the last needs assessment indicated a general need for help in finding health and human services programs. Subsequently, the GMU brought together representatives from the Family Resource Centers (FRCs), Aging and Disability Resource Centers (ADRCs), Nevada 2-1-1 and others to talk about improving the delivery of I&R, which resulted in a 47 page strategic plan. A two-page summary of the plan was distributed and reviewed by Ms. Olson. The vision statement is: "Nevada's vision for information and referral is a comprehensive, coordinated system of service delivery through effective communication and collaboration." The summary included principles, characteristics of the system, goals and benchmarks, acknowledgements, and a list of the collaborators. Ms. Olson reported that while some of the completion dates may need to be revised, there has been progress made to better coordinate the I & R system. Nevada 2-1-1 was established by Governor Executive Orders and a permanent governance system was created, operating through a Memorandum of Understanding (MOU) with DHHS as the lead agency and partners

Crisis Call Center, HELP of Southern Nevada, United Way of Northern Nevada and the Sierra, and United Way of Southern Nevada. Ms. Olson recently met with Cheyenne Pasquale from Aging and Disability Services Division (ADSD) to discuss the sharing of databases to avoid duplication of efforts. The FRCs and ADRCs are also interested in more collaboration.

2014 Community Needs Assessment. Ms. Olson reported that an online survey had been developed, as well as a hard copy version in both English and Spanish, to query individuals regarding health and human service needs across the State. A series of public forums are being planned in the north, south and rural counties. One has already taken place in Caliente, and this current GMAC meeting will provide a forum opportunity later in the agenda. Once additional dates and locations have been confirmed, the information will be sent to GMAC and distributed on the GMU Listserv. The survey will remain open until April 30, and the results will be tabulated and presented at the June GMAC meeting. She suggested the GMAC may want to form a subcommittee to review results and formulate recommendations to present to the GMAC at the June meeting.

#### **VII. Contingency Account for Victims of Human Trafficking**

A report on this new Fund, requested by the GMAC members at their December meeting, was presented by Rhonda Clifton, Senior Deputy Attorney General; Amber Joiner, DHHS Deputy Director of Programs; Angela Owings, GMU lead staff on the project; and Ms. Olson, GMU Chief.

Ms. Clifton reported that after legislation was passed creating the fund, she was sent to Dallas to learn about human trafficking laws in other states and hear testimony from victims, who were being arrested as prostitutes instead of being treated as victims of crime. Las Vegas Metro reports that, as of 2013, 2,300 children have been victimized. Worldwide, sex trafficking is a \$32 billion business, and of the 27 million victims, one million are children.

The 2013 Legislature passed AB67, which includes a definition of sex trafficking as inducing or in any way causing a child or adult to engage in sex, and increases penalties from probation or maximum two years in prison, to life with parole after 15 years when involving a child under the age of 14, or life with parole after ten years when involving individuals ages 14-18. The bill also includes enforcement controls, conspiracy statutes, and sex offender registration requirements if convicted of trafficking. A crucial point of the bill is that it identifies the girls as victims so they can get restitution.

AB311, introduced in conjunction with AB67, created a contingency account in the State's general fund to be administered by the Director of DHHS and allocated to victims, authorized nonprofits, agencies or political subdivisions to support the victims. There is a lack of resources for victims including safe houses or funds to transfer victims to a safe house in another state. Currently, there is a facility in Nevada for girls over 18, the Awaken Foundation, but nothing for those under 18, so they are sent out of state. A committee comprised of interested parties, faith based organizations, law enforcement, and the Attorney General's office has been formed,

and a fundraising and awareness event is being planned for August. In response to a query from Mr. Fontaine, Ms. Clifton confirmed that the legislature created the account with no appropriations; revenue is dependent on private donations. Ms. Joiner stated that as of November 2, the fund held a little over \$3,500 in contributions from two donors.

Ms. Olson added that the GMAC will have a role in administering this Fund but nothing has been worked out yet. Ms. Clifton stated that separate mechanisms would be best in order to fund long-lasting program providers while allowing for a separate flex fund to access as needed to provide immediate safety for girls.

Deborah Campbell commented that there are several initiatives and organizations including the City of Las Vegas looking for ways to partner, and asked if there was anyone putting together an assessment of available services or whether this would be a role of the GMAC. Ms. Olson responded that the role of the GMAC has not yet been defined, and that one option might be to put together a master service agreement through the state purchasing system to have approved contracts with agencies that could assist.

#### **VIII. Community Needs Assessment Public Forum**

This portion of the meeting was devoted to surveying the members of the public in attendance in Carson City, Las Vegas and Elko to record what each person considered to be the three most pressing health and human service needs in their respective communities. The results were sorted into broad categories or service areas, and the members of the public then reevaluated their top three choices. The final results will be tabulated and reported back at a later time, but a visual assessment indicated that the top needs identified in each location were as follows.

- Carson City: children's mental health, food, housing, and public health
- Las Vegas: food, housing, and mental health
- Elko: public health, mental health, and access to healthcare

Ms. Olson explained that the Commission on Aging (CoA) and the Commission on People with Disabilities (CoPD) have also been charged with this needs assessment task. DHHS Director Mike Willden will review recommendations from all three groups as he develops the FHN (Fund for a Healthy Nevada) budget for the next biennium. The budget will go to the Governor and then to the legislature for approval, and the GMU's RFA (Request for Applications) will be based on the approved spending plan.

In closing out the public forum, Ms. Olson indicated that the link to the online survey will be available on the GMU website at <http://dhhs.nv.gov/grants>. Members of the public were also invited to email their comments to her at [LOlson@dhhs.nv.gov](mailto:LOlson@dhhs.nv.gov). She asked all GMU partners and GMAC members to pass along the survey information among their networks, colleagues and family members in order to reach not only service providers, but also members of the public and people who need services.

### **IX. Public Comment**

Mr. Thurman announced that Nevada Works has a proposal open and is looking for as many proposals as they can get. There were no other comments from the public.

### **X. Closing Remarks and Adjournment**

Mr. Fontaine thanked the members and acknowledged new members Deborah Campbell, appointed as a member with experience with business and finance, and Dan ~~Thurman~~ **Musgrove**, a member with experience building partnerships in the public and private sectors.

- Mr. Thurman motioned to adjourn and the meeting concluded at 11:05 am.