

**NEVADA HEALTH INFORMATION EXCHANGE BOARD OF DIRECTORS
MEETING MINUTES**

**August 16, 2013
9:30 AM**

Teleconference Call

BOARD MEMBERS PRESENT

Brian Labus, Chair
Eric Lloyd
Linda Montgomery
Lindsey Niedzielski
Andrew "Andy" Pasternak IV, MD
David LaBarge, NV-HIE CEO, Ex officio
Lynn O'Mara, State Health IT Coordinator, Ex officio

BOARD MEMBERS EXCUSED

Elizabeth "Betsy" Aiello
Amber Joiner, Ex officio

NV-HIE STAFF PRESENT:

Carolyn Cramer, NV-HIE Legal Counsel

DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS) STAFF PRESENT

Megan May, Director's Office, DHHS
Stefani Hogan, Director's Office, DHHS

OTHERS PRESENT

Tracy Okubo, ONC
Kim West, Quantum Mark
Erick Maddox, HealthInsight
Erin Russell Hayes, United Health Group

1. Call to order, roll call, determination of a quorum, and announcements.

Mr. Labus called the meeting to order at 9:32 am. Ms. Hogan called the roll and informed Mr. Labus that a quorum was present.

2. Public comment

There was none.

3. Approve July 2, 2013 meeting minutes

Mr. LaBarge presented the revised July 2, 2013, minutes and asked the Board if they had any questions or changes. Ms. Montgomery thanked staff for including her comments that she requested.

MOTION: Dr. Pasternak moved to approve the July 2, 2013, meeting minutes.

SECOND: Ms. Montgomery

APPROVED: UNANIMOUSLY

4. Approve August 6, 2013 Treasurer's Report

Ms. Montgomery stated that she had received from staff the May, June and July monthly status reports. However, the July report was missing supporting documentation. Mr. LaBarge said he would ensure that Ms. Montgomery received the appropriate supporting documentation later that day. Ms. Montgomery thanked Ms. O'Mara for providing her with the necessary material to determine allowable expenditures under the sub-recipient grant. Ms. Montgomery requested this agenda item be moved to the September 3rd board meeting, allowing time for her to review the information provided.

Ms. O'Mara clarified that the monthly financial status reports Ms. Montgomery discussed earlier, did not require Board approval. Rather, they were documents requiring DHHS approval, and should be summarized in the Treasurer's Report presented for approval to the Board.

5. Present resignation of Board member Donna Knapp, Appoint Nominating Committee to fill Board vacancy, and Determine next steps

Mr. Labus announced that Ms. Knapp resigned from the board earlier that week and thanked her for her service. He then asked Mr. LaBarge to explain the process for filling this vacancy. According to the NV-HIE revised bylaws, Mr. LaBarge explained, a nominating committee must be appointed by the Board to fill any board vacancies. He further stated that the nominating committee members would serve for one year, and that a copy of the NV-HIE bylaws were now available on the NV-HIE website at www.nv-hie.org under the "About" section.

Mr. Lloyd, Dr. Pasternak and Ms. Montgomery volunteered to serve on the committee.

MOTION: Ms. Niedzielski moved to create the Nominating Committee consisting of Mr. Lloyd, Dr. Pasternak and Ms. Montgomery.

SECOND: Mr. Labus

APPROVED: UNANIMOUSLY

Mr. Labus suggested the committee review any nominations from the prior recruitment that are still available. Ms. O'Mara reminded the Nominating Committee that they would need to meet in accordance with Open Meeting Law. Mr. LaBarge offered to collect nominations and forward appropriately to the Nominating Committee as an initial process. Ms. Cramer suggested that "at the Board's direction", this process would be followed. Mr. Labus agreed, and stated that at the Board's direction, Mr. LaBarge is to follow the above process of gathering Board member applications and forwarding to the three members of the Nominating Committee.

6. Informational Item: Present the requested list of all vendors who submitted a Letter of Intent (LOI) in response to the HIE Technology Solution Request for Proposal (RFP) and the LOI rankings by the RFP Evaluators

Mr. LaBarge reported that Public Knowledge was successful in obtaining consent from all vendors submitting Letter of Intents. He presented the following rankings: 1. Orion Health; 2. Medicity; 3. Cognosante; 4. Presidio; 5. Allscripts; 6. Alere; and 7. Sandlot.

Dr. Pasternak had no additional questions, and thanked Mr. LaBarge for presenting this information.

Ms. Montgomery asked if Mr. LaBarge could share with the Board what the variance was between vendor number 1 and 2, and vendor number 2 and 3. Mr. LaBarge stated the variance between vendors 1 and 2 was 14.5 points, and the variance between vendors 2 and 3 was 6.5 points on a scale of 100.

There was no further discussion on this agenda item.

7. Public Comment

There was none.

8. Adjournment

There being no further business to come before the NV-HIE Board, Mr. Labus adjourned the meeting at 9:55 am.

CERTIFICATE OF SECRETARY

I, Lindsey Niedzielski the undersigned, the duly elected and acting Secretary of the NEVADA HEALTH INFORMATION EXCHANGE (A Nevada Non-Profit Corporation), do hereby certify that the foregoing Meeting Minutes of said Corporation are a true and correct reflection of the Board of Director's Meeting held on the 16 day of August, 2013.


Lindsey Niedzielski, Secretary