

Nevada Department of Health and Human Services Office of Community Partnerships and Grants

SFY18-19 Request for Applications

Audio will be set to “listen only.”



Webinar Housekeeping

- Type questions into the “Chat” box on the control panel
- If staff does not have sufficient time to answer all questions during the webinar, send them via email to gmu@dhhs.nv.gov.
- All questions, along with answers, will be posted on OCPG website as soon as possible following the session.

Available Funding

(Subject to Change)

Funding Source	Nevada Revised Statute (NRS) or Federal Law	Funding Priority	Pending Amount Available
Fund for a Healthy Nevada (FHN): Wellness	NRS 439.630(1)(g)	Hunger Relief	\$2.3 million
Fund for a Healthy Nevada (FHN): Disability Services	NRS 439.630(1)(h)	<ul style="list-style-type: none"> • Respite Care • Independent Living • Positive Behavior Support 	<ul style="list-style-type: none"> • \$640,000 • \$550,000 • \$320,000
Children's Trust Fund (CTF) / Community-Based Child Abuse Prevention (CBCAP)	<ul style="list-style-type: none"> • NRS Chapter 432 • Title II Federal Child Abuse Prevention Treatment Act (CFDA 93.590) 	Prevention of Child Abuse and Neglect	\$781,942
Social Services Block Grant (SSBG-TXX)	Title XX Federal Social Security Act (CFDA 93.667)	<ul style="list-style-type: none"> • Prevention of Child Abuse and Neglect • May also be used to supplement funding available in other priority areas above 	\$987,629

Grant Period

- SFY 2018 – July 1, 2017 through June 30, 2018
- SFY2019 – July 1, 2018 through June 30, 2019
- Second-year renewals dependent upon availability of funding and grantee performance

Philosophy: Mission-Driven

The Nevada Department of Health and Human Services promotes the health and well-being of Nevadans through the delivery or facilitation of essential services to ensure families are strengthened, public health is protected, and individuals achieve their highest level of self-sufficiency.

The mission of the Office of Community Partnerships and Grants is to strengthen families, promote healthy outcomes, and support individuals to achieve self-sufficiency by working in partnership with community agencies.

Philosophy: Goal-Oriented

Nevada's Food Security Plan for Action

- Reduce food insecurity to 6% by 2018
- Reduce very low food insecurity to 1% by 2018
- Increase SNAP participation rate to 85% by 2018

Nevada Aging and Disability Services

- Improve the health and well-being of persons with disabilities and their caregivers

Prevent Child Abuse in Nevada

- Reduce the rate of first-time victims per 1,000 children

Philosophy- Achieving Outcomes

- Collaborations – primary care providers, Federally Qualified Health Centers, community agencies.
- Access – how to break barriers to underserved, low-income, disparate populations.
- Holistic-centered Approach – identify needs other than those presented.

Funding Priorities

Priorities and funding amounts based on results of needs assessments conducted by three State advisory bodies, recommendations of those bodies, and consideration by the DHHS Director

- FHN Wellness: Hunger Relief – Hunger One-Stop Shops
- FHN Disability Services:
 - Independent Living
 - Positive Behavior Support
 - Respite Care
- CTF: Prevention of Child Abuse and Neglect

Hunger One Stop Shops

Goals of the Program

- Establish and integrate an actual or virtual “one-stop shop” system to increase access to food and other services for food insecure Nevadans.
- Increase the number of service providers/places within a community and neighborhood to increase access points to healthy food by food insecure people who may be ineligible for federal nutrition programs.
- Maximize participation in each federal nutrition program available to the state.

Hunger One Stop Shops

Specific Program Requirements

- Provide individuals and families with a sufficient amount of food resources to meet their immediate needs.
- Link individuals and families with income and other supportive services in order to provide a foundation for families to stabilize and move toward economic self-sufficiency.
- Create a more collaborative, organized and innovative network of agencies in local communities working together on food security and family self-sufficiency.
- Provide outreach to people who need food assistance but lack access.

Projects may also:

- Open new sites in unserved areas.
- Provide education to ensure that participants understand how to prepare fresh foods.

Disability Services

- Respite Care – Alleviate stress with temporary relief to caregiver. Short-term care within the home or center based.
- Positive Behavioral Support – Support for individuals whose disability is accompanied by problem behavior.
- Independent Living - Support individuals with disabilities through adaptive resources, life skills training, transitional housing and transportation services.

Independent Living

- Adaptive Resources with Case Management – adaptive housing or assistive technology.
- Life Skills Training with Case Management – job training, compensating for a new disability, personal care development, life skills.
- Transitional Housing with Case Management - Housing and supportive assistance to persons with disability and their families to transition clients to stable housing and self-sufficiency.
- Transportation Services – Assist individuals with disabilities with transportation.

Prevention of Child Abuse and Neglect

Parent Education and Training

- Introducing a new model to establish a state-wide coordinated network of parenting education programs.
 - Agencies will participate in ongoing capacity-building opportunities such as topic specific webinars and professional summits at no cost to grantee. (Travel will be required.)
 - The model is a two year phase-in model: Planning Stage (6 months); Implementation Stage (12 months); Evaluation (6 months) (Note: revisions to timeline may occur.)
 - Grantees must be able to demonstrate organizational capacity (and staff availability) to participate in this model.

Crisis Intervention

- Programs must document a critical need related to tertiary prevention of child abuse and neglect.

Child Self-Protection

- Grantees will teach students to recognize potential abusive situations and provide them with the skills necessary to protect themselves from abusive situations they may encounter with strangers as well as known and trusted people.

Prevention of Child Abuse and Neglect

Parent Education and Training Service Matrix

Focus Areas	<p style="text-align: center;">PHASE I (July 1, 2017-Dec. 31, 2017)</p> <p style="text-align: center;">Program Research and Development</p> <p style="text-align: center;"><u>Goal:</u> To establish a state-wide coordinated network of parenting education programs that employ standardized processes to reach shared upon outcomes.</p>	<p style="text-align: center;">PHASE II (Jan. 1, 2018-Dec. 31, 2018)</p> <p style="text-align: center;">Program Implementation</p> <p style="text-align: center;"><u>Goal:</u> To understand program implementation as three-pronged: (1) delivery of services; (2) process of continuous quality improvement; (3) and ongoing data collection.</p>	<p style="text-align: center;">PHASE III (Jan. 1, 2019-June 31, 2019)</p> <p style="text-align: center;">Program Evaluation</p> <p style="text-align: center;"><u>Goal:</u> To assess the effectiveness of parenting education programs in meeting outcomes established in Phase I.</p>
Organizational/Professional Development	<ul style="list-style-type: none"> • Action Items • Indicators 	<ul style="list-style-type: none"> • Outcomes 	
Curriculums & Programs			
Partnership Building			

Application Highlights: Budget Narrative Overview

- Applicants must use the Budget Form included in the Application
- Do not override the formulas on the budget form
- Use job titles where appropriate, not employee names
- Provide narrative and cost breakdown in each category
- Cost allocate personnel using activity based time sheet
- GSA Rate for Mileage changed to 53.5 cents per mile as of 1/1/2017
- Indirect costs include Facility and Administration Costs

****Read Changes Carefully****

Application Highlights: Budget Narrative (1)

Applicant Name:		DO NOT OVERRIDE FORMULAS IN LAST COLUMN!		
BUDGET NARRATIVE-SFY18 (Form Revised January 6, 2017)				Form 1
NOTE: Only include amounts to be funded through this grant in the Extension column.				
Expense Category	Description of item and relation to project.	Unit Cost or Salary	Quantity	Extension (See Note) (Quantity x Unit Cost)
Personnel	List Direct Costs Only			
List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.	Program Director (\$28 Hr X 2080 hrs/year + 22% fringe x 25%)	\$71,052.80	0.25	17,763.20
	Intake Specialist (\$20 x 40 hours week + 15% fringe x 52 weeks)	\$920.00	52.00	\$ 47,840
	Case Manager (\$31 x 32 hours/week + 18% fringe x 52 weeks)	\$1,170.56	52.00	\$ 60,869
		\$0.00	-	-
		\$0.00	-	-
	Program director salary balance paid by National Respite Foundation (75%0	\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
	Personnel Total			\$ 126,472
Contractual/Consultant	List Direct Costs Only			
Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub awards that are a component of a larger project or program may be included here	Five Contract Respite Care Providers (\$18 x 80 hours/month x 12 months)	\$1,440.00	12.00	\$ 17,280
	Mileage at state rate for care providers to travel to client homes	\$0.00	-	-
	Average 125 miles/ month x 5 providers x 53.5 cents/miles x 12 months	\$334.38	12.00	\$ 4,013
		\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
		\$0.00	-	-
		Contractual/Consultant Total		

Application Highlights: Budget Summary (2)

PROPOSED BUDGET - SFY16

(Form Revised January 2015)

A.

PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	GMU/FHN	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
PENDING OR SECURED											
ENTER TOTAL REQUEST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENSE CATEGORY

Personnel	\$										\$
Contractual/Consultant	\$										\$
Staff Travel/Per Diem	\$										\$
Equipment	\$										\$
Supplies	\$										\$
Occupancy	\$										\$
Communications	\$										\$
Public Information	\$										\$
Other Expenses	\$										\$
Indirect	\$										\$

TOTAL EXPENSE	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
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These boxes should equal 0	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
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Total Indirect Cost	\$	
Indirect % of Budget	#DIV/0!	

Total Agency Budget	\$	
Percent of Agency Budget	#DIV/0!	

Application Highlights: Appendices

- Appendix A: Scoring Matrix – Hunger
- Appendix B: Scoring Matrix – Disability Services and PCAN
- Appendix C: PCAN Parent Education and Training Service Matrix

Application Highlights: Attachments

- IRS 501(c)(3) Letter of Determination (*if applicable*)
- Letters of Agreement/MOUs from collaborative partners (*if applicable*)
- Draft Agreements with sub-awardees (*if applicable*)
- Year-One Proposed Budget (*required*)
- Current List of Board of Directors/Governing Board including affiliations and terms of office (*required*)
- Agency Strategic Plan and Sustainability Plan (*required*)
- Auditor's Letter and Schedule of Findings and Questioned Costs from most recent federal audit (*if agency receives more than \$750,000 annually in federal funds*) **OR** most recent year-end Financial Statements (*required*)
- Proof of Liability and Workers' Compensation Insurance (*required*)

Evaluation: OCPG Technical Review

Applications **will** be disqualified if they:

- Do not match the identified funding priority
- Do not address one or more key requirements of the identified funding priority

Applications **may** be disqualified if they:

- Are missing fundamental elements

Evaluation: OCPG Qualitative Review

Scoring based on Matrixes in Appendix A (Hunger) and Appendix B (Disability Services and PCAN) of RFA

- Organization Strength
- Service Delivery
- Collaborative Partnerships
- Cost-Effectiveness and Leveraging of Funds
- Outputs and Outcomes

Evaluation: OCPG Qualitative Review

No scores are associated with the following application sections

- Organization/Contact Information
- Introduction
- Population to Be Served
- Budget
- Management Checklist

Evaluation: OCPG Qualitative Review

- Strengths and weaknesses identified
- Recommendations for changes to Scope of Work or Special Conditions
- Minimum passing score is 60
- Applicants notified individually of pass/fail
- Applications that pass will be forwarded (*without OCPG scores*) to the Grants Management Advisory Committee (GMAC) for evaluation

Evaluation:

GMAC Subcommittees

- Subcommittees: Wellness, Disability Services, and Prevention of Child Abuse and Neglect
- Members score applications independently, using the same matrices used by the OCPG
- Subcommittee meetings reserved for members and staff to discuss applications
- No interaction among evaluators and applicants
- Requests must stand on their own merit
- Recommendations go to full GMAC

Evaluation: Full GMAC

- Full committee meets May 24th
- Subcommittees present recommendations
- Members and staff may discuss applications
- No interaction among evaluators and applicants
- Requests must stand on their own merit
- Recommendations go to DHHS Director for final decisions

Final Decisions

The DHHS Director makes final decisions based on:

- Consideration of the recommendations of the GMAC
- Reasonable distribution of the recommended grant awards among north, south and rural parts of the state
- Conflicts or redundancy with other federal, state or locally funded programs, or supplanting (substitution) of existing funding
- Availability of funding

**Funding decisions made by the DHHS Director are final.
There is no appeals process.**

Key Dates and Deadlines



- Email RFA questions to gmu@dhhs.nv.gov by 5 p.m. Friday, February 10th
- Complete Q&A posted to website by 5 p.m. Friday, February 17th
- Technical questions about online application accepted throughout process. Contact Gloria Sulhoff at gsulhoff@dhhs.nv.gov or (702) 486-3530.
- DEADLINE FOR SUBMISSION IS 5 P.M. FRIDAY, MARCH 10th.

DON'T WAIT UNTIL THE LAST MINUTE!

Application Process

Online process – links to be released only to webinar attendees by 5 p.m. the day of the orientation

GOALS
are
dreams
with
DEADLINES.

- Diana Scharf Hunt

AmpliFund/Streamlink

- New on-line application system
- Kevin Burgess and Christy Pellegrino

