



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIRECTOR'S OFFICE
IDEA Part C Office
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MINUTES

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC),
Child Find Subcommittee

Date of Meeting: April 13, 2017

Meeting will be held via Teleconference:
IDEA Part C Office
4126 Technology Way, Suite 200
Carson City, NV 89706

I. Call to Order and Roll Call

Sherry Waugh called the meeting to order at 11:12 a.m. and quorum was established.

Members Present: Marty Elquist; Karen Frisk; Terri Golish; Sarah Horsman; Robin Kincaid; Marnie Lancz; Janice Lee; Yvonne Moore; Lisa O'Malley; Julie Ortiz; Robin Tolkach; Dr. Debra Vigil; Sherry Waugh; Jenna Weglarz-Ward; Megan Wickland; Jack Zenteno

Members Absent: Justin Bennett; Lisa Cridland; Naomi Davidowitz; Lori Ann Malina; Mary Pennington; Ann Polakowski; Patty Oya

IDEA Part C Office Present: Shari Fyfe; Mary Knight

II. Public Comment

No public comment was given.

III. Review and Approve Minutes of the January 5, 2017 Meeting

Ms. Waugh asked for any corrections to the minutes. Only one correction was noted:

- Karen Frisk noted she was present at the meeting but is listed as absent

MOTION: Approve the minutes with the corrections noted.

BY: Dr. Debra Vigil

SECOND: Marnie Lancz

VOTE: PASSED

IV. Early Head Start Applications

Ms. Waugh stated a couple of federal funding applications for Early Head Start (EHS) were available. One of these applications is called Duration which is to increase the number of days and hours children are receiving Head Start. This is not so much for EHS because it has always

been a full day, full year program. She noted several grantees in Nevada for Head Start, the program for children ages three to five, were awarded Duration grants. These grantees are now adding days and hours to their day to get up to the new federal minimum standards. She added there was also a request for proposals for expansion of the EHS Child Care Partnership Grants, The University of Nevada Reno (UNR) Early Head Start did not apply for the expansion but CSA Head Start did. She explained four grants were awarded but is unsure of exactly who received the grants. However, she does know two were brand new grantees, one in Reno and one in Las Vegas and the other two are existing grantees.

Ms. Waugh stated in terms of children enrolling, EHS applications are taken continuously and CSA Head Start and UNR EHS in Reno are always available to take applications. She explained families must be at poverty level using the federal poverty guidelines and for center based EHS families also need to show purpose of care because of the partnership with the Chapter Development Funds. This means parents need to be working, going to school, or some combination of both in order to be in the center based EHS. She said if anyone has specific questions she could refer them to the grantees in the various areas of the state.

V. IDEA Part C Office Reports

- **Status of Part C Coordinator Position**
- **Quarterly Child Find Report Revised Form Review**

Shari Fyfe reported Brenda Bledsoe has returned to IDEA Part C Office as the Nevada Part C Coordinator as of April 10, 2017. Her contact information is the same as it was prior to her leaving.

Ms. Fyfe reviewed the revised summary report noting the addition of more specific numbers and the county breakdown as had been requested during the last meeting. She explained the information on the summary report will be an accumulation from all the child find reports submitted by early intervention programs quarterly. The numbers currently shown on this draft are fictitious, completely made up just to show what the report will look like. Ms. Fyfe added a detailed list of the quarterly activities will be attached as backup to the summary report. There will also be a few minor changes to the program's reporting form in order to obtain more specific information regarding their child find activities. Ms. Waugh stated this new version provides a better idea of where activities are happening. Ms. Fyfe reported this new summary form will be used with the quarterly child find reports that are due April 15 and reported at the next meeting.

Dr. Vigil inquired if the number of screening will be shown for each county. Ms. Fyfe replied the number per county will be shown on the detailed report provided with the summary. Ms. Fyfe was then asked what is being considered as a screening to which she replied it is any screening. At this time, we are not looking for specific types of screenings because it is not information the IDEA Part C Office needs to make sure child find activities are happening. Information on the types of materials distributed is collected for our reporting purposes. She added by including the counties under the number of screenings would be a good way to find areas where child find activities are not taking place.

VI. Discuss Possible Statewide Distribution Avenues for the Milestone Booklets to All Hospitals and Doctor Offices

- **Review Information Provided to Parents with a Child in Southern Nevada Neonatal Intensive Care Units (NICU)**
- **Discuss Inviting a Representative of the Immunization Nevada "PINK Project" to do a Program Presentation**

Dr. Vigil stated 100,000 Milestone booklets were printed and is wondering if other people have ideas about where and how the remaining booklets can be distributed. One idea was to get them to pediatric offices but she is unclear as to how this can be done. She is looking for ideas or avenues not currently being used to get the booklets into the hands of those who could benefit from the information. Robin Kincaid reported Nevada PEP is distributing the booklets to public schools where they go to do parent trainings and know there will be parents of young children in attendance. She added they are also distributing them to preschools as part of the distribution done with TACSEI materials. Karen Frisk reported she carries boxes of the booklets in the state car she uses so when she visits outlying areas she can drop them off at local daycare centers, with public health nurse, pediatric offices, and elementary schools. She indicated she is in Ely and serves the counties of Nye, Lincoln, Eureka and White Pine. Ms. Waugh stated at the EHS resource fairs, which are held a couple times a year, the booklets are made available to families. Julie Ortiz stated Advanced Pediatric Therapies (APT) does similar activities but does not keep a running list of the locations they are left at. Marty Elquist reported The Children's Cabinet makes them available at all of the early childhood provider trainings, parent classes, parent engagement activities, libraries statewide and distribute them to parents as they come into the subsidy program. Dr. Vigil inquired if anyone is aware if WIC was receiving them. It was noted the Ely WIC office has the booklets. Ms. Fyfe said the IDEA Part C Office does have a contact person at the main state office and she would see what information she could find out. She also stated she has a contact at the Community Health Alliance in Reno she could contact about distributing booklets through them.

Dr. Vigil inquired about the Pink Project. Mary Knight stated that was the next item for discussion under this agenda item and indicated if the subcommittee would like a presentation regarding the PINK Project that it could possibly be arranged for the next meeting. She would also check to see if a sample packet could be provided for the meeting. Dr. Vigil then asked if the packets are getting to the parents in the hospital NICUs. Ms. Knight said it is her understanding that the packets are delivered to the hospitals but it is the hospital staff that is responsible for getting the packets to the areas where they can be distributed to parents. Ms. Fyfe asked Ms. Wickland if she could check with her staff at the NICUs in Reno to see if parents are getting the packets there. Ms. Wickland stated she would and report back her findings.

Ms. Fyfe stated at the last meeting it was requested that she follow up on a comment regarding NEIS-South no longer going into hospital NICUs in southern Nevada. She obtained a response from Fatima Taylor and the notes from that conversation were provided in the meeting packet. The notes reflect what the program is currently trying to do to promote early intervention. Ms. Taylor did mention there are a lot of hospitals in Las Vegas and it is difficult to reach all of them but they are trying. Ms. Kincaid stated she had lots of questions about the list of activities. Ms. Fyfe answered her questions with the exception of the bullet regarding the discontinuing of doing IFSPs at Sunrise Hospital due to the turnover in Social Workers. Ms. Fyfe indicated she would get a clarification on this from Ms. Taylor.

Ms. Waugh stated Dr. Vigil requests any suggestions on ideas for distributing the Milestone Moments booklets or where they are being distributed be sent to her directly so she can follow up them.

Ms. Frisk asked if anyone has a contact with Primary Children's Hospital in Salt Lake City, Utah because a lot of referrals, especially NICU referrals, are received from them. Dr. Vigil stated there has not been any connection made because they are located in Utah and they have their own, rather large, Lend and Learn the Signs Programs. However, she indicated she knew of a

person in the Utah Lend Program she could contact. Related to that, Ms. Kincaid remarked she would like to see a more consistent way of how we work with hospitals because to her it feel disjointed and families at these hospitals are in major crisis and in need of assistance. There should be a way to set some kind of parameters of what we would do on a minimal basis or some expectation that would better serve families. Dr. Vigil stated it is a lot easier said than done. Each individual hospital works differently and it is difficult to get in to work with the doctors in a medical setting so the arrangements would need to be made through the hospital administration. Ms. Waugh agreed it is very challenging. Ms. Frisk added that is what is taking place in Ely because of the turnover in traveling doctors.

VII. Presentation by Nevada Early Intervention Services Northwest (NEIS-NW) Program Regarding Current Radio or TV Public Service Announcements (PSA) and Funding Costs

Megan Wickland stated the Nevada Early Intervention Services Northwest (NEIS-NW) public service announcement (PSA) is aired through the local public broadcasting station (PBS), KNPB. It airs throughout northern Nevada on their digital channel. Currently, the PSA airs three times a day for six days, Monday thru Saturday. She explained the PSA, until recently, was aired on the Spanish channel in Spanish but due to programming changes at the station, the channel was converted to all day kids programming in English called PBS Kids. In light of this, the PSA was converted to English. Ms. Wickland added in the new fiscal year she will explore what options there are in southern Nevada to get a PSA there through their local PBS.

VIII. Update on IDEA Part C Office Child Find Activities:

- **Resource Table were at the Following Events:**
 - **Nevada Children’s Day, October 1, 2016**
 - **NEIS – NW Family Trick or Treat, October 26, 2016**
 - **American Indian/Alaskan Native Education Summit, March 20-21, 2017**
- **Resource Tables to be at the Following Upcoming Events:**
 - **Nevada Association for the Education of Young Children (NevAEYC) Conference, May 18-20, 2017**
 - **Spring Fling, May 20, 2017**

Ms. Fyfe stated Dan Dinnell was not in attendance and she would provide the activities report. She reported Mr. Dinnell attended the Nevada Children’s Day event which had a light turnout due to the weather; he handed out 30 father’s booklets at the NEIS-NW Family Trick or Treat event and had approximately 50 adults stop at the resource table; and at the American Indian/Alaskan Native Education Summit he handed out pens, brochures, father’s booklets and Milestone Moments booklets. Ms. Fyfe related there are two upcoming events but due to the IDEA Part C Office being short staff is not sure if someone will be able to host the resource table at the Spring Fling in Reno.

Ms. Kincaid related NEIS-South held a Spring Fling recently where Milestone Booklets were handed out. Ms. Fyfe added Lori Ann Malina had emailed her regarding this event in which she said there was a large turnout and included pictures. The details of this event will be reported of their next quarterly child find report.

IX. Consider Agenda Items for the Next Meeting

- Presentation by Immunize Nevada on the PINK Project
- Follow-up with WIC and HAWK
- Names of the Child Find Representative for each program

X. Schedule Future Meetings

The subcommittee agreed to hold the next meeting via teleconference on Thursday, June 29, 2017 at 11:00 a.m.

XI. Public Comment

No public comment was given.

XII. Adjournment

Ms. Waugh adjourned the meeting at 12:00 p.m.