



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIRECTOR'S OFFICE
IDEA Part C Office
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Carson City, Nevada 89706
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MINUTES

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC)
Child Find Subcommittee

Date of Meeting: January 5, 2017

Meeting was held via teleconference at:
IDEA Part C Office
4126 Technology Way, Suite 200
Carson City, NV 89706

I. Call to Order and Roll Call

Sherry Waugh called the meeting to order at 11:13 a.m. and quorum was established.

Members Present: Justin Bennett; Naomi Davidowitz; Terri Golish; Sarah Horsman; Robin Kincaid; Marnie Lancz; Janice Lee; Lori Ann Malina; Yvonne Moore; Rosa Rodriguez; Robin Tolkach; Debra Vigil; Sherry Waugh; Megan Wickland; Jack Zenteno.

Members Absent: Lisa Cridland; Marty Elquist; Karen Frisk; Julie Ortiz; Mary Pennington; Ann Polakowski; Jenna Weglarz-Ward.

IDEA Part C Office Present: Shari Fyfe; Ellen Marquez; Lisa Morgan

II. Public Comment

No public comment was given.

III. Review and Approve Minutes of the September 29, 2016 meeting

Ms. Waugh asked for any corrections to the minutes but none were offered.

MOTION: Approve the minutes as written.

BY: Yvonne Moore

SECOND: Janice Lee

VOTE: PASSED

IV. Review the Revisions Made to the ICC Child Find Subcommittee Membership Roster

Ms. Waugh asked members to review the membership roster for correctness. She indicated any corrections should be sent to Shari Fyfe or Ellen Marquez. Ms. Waugh inquired if there were any suggestions for new members. Ms. Fyfe stated the current membership is representative of

Nevada's early childhood stakeholders. It was agreed no further members were needed at this time.

V. IDEA Part C Office Reports

- **Status of Part C Coordinator Position**

Ms. Fyfe stated Margot Chappel has been appointed as the acting Nevada Part C Coordinator. She noted Ms. Chappel's contact information was listed on the bottom portion of the subcommittee membership roster.

- **Quarterly Child Find Report**

Ms. Fyfe presented the first quarter child find report. She explained the data was collected from what programs had submitted and is the first time it is reported in this format. Ms. Fyfe stated she would appreciate any input as to what other information the subcommittee would like to see in the report. There was a suggestion to change the format of the report to make it easier to read.

Ms. Fyfe stated the IDEA Part C Office is working on the Annual Performance Report (APR) and has the child find numbers for the APR. The report shows Nevada is above the required federal guidelines in Birth to One (1) and Birth to Three (3) populations.

Dr. Debra Vigil questioned, from the child find report, how many screenings actually occurred. Ms. Fyfe remarked those are the activities in which the programs participated and targeted a specific population. These would be where the Milestones Booklets would have been given out. The individual programs may have the specific information on actual screenings. Ms. Fyfe said she could contact the programs and get that information. Dr. Vigil stated she would be interested in those numbers and felt it was great so many activities are occurring.

A question was raised with the child find report in regards to the difference for the outreach and the community based screening. Ms. Fyfe referred to the updated form used by the programs. Terri Golish stated with the form where it requests how many screenings, they go to a daycare for the screening activity and screen at the daycare. Dr. Vigil stated she is looking for the outcome of the work and how many screenings actually occurred. Ms. Fyfe stated she would send an email out to the programs and get their feedback. She read the statement from the Child Find Activity Report in regards to community based screening and outreach. She explained how she got the information and she will clean up the report to ensure there is no duplicative information. Ms. Fyfe stated there will be clarification of specific dates and activities for the future reports.

Robin Kincaid inquired about Spanish Public Service Announcements (PSA), the frequency of airing and stations (television/radio) airing it. Ms. Fyfe deferred the conversation to Ms. Golish and Megan Wickland. Ms. Golish stated it is ongoing and airs on the Public Broadcasting Station (PBS). It is a continuous contract which features Nevada Early Intervention Services – Northwest (NEIS-NW) staff and families in the play groups for the PSA. She is not sure how the PSA adds to the number of referrals for services or even how to capture that information. Ms. Kincaid stated the television station should be able to provide how many times and when the PSA was broadcast. Ms. Fyfe suggested adding another column on the report to track referrals as from what source it came from.

Ms. Kincaid stated the child find report does not reflect any activities at hospitals. Ms. Wickland stated in the North babies in the Neonatal Intensive Care Unit (NICU) are referred to NEIS, but is unsure of how possible referrals are handled in the maternity ward. Ms. Kincaid indicated she

does not know how the programs in the South handles these referrals. Ms. Fyfe suggested she would contact Fatima Taylor in the South to see what might be occurring at those hospitals.

VI. Update on IDEA Part C Office Child Find Activities

This item was tabled due to the absence of Dan Dinnell.

VII. Presentation by NEIS-NW Regarding Current Radio or TV Public Service Announcements (PSA) and Funding Costs

- **Discuss Possibility of Statewide Radio or TV Public Service Announcements and Funding Resources**

Ms. Wickland stated she will look into the cost and making it available statewide. The current NEIS-NW PSA airs in Washoe County and the Northeast. Ms. Golish stated the PSA has the information to contact NEIS-NW and therefore, some minor changes would need to be made for a statewide announcement.

VIII. Consider Agenda Items for the Next Meeting

- Discuss how to get the Milestone Booklets out to hospitals and Doctor Offices Statwide
- Public Service Announcement costs and possibly getting it statewide
- Template of Child Find report for review

IX. Schedule Future Meetings

Ms. Waugh suggested either April 13 or 20, 2017 at 11:00 a.m. and requested a poll be taken to determine which date would be best for members.

X. Public Comment

Dr. Vigil announced a “Learn the Signs, Act Early” summit will be held in Reno on March 3, 2017. Sally Rodgers has agreed to present on the Denver Model at the summit and there will be a presentation regarding how screenings are done in Missouri. Dr. Vigil is developing an attendee list so if any member would like to participate contact her.

XI. Adjournment

Ms. Waugh adjourned the meeting at 11:56 a.m.