



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIRECTOR'S OFFICE
IDEA Part C Office
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MINUTES

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC), Child Find Subcommittee

Date and Time of Meeting: December 2, 2014

Meeting was held via Teleconference at:
IDEA Part C Office
4126 Technology Way, Suite 200
Carson City, NV 89706

I. Call to Order and Roll Call

The meeting was called to order at 10:30am and quorum was established.

Members Present: Sally Cannon, Naomi Davidowitz, Terri Golish, Kate Green, Sherry Halley, Sarah Horsman, Thomas Kapp, Marnie Lancz, Erika Magana, Julie Ortiz, Martha Schott-Bernius, Sherry Waugh, Jack Zenteno

Members Absent: Lisa Cridland, Rhetta Dermody, Char DiBello, Robin Kincaid, Catherine Lyons, Mary Pennington, Dana Symmes

Public Present: Angela Tate, ISS Baby Steps; Stephanie Houle, Nevada PEP; Tammie Williams, Nevada Department of Education; Dr. Rutu, Pediatrician; Janelle Mulvenon, Nevada Early Intervention Services – Northwest; Debra Aquino, Division of Public and Behavioral Health

Part C Staff Present: Brenda Bledsoe, Daniel Dinnell, Mary Knight

II. Public Comment

No public comment was given.

III. Review and Approve Minutes of the June 10, 2014 meeting

Sherry Waugh asked for any corrections or comments on the minutes of the last meeting. Sherry Halley commented that the minutes noted she, Ms. Waugh, Brenda Bledsoe and Robin Kincaid would meet before the next meeting to discuss how to

merge this subcommittee and the Early Childhood Comprehensive System (ECCS) group but this meeting did not take place. She indicated the meeting should take place before the next Child Find Subcommittee meeting and would like to invite Tammie Williams to participate as well. No other feedback was provided on the minutes.

MOTION: Approve the minutes of the last meeting as written.
BY: Sherry Halley
SECOND: Terri Golish
VOTE: PASSED

IV. Report on Child Find Workgroup Activity

Ms. Waugh indicated Brenda Bledsoe had begun working on the report to show the common aspects of various statewide initiatives around early childhood. She briefly related how this document was designed so as to be able to reflect the pertinent information about each initiative. Ms. Bledsoe remarked the information is something the IDEA Part C Office is also looking at as part of the State infrastructure review within the State System Improvement Plan (SSIP). Ms. Halley stated this report is very similar to the Petals Poster the Expanding Opportunities Committee had put together which was a system wide document for the state and would be a good cross reference resource. If the two documents were put together and the information updated, it would create one comprehensive statewide document.

Ms. Bledsoe indicated she would like feedback on the form to her by December 31, 2014 so it can be presented to the ICC at their January 22, 2015 meeting. She added if there are local/regional collations that should be added to the form, to send those to her also.

The members discussed the combining of their subcommittee and the Early Childhood Comprehensive System (ECCS) group since both has similar primary focuses and the expectation of the federal laws supports collaboration across statewide programs. The merge was agreeable to the subcommittee and Ms. Bledsoe stated she would include as an IDEA Part C Office recommendation on the next ICC meeting agenda the combining of the two groups in order to get their endorsement. For all future meetings, the agenda will be collaboratively put together by Ms. Waugh, Tammie Williams, and Ms. Bledsoe and sent to members of both committees. The meetings will be held bi-monthly on the first Tuesday of that month thru the end of the 2015 fiscal year.

V. IDEA Part C Office Reports

- **NV Part C Child Find Plan**
- **Compiled Program Child Find Activity Reports**
- **TRAC Data Reports on Referrals**
- **Update on State System Improvement Plan (SSIP) Process**

Ms. Bledsoe stated the Child Find Plan had been emailed to members for their review. Her plan is do the revisions to the plan through the IDEA Part C office and then submit it to this subcommittee for their input. She indicated the Child Find Activity Reports were

sent individually rather than compiled and briefly explained for the new members the reason for the design and purpose of these reports. Ms. Bledsoe reported the December 1 count data for SFY2015 had been pulled which is a point in time data pull. This is a requirement for federal reporting. As for the SSIP update, Ms. Bledsoe reported the IDEA Part C Office generated questions from the set of hypotheses created at the last SSIP stakeholder meeting. IDEA Part C Office personnel are taking these questions and doing interviews at the program sites to determine whether or not what people from the field have to tell us is bearing out the hypotheses. The primary focus here is the social emotional outcome for our children who are participating in early intervention services which is a direct link to the work of this subcommittee.

Ms. Bledsoe reported the total number of statewide referrals for 2014 was 5,793 which is an increase of 285 over 2013. This shows we have a continued increase in the number of referrals.

VI. Review Child Find Plan and Determine Whether a Primary Area of Child Find Subcommittee Focus or Outreach is Needed for SFY2016

Ms. Waugh asked for any ideas for outreach. Janelle Mulvenon inquired as to when the website would be updated and if electronic referrals could be added. Daniel Dinnell indicated there are a few states that do have the ASQ on-line and when it is completed it goes to the lead agency who then issues a meeting invitation based on the ASQ results. He believes for us to include this on the State websites coding would be needed. Ms. Bledsoe remarked it is something the IDEA Part C Office could look into and added we are also actively discussing putting up a Facebook page for the IDEA Part C Office.

Ms. Halley and Dr. Vigil discussed producing and the distribution of the Early Signs Milestones booklets. They noted the need for stakeholder support in the printing of these. The topic of producing growth charts along with the booklets was brought up. It was agreed the growth chart would be a good addition and Dr. Vigil volunteered her office to look into the cost of doing these as well as the booklets. Ms. Bledsoe indicated the IDEA Part C Office would be willing to support this project.

VII. Consider Agenda Items for the Next Meeting

- Screenings Update
- Combining groups update
- Follow up on the Milestones/Growth Chart Issues
- Featured program/initiatives in state
- On-Line Referral Form Update

VIII. Schedule Future Meetings

- Tuesday, February 3, 2015 at 10:30 a.m.
- Tuesday, April 7, 2015 at 10:30 a.m.

IX. Public Comment

No public comments were given.

X. Adjournment

The meeting was adjourned at 12:22 pm.