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## MINUTES

Name of Organization: Nevada's Early Intervention Interagency Coordinating Council (ICC)  
Family Support Resource Subcommittee (FSRS)

Date and Time of Meeting: Thursday, January 10, 2019  
12:00 p.m.

### I. Call to Order and Roll Call

Christine Riggi, Chair, completed roll call and called the meeting to order at 12:04 pm.

**Members Present:** Christine Riggi, Candace Emerson, Sherry Waugh, Aimee Hadleigh,  
Martha Estrada, Lisa Cridland, Heike Ruedenau

**Members Absent:** Robin Kincaid, Janina Easley

**Part C Staff Present:** Dan Dinnell

### II. Schedule Next Meeting

The next meeting was confirmed for April 11, 2019 at 12 noon

### III. Public Comment

No public comment was given.

### IV. Approval of the Minutes for April 5, 2018 and May 15, 2018

April 5, 2018 and May 15, 2018 Minutes were approved

Motion by: Sherry Waugh

Second: Heike Ruedenau

Vote: Unanimous

### V. Family Support Resource Subcommittee (FSRS) Updates regarding (For Possible Action):

#### a. ICC Strategic Plan – FSRS group

Completed, just needs consistent updating

#### b. Poster DRAFT development for ICC Public Awareness

Amy presented 3 versions of the poster, full color, color on the image only, and no color.

Heike had an idea to add an app or bar code (possible QR code) with online location for accessibility was mentioned.

The subcommittee will recommend to the ICC to move forward with printing a gray scale poster to comply with accessibility for visually impaired.

Once poster is complete and voted on by the ICC, Dan will have a Part C staff member translate it to Spanish as well.

Heike will explore accessibility information from the UNLV Disability Resource Center.

Aimee will contact Kari Horn at Nevada Governor's Council on Developmental Disabilities to possibly give a presentation at an ICC meeting on accessibility for documents

**c. Develop Plan for NEIS-South and NEIS-Reno program managers regarding staff meeting or training opportunities to**

**i. Educate EI staff about the ICC**

Christine stated she will reach out to the Part C Office Staff person who is facilitating the new employee staff training to see how this subcommittee can assist with sharing family perspective.

Martha stated that professionals often forget that their role includes providing all kinds of information and resources to families.

**ii. Share Family Perspectives**

Aimee shared an idea for the development of a short video, five-ten minutes capturing positive and constructive feedback and sharing the family perspectives, because sometimes a live parent panel can go long. This would be readily available for any staff training event and would be more convenient for families than getting to trainings in person.

Aimee was going to see what it would take to create a video, sharing family perspectives and why it's important to get families involved.

**iii. Encouraging Staff Outreach to Engage Parents**

The video described above could be used for this in a variety of settings.

**VI. Consider Agenda Items for Next Meeting (For Possible Action)**

The Subcommittee agreed on giving updates on what we are working on.

Getting ICC members into staff trainings to educate about the council and show a possible video - Next meeting 4/11/19 at 12pm

**VII. Public Comment: None provided**

**VIII. Adjournment: 12:40 am**

*Christine Riggi, ICC Representative, Chair*