



MINUTES

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC)

Date and Time of Meeting: October 17, 2019

Meeting was held via video conference at the following locations:

Aging and Disability Services Division
9670 Gateway Dr, Ste 200
Reno, NV 89521

Aging and Disability Services Division
3416 Goni Rd, Building H Conference Room
Carson City, NV 89706

Aging and Disability Services Division
3811 West Charleston Blvd, Ste 209
Las Vegas, NV 89102

Aging and Disability Services Division
1020 Ruby Vista Dr, Ste 102
Elko, NV 89801

I. Call to Order, Roll Call, Announcements and Introductions

Co-Chair Sherry Waugh called the meeting to order at 9:11 a.m. A quorum of members were present; the meeting proceeded as scheduled.

Members Present: Dawn Brooks, Candace Emerson, Dr. Ashley Greenwald, Kari Horn, Sarah Horsman-Ploeger, Sandra LaPalm, Rhonda Lawrence, Keana Sullivan, Jenna Weglarz-Ward, Sherry Waugh, Megan Wickland, DuAne Young, Claribel Zecena

Members Absent: Christell Askew, Daina Loeffler, Robin Kincaid, Kate Osti, Karen Shaw, Heaven Wright

Public Attendees: Jessica Bland, Nevada Early Intervention Services (NEIS)-South(s); John Bryant, Washoe County Human Services Agency; Sarah Cwiak, Kideology; Lisa Finney, Easter Seals Nevada – South (ESN); Karen Frisk, NEIS-Northeast(NE); Kate Green, NEIS-Northwest(NW); Jennifer Kellogg, NEIS-NE; Jennifer Loiacano, Therapy Management Group TMG); Yvonne Moore, Positively Kids; Wendy Nelson, Positively Kids; Julie Ortiz, Advance Pediatric Therapy; Rique Robb, Deputy Administrator-Aging and Disability Services Division (ADSD); Jessica Roew, NEIS-Carson City(CC); Perry Smith, Early Hearing and Detection Intervention Program (EHDI); Barbara , NEIS-NE; Fatima Taylor, NEIS-S; Jennifer Tseu, NEIS-S; Christa Wilson, TMG; Stephanie Wynn, parent

Part C Staff Present: Dan Dinnell, Shari Fyfe; Edythe King, Mary Knight, Lori Ann Malina-Lovell, landia Morgan, Melissa Slayden

II. **Public Comment**

No public comment was made.

III. **Discuss, Nominate and Approve New Nevada Early Intervention Interagency Coordinating Council (ICC) Parent Representative Co-Chair**

Daniel Dinnell reported the nomination workgroup had a meeting. The minutes were provided. Five (5) letters of interest were received. The decision was made by the workgroup to put forth to the Governor's office the recommendation of Lisa Hunt and her husband, Jay, for the parent vacancy in Southern Nevada. Carrie Thomas was recommended for the parent vacancy in Northern Nevada. Mindy Boyer was recommended for the parent vacancy in the rural area. Ms. Waugh suggested the committee wait until they are appointed by the Governor before electing someone to be Parent Co-chair. Mr. Dinnell stated the only member who expressed interest in the co-chair position last time was Candace Emerson. Aimee Hadleigh informed the committee she would be interested but agreed the council should wait until the other new parents are on the council. Ms. Hadleigh suggested she and Ms. Emerson be intermittent co-chairs until the appointment of the recommended parents has been made. Ms. Waugh asked for any input or discussion from Las Vegas or Elko regarding the suggestions? Sandra LaPalm remarked she was not aware that vacancies had already been filled or were under consideration. Ms. LaPalm stated their office was only recently made aware of the vacancy with Janina Easley at the end of August, and they still have some parents interested in the position. The Elko office was not sure where the letters of interest had been submitted. Mr. Dinnell explained that any letters submitted to the IDEA Part C Office would go directly to Mary Knight. Ms. LaPalm explained Ms. Easley was able to talk to some parents at a family BBQ at the end of August, and we were just now gathering letters of interest from our families. Ms. LaPalm explained their office was not aware there was a time frame for those letters to be submitted and if there are still considerations to fill the position for rural parent representation? Mr. Dinnell explained the federal regulations require a minimum of 20% parent representation on the ICC and it does not have a maximum. At any given time, per the ICC's decision, you could add another parent position. Ms. LaPalm asked when would they have to have their letters submitted? Mr. Dinnell answered as soon as possible. Ms. Waugh explained the Nomination Workgroup formation was before the July meeting. If the rural region has a parent who wants to submit their application, the ICC will certainly consider it. Ms. Zecena explained the workgroup met as a subcommittee because there were several letters of interest. If there are more letters of interest, the workgroup could certainly look at them if there is interest in adding more positions. Ms. Waugh stated more parent representation and participation is always better and the council certainly wants to encourage that. Ms. Knight explained if the council were to add more parents, they would also need to add additional program provider positions as well to keep the 20% parent and 20% provider ratio as required by the regulations. The ICC would need to consider what provider to add. Ms. Knight explained the IDEA Part C Office can take letters of interest at any time and all letters are held so if there is a vacancy on the ICC, they can be contacted to ascertain their continued interest in participating. Ms. Waugh asked what the preference is among the council? She stated they can take letters of interest at any time, so if a parent has to step down, they can offer it to a replacement. Ms. Emerson shared individuals do not need to be an ICC member to be on a subcommittee. She suggested the council can boost the subcommittee memberships with more open slots. Ms. Waugh stated parents are always welcome on subcommittees and it gives them an opportunity to see what the work is like for an ICC member. Ms. Hadleigh asked what the plan is for the new members orientation. Edie King shared that traditionally the IDEA Part C Office does an ICC orientation for each new member. Ms. King also suggested there be a co-chair in the North and a co-chair in the South. Ms. Waugh stated they could entertain a motion.

MOTION: Appoint Aimee Hadleigh and Candace Emerson as interim parent co-chairs of the ICC until the new parent representatives are seated.
BY: Claribel Zecena
SECOND: Rhonda Lawrence
VOTE: **PASSED**
Abstention: Aimee Hadleigh, Candace Emerson

Ms. Emerson asked if this means she, Aimee, and Sherry will rotate and chair every third meeting. Ms. Waugh said it will all be dependent on who is able to attend each meeting, but they will all communicate to see who can fill the role before each meeting. Ms. Waugh congratulated Ms. Hadleigh and Ms. Emerson on their interim appointment. These two (2) will serve as parent co-chairs until the new parent representatives have the opportunity to serve on the ICC. Ms. Hadleigh shared that she and Kari Horn have discussed the possibility of making a parent/advocate video about serving on boards. Ms. Hadleigh asked if that could be a part of the new member orientation. Ms. Emerson shared her interested in helping with the video. Ms. Horn took note.

IV. New Member Biographies

- a. **Sarah Horsman-Ploeger** introduced herself as a Supervisor that manages the Early Intervention program at The Continuum.
- b. **DuAne Young** introduced himself as the Deputy Administrator for the Division of Health Care Financing and Policy-Medicaid.

V. Approval of the Minutes from the July 18, 2019 Meeting

Lori Ann Malina-Lovell noted that Yvonne Moore was listed as a member on the minutes, but she was no longer an ICC member when the July 18, 2019 meeting took place. Ms. Hadleigh requested on page 4 line 9 of the second paragraph the letter “t” should be the word “the”. Rhonda Lawrence also requested on page 4 the next to the last line of that paragraph the wording be changed from “disable children” to “children with disabilities”. Ms. Zecena noted a correction to page 8 under the fourth line from the bottom “part c” should be capitalized.

MOTION: Approve the minutes with corrections requested.
BY: Dr. Ashley Greenwald
SECOND: Megan Wickland
VOTE: **PASSED**
Abstention: Aimee Hadleigh

VI. Presentation on a Specialty Family Court Support Program called “Safe Babies Court Team” (SBCT)

John Bryant from Washoe County Human Services Agency (WCHSA) provided a presentation on a nationwide project recently implemented in Washoe County. Data shows about 32% of children in Nevada under the age of three (3) are victims of some kind of mistreatment. Mr. Bryant spoke about childhood trauma and the creation of toxic stress and its affects. Safe Babies Court Team (SBCT) is a systemic change for children and their parents. This approach increases knowledge among those who work with maltreated children and how to meet the individual needs of each child and parent, restoring the child parent relationship. This child/parent psychotherapy model is rooted in attachment theory. Ms. Lawrence talked about this being evidenced based up to age six (6). Mr. Bryant highlighted the twelve core components and the key differences between a regular Child Protective Services case and a SBCT case. Ms. Hadleigh asked if these family therapies are primarily being done with foster parents, birth parents or mixed. Mr. Bryant stated it could be mixed. Families

are embraced by a team and given targeted and timely services. The SBCT collaborates with child development specialists to create teams of child welfare and health professionals, child advocates, and community leaders. They provide tailored services to abused and neglected infants and toddlers and their parents. The adults feel valued as individuals and as parents while they learn how to support the healthy development of their children. We really encourage foster parents to develop good relationships with birth parents. Parent and child safe contact is encouraged. The three (3) main goals: decrease in time to placement permanency, reduction of maltreatment, and child wellbeing. Dr. Greenwald asked how someone can access services and if there are criteria? Mr. Bryant shared when a family requests assistance the SBCT verifies the family is not outside of this area, the family/child has not transferred to another jurisdiction due to relocation, or the family is not able to engage. Mr. Bryant stated at this time they try to avoid these specific situations, but other than that there are no criteria. Ms. Lawrence shared there are several people here in this meeting who are members of the stakeholder's meetings, Kate Green, Ms. Zecena, and Ms. Waugh's program at UNR. Ms. Emerson asked if there are plans to expand the program to other counties in the State. Mr. Bryant expressed his hope for expansion across the state. Ms. Lawrence explained Nevada just received a five (5) year, twelve-million-dollar grant, and it is a very exciting time for social-emotional learning and early childhood mental health. Ms. Lawrence explained the approach to family engagement as "It's about being warm, kind and human".

VII. Early Hearing Detection and Intervention (EHDI) Presentation

Perry Smith reported on the EHDI program and that the reporting was based on compiling 2018 data, but results are similar to 2017. Mr. Smith shared that as a state we are doing well and are either at national levels or above national levels. One (1) major area we continue to struggle in is getting children in for diagnostic testing. Mr. Smith shared the state is above national average at getting children into the Early Intervention system. Mr. Smith stated he would like to discuss Cytomegalovirus (CMV). He reviewed the handouts with the committee, shared the website <https://nevadacmv.org>, and spoke about the lack of information regarding CMV in the state of Nevada. Mr. Smith shared the CMV infection is the leading non-genetic cause of hearing loss in infants born in the United States. Most people have CMV or are carriers but are unaffected. The issue arises when an expectant mother catches CMV for the first time while carrying a fetus. There is a test for CMV. Mr. Smith asked the program representatives to please contact his program if they have families who have been affected by CMV.

VIII. Early Intervention Services Report

a. Provide Aging and Disability Services Division (ADSD) Legislative Approved Budget

Rique Robb informed the committee they should have received the ADSD and Early Intervention budgets. She asked if the Council members had any specific questions on what was provided to them. Ms. Robb explained the ADSD budget shows a decrease in direct service because caseloads were going down. At this point, ADSD is over their budget projections and they are working with fiscal and the Director's Office to ensure there are no waitlists for services being delivered. Ms. Robb explained the division feels with the collaborations conducted, there has been a strengthening between them and the IDEA Part C Office, as well as the community providers. She further explained the communication between divisions and programs has improved and will assist in the event they need to adjust the budget. Ms. Robb also related that during their Community Partners (CP) meetings, current caseload and budgets are discussed in order to stay on track and make sure everyone has the information regarding the annual budget and caseloads. Ms. Robb asked for any questions and if Ms. Waugh would like ADSD on the agenda for January? Ms. Waugh replied the Council would like budget information specific to the Early Intervention budget presented for discussion at the January meeting.

b. Early Intervention Program Highlights/Updates-Informational Only

Ms. Waugh state the program highlights were provided in the meeting packet and asked if any program would like to share any special highlights. Ms. Zecena shared that Nevada Early Intervention Services-NW would be conducting their annual Halloween Fair, which includes resources, fully decorated walls and activities for children. She also shared they recently hired a pediatrician who is working approximately 30 hours per week in their office.

Yvonne Moore from Positively Kids shared they are doing their 20-year anniversary open house on November 14, 2019. She explained there will be tours of the building, highlighting their new behavioral health wing. Ms. Moore also shared Positively Kids anticipates getting started with the psychotherapy that was discussed during this ICC meeting.

IX. Reports on Conferences Attended During the Last Quarter:

a. U.S. Department of Education, Office of Special Education Annual Leadership Conference held in Washington D.C. on July 19-24, 2019

Ms. Malina-Lovell shared that she, Ms. Emerson, Mr. Dinnell, and Melissa Slayden attended this conference. Ms. Emerson shared the most informative portion of the conference for her was the State ICC membership meeting, where ICC chairs, co-chairs and members came together to share and network. She explained the best takeaway for her was the largest stakeholder representation is parents. Ms. Emerson shared that other states ICC's do parent panels with family stories, which Ms. Emerson suggested bringing back to Nevada's ICC. There is also a lot of effort focusing on families with varying diagnoses as well as cultures. She added it was nice to see the efforts in recruiting qualified service providers. Mr. Dinnell stated he enjoyed the first day at the State ICC membership meeting also because it is a gathering of ICC members and staff from around the country, especially the parents who share how they do things in their states. He also attended a session in which there was a panel discussing how they contract with parent groups/organizations to have parents as co-trainers for staff on how to speak on parent engagement. They also contract to have parents on their program monitoring teams, so they can participate in monitoring the state's programs. It is interesting to see the direction many states are going in to increase parent participation. Ms. Slayden stated the OSEP Leadership conference is not like the DaSy Conference, which is data focused. Ms. Slayden explained OSEP seems to be going through changes at their agency, which has resulted in changes to Nevada's "portal" where our State Systemic Improvement Plan (SSIP) and Annual Performance Report (APR) data are submitted. They are not changing Part C very much, so it was very smooth and very clear, not like Part B which had some real change of rules going on and came out with guidelines to collect and report that data, according to Ms. Slayden. Ms. Malina-Lovell shared she was able to meet other Part C Coordinators from other states. She shared the experience was really encouraging because there is not another coordinator in Nevada to mentor her. Ms. Malina-Lovell was also able to have face-to-face meetings with Nevada's national technical assistance advisors and discuss issues in the context of our state.

b. Division of Early Childhood (DEC) Conference held in Dallas, Texas on October 1-4, 2019

Mr. Dinnell informed the council the DEC has an annual international conference on children with special needs and their families. It is more focused on the family side rather than the government side. The first day, Mr. Dinnell attended a pre-conference day-long meeting sponsored by the Early Childhood Personnel Center (ECPC). Mr. Dinnell was part of their second cohort. During this session there was a large discussion where parents were reporting on how they feel they are undervalued by their states, but by that same token states try to get families involved and cannot seem to get families interested in participating. Mr. Dinnell shared he enjoyed several different parent sessions during this conference. Ms. Weglarz-Ward informed the council she also attended this conference. The day before the DEC, the Early Childhood Personnel Center (ECPC) started a leadership project,

which included the first cohort from last year and the second cohort from this year. Ms. Weglarz-Ward indicated it was a large gathering, which included Mr. Dinnell, a student from The University of Nevada Las Vegas, and herself. She shared it was nice to have a good representation from Nevada. The leadership project looked at what we can do from a leadership perspective. Ms. Weglarz-Ward indicated the participants would continue to follow up on those activities. She also stated she attended several sessions. Ms. Weglarz-Ward is on the DEC family committee and the committee works on making families feel comfortable at the conferences. This year, they had a family panel to share their family stories and feelings at a session. Two (2) of the keynote speakers were parents of children with disabilities and they will have more families in the program next year. Ms. Weglarz-Ward also went to a session regarding a child find self-assessment tool which was interesting and is being investigated for possible use. Ms. Weglarz-Ward shared she has been trying to balance content across birth to three (3) and three (3) to five (5), and this year believes there was a better balance. She hopes to continue her work and involvement next year.

c. Early Childhood Personnel Conference (ECPC), Avon Connecticut on September 9-10, 2019

Ms. Malina-Lovell informed the committee she had the opportunity to attend some think-tank meetings in Connecticut with ECPC. Ms. Malina-Lovell explained Part C and Part B Coordinators had developed leadership competencies for future coordinators. She explained they looked at various indicators such as federal requirements, state program management, fiscal management, stakeholder engagement, strategic thinking and professionalism.

d. Zero to Three Conference held in Ft. Lauderdale, Florida on October 2-4, 2019

landia Morgan spoke about a session she attended at the Zero to Three Conference regarding childhood mental health. During the sessions there were discussions about parent/child psychotherapy and the Safe Babies Court Team which Mr. Bryant had spoken about earlier. There was so much work around social/emotional development with the requirement of the SSIP. Ms. Morgan spoke about one (1) session where they discussed how a family was dealing with trauma and as they tried to work with the parent and child, they found the parents were overwhelmed themselves. Ms. Morgan shared about the keynote speaker; a mom who had a child diagnosed with Autism. This mother spoke about her entire experience from the initial diagnosis through accepting the diagnosis. Ms. Morgan stated she agrees that parent focus is huge because they bring their stories to life and for those who work on the front line it is good to hear the other side. Ms. King also attended the Zero to Three Conference and spoke about two (2) sessions that caught her attention. One (1) was on a functional vision screening tool. Nevada and many states have few vision services available which makes it hard to meet a lot of those needs. Ms. King shared she would be very interested in having a workgroup that includes vision providers so as a state we can implement a screening program to catch the children who do not have a diagnosis of vision loss but have a high probability of it. The other session was about post traumatic stress disorder for families who experienced the Neonatal Intensive Care Unit (NICU). Ms. King reported years ago there were specialists trained in our NICU's because sometimes those families would go home with post-traumatic stress syndrome. As professionals, we do not want to overwhelm them, but perhaps a connection with them right away is what is needed. Ms. Lawrence stated she also attended, and it was her third year attending Zero to Three. She stated there were so many presentations on child psychotherapy. Adapting a more psychodynamic approach that was more relationship focused was really the way to go with early childhood mental health, according to Ms. Lawrence. Nevada was selected as one (1) of ten teams Zero to Three sponsored for technical assistance on how to finance efforts. At this conference, the Nevada team was able to report on all the things being done in the state and Ms. Lawrence indicated she was told Nevada was doing cutting edge services.

X. **ICC Subcommittees – Reports on Activities**

a. **Family Support Resource Subcommittee**

- **Review “Get Involved” Brochure for Possible Approval to Print and Distribute**

The Council was presented with drafts of the brochure to review. After discussions it was agreed the brochure format should be modified to include the use of greyscale to improve readability for those with visual disabilities and to include more diverse photos.

MOTION: Motion to have 300 brochures be printed for statewide distribution after the suggested changes such as greyscale print and more diverse photos. The final proof will be submitted by email to the ICC for a final look before printing.

BY: Claribel Zecena

SECOND: Dr. Ashley Greenwald

VOTE: **PASSED**

- **Discuss for Possible Approval the Combining of The Family Support Resource Subcommittee with the Public Awareness Subcommittee**

After discussion, Ms. Zecena suggested eliminating the Public Awareness Subcommittee as it has completed its work.

MOTION: Eliminating the Public Awareness Subcommittee as it has completed its intended work.

BY: Claribel Zecena

SECOND: Candace Emerson

VOTE: **PASSED**

b. **Child Find Subcommittee**

Ms. Waugh reported the Child Find Subcommittee had met. The subcommittee is engaging in the self-assessment process using a tool from the Early Childhood Technical Assistance Center. While it is a considerable amount of work, the subcommittee thought it would be in Nevada’s best interest. Ms. Waugh shared that the subcommittee is having conversations with Dr. Debra Vigil about printing more Nevada specific Milestone Moments booklets.

XI. **Part C Information Reports**

a. **Complaint Matrix**

Ms. Morgan reviewed the complaints on the Matrix handout. During State Fiscal Year 2019 (SFY19), the state had two (2) programs who received complaints. Kideology, who had to reimburse a family for out of pocket expenses for audiology as well as physical therapy (PT) services. The Systemic resolution was for a review of the service coordination of their practice guidelines. That complaint was closed in August 2019. Easter Seals Nevada South also received a complaint, which is still in a pending stage as it was recently filed.

b. **ICC Budget Report**

Ms. Malina-Lovell informed the council the budget report was included in their packet. Ms. Slayden stated there was an error on the handout and that an updated budget would be provided in January 2020.

c. **Service Program Updates**

Ms. Malina-Lovell stated in the third quarter of SFY19, the IDEA Part C Office received and approved four applications for the Alternate Certification Path to Endorsement for Developmental Specialists. She also stated that in the second quarter of SFY19 ADSD terminated the contract with one (1) Early

Intervention Program, leaving the state with eleven Early Intervention Programs providing services. This quarter also saw the IDEA Part C Office conduct focused monitoring for one (1) program that is now cooperatively performing corrective action. Ms. Malina-Lovell shared there is one (1) program from out of state who has expressed interest in becoming a Nevada Early Intervention Service Program.

Ms. King provided an update regarding the National Center for Pyramid Model Innovations (NCPMI). The council was informed Nevada is the first Early Intervention System to implement the Pyramid Model. Three (3) implementation sites have been working over the last six (6) months to apply the model. The programs included in the initial rollout are NEIS-NW, NEIS-NE, and The Continuum. A state leadership team was developed and meet on a monthly basis to develop an action plan, develop benchmarks of quality, and plan for future expansion. Ms. King stated the programs are finding innovative ways to support children and families with their social-emotional development. Ms. King informed the committee there is a full day training scheduled for November 14, 2019 for the three (3) initial programs to learn Prevent, Teach, Reinforce for Families. She explained in the last meeting the State Leadership Team completed the Benchmarks of Quality for a second time, which allowed the team to see their progress since the beginning of the process. Ms. Green shared the Pyramid Model is really exciting for our state with a focus on Social-Emotional attachment. Ms. Waugh shared she is familiar with the Pyramid Model and has been a model implementation site for many years and has seen how it works. She stated she is curious about how all of this will look with Early Intervention, as it was designed for early childhood classrooms. Ms. King expressed her willingness to provide a presentation to the ICC in a future meeting. Ms. Horsman-Ploeger shared that The Continuum is an implementation site and is already seeing the benefits. Barbara Stoll shared her experience from NEIS-NE and their excitement to make the paradigm shift to the Pyramid Model. Ms. Stoll shared there will be a newsletter with information about the implementation soon. Ms. Weglarz-Ward asked that the April meeting include a presentation and update on the process.

d. Update on APR/SSIP Upcoming Reporting

- **Review and Discuss Possible Changes to the APR/SSIP Target Settings**

Ms. Malina-Lovell reviewed the Annual Performance Report (APR) due in February 2020, and the State Systemic Improvement Plan (SSIP) due in April 2020. She explained the IDEA Part C Office was notified by the Office of Special Education Programs (OSEP) to update all targets for APR indicators. The indicators and targets were provided in the packets. The last time the indicators were changed was about five (5) years ago. OSEP has directed states to ensure stakeholder engagement is held and documented. Ms. Malina-Lovell explained her preference would be to not change the targets at this time but hold stakeholder meetings in the new year to discuss the changing of targets in length when more time is available. She inquired on what the Council's feeling and feedback would be. She added the review will look at changes projected over a five (5) year period. This could also be an item on the ICC meeting agenda, perhaps over two (2) ICC meetings. It was also indicated this discussion will be held during Technical Assistance calls held with the early intervention programs. Ms. Malina-Lovell stated ICC feedback is always welcome, though we need to ensure what targets will be used by December 1, 2019 so the APR is ready for the ICC to review in January. Ms. Malina-Lovell shared that Indicator 1 (timely provision of services) target has been 100%. Indicator 2 (services in Natural Environment) target is at 96%. Indicator 3 (3 components of early childhood outcomes in gaining positive social-emotional skills) target were provided in the handouts. Ms. Malina-Lovell explained the plan was to keep these targets as such for this next APR. No large changes are anticipated she explained. Indicator 4 (Family Involvement) target we would like to keep the same but would consider increasing next year. Indicator 5 (Child Find - Birth to One) target is 1.0%. Indicator 6 (Child Find – Birth to Three) target is 2.0%. Indicator 7 (45-day timeline) target is 100%. Indicator 8A (Early Childhood Transition-Developed an IFSP with transition steps) target is set for 100%. Indicator 8B

(Early Childhood Transition-Notified the State and Local Educational Agency at least 90 days prior to 3rd birthday) is 100%. Indicator 8C: (Early Childhood Transition-Conducted the transition conference) is 100%. There are other indicators for the complaint process and resolution; however, there are no percentages for those she explained. Ms. Zecena asked if it was possible to have a basic summary of this data for parents? Ms. Malina-Lovell shared the information could be provided to the ICC via email. She added The APR Executive Summary is available on the IDEA Part C Office website and was emailed to everyone last Spring. The summary could be sent out again to ICC members and it is hoped that by December 1, 2019 all the indicators will be set. Ms. Emerson asked what is the difference between A1 and A2? Ms. Morgan explained A1 are those children that came in when they were meeting their developmental goals, but there are still some concerns. A2 are those kids who came in below age expectations. There is a formula used to capture both of those summary statement percentages. Ms. Emerson also asked if the indicators can stay the same? Ms. Malina-Lovell stated the IDEA Part C Office would like it to stay the same, but we are open to feedback from everyone. Ms. Morgan explained the most revised targets of the Indicators are indicators that reach outcome summary statements. It was several years ago when those targets were established.

e. New Data System Procurement Update

Ms. Slayden explained the state is still in a holding pattern but are still looking forward to having a good data system.

f. 2019 Annual Family Survey Report

Ms. Malina-Lovell shared the results from the 2019 Annual Family Survey. A copy of the report was included in the packet. Ms. Malina-Lovell stated the information is very useful for the strategic planning, especially for program improvement. Some programs have their own surveys they distribute to help them with their own strategic planning as well, she explained. Ms. Malina-Lovell thanked the team of IDEA Part C Office administrative assistants for conducting a large mass mailing of over 3,000 envelopes which contained our newsletter and a copy of the parent rights to every family with an active Individual Family Service Plan. The next survey will go out January or February 2020.

Ms. Hadleigh asked if the family surveys that went out were the result of the survey workgroup from a few years back? Ms. Hadleigh also asked for the rate of return compared to years past and if anything was done to increase that number? Ms. Knight explained the survey used was a result of that survey workgroup and the rate of return went down 5%. Ms. Knight explained the IDEA Part C Office did do some things differently which included, emailing every eligible parent/guardian who provided an email address that was entered into the Tracking Resources and Children (TRAC) database and provided a Survey Monkey option all in addition to mailing the surveys.

g. Review and Discuss Data Reports

i. Delayed Services Report for September

Ms. Malina-Lovell reviewed the data report provided for delayed services in September 2019. The justification for any delayed services that might have occurred appears to be parent exceptions, she explained.

ii. State Fiscal Year (SFY) 2019 4th Quarter Data

Ms. Malina-Lovell reviewed the SFY2019 4th Quarter Data that was provided. Ms. Malina-Lovell thanked all the programs for being so conscientious about the data and the IDEA Part C Office personnel for compiling the data. Ms. Hadleigh asked about delays in transitions before a child's third birthday, which had been discussed in previous meetings. Looking at the data, I would like the number of children who did not receive their transition meeting at appropriate times, she asked. Ms.

Hadleigh stated the report only says one (1), but I know there are a lot of families who were saying they were still not getting their appointments for their child find meeting. Ms. Zecena indicated every Early Intervention site is still responsible for holding the transition meeting, whether the Washoe County School District can keep them or not which is why there is such a small number of transition meetings not occurring. There is still an issue in Washoe County School District with child find, Ms. Zecena stated. They have three (3) teams doing some transition meetings, but right now they are a little disjointed because they are moving offices. Ms. Horsman-Ploeger shared she attended a meeting with Washoe County School District officials, and they were working on it. Ms. Horsman-Ploeger explained there was no waitlist for English or Spanish speaking families. Ms. Knight explained the transition data pulls does not look at the reason for waiting, but she is always looking for patterns.

XII. Consider Agenda Items for Next Meeting

- Meeting minutes
- ASDSD Budget presentation by Rique Robb
- The HIP program in Medicaid:
 - How this program is working
 - How children on Katie Beckett receive financial help with their insurance premiums
 - Clarification on the Family Contribution aspect
- APR review for approval
- Parent stories-Include with Family Support and Resource Subcommittee updates

XIII. Schedule Future Meetings

- a. **January 9, 2020**
- b. **April Face to Face Meeting and Retreat in Las Vegas – April 30 & May 1**

XIV. Public Comment

Ms. Wickland informed the council she had accepted a new position under Developmental Services and would need to resign her position on the ICC. Ms. Wickland stated she has enjoyed serving on the ICC for the past few years.

Ms. Hadleigh shared that Paula, the social worker at NEIS-NW sponsors a monthly parent support group meeting and does a great job.

Ms. Horn shared her office sponsored a statewide training on accessibility for state personnel in August and is having a video produced to share in the future.

XV. Adjournment

The meeting was adjourned at 12:22 p.m.