



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIRECTOR'S OFFICE  
IDEA Part C Office  
4126 Technology Way, Suite 100  
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**MINUTES**

Name of Organization: Nevada's Early Intervention Interagency Coordinating Council (ICC)  
Public Awareness Subcommittee (PAS)

Date of Meeting: December 13, 2017

Meeting was held via Teleconference:  
IDEA Part C Office  
4126 Technology Way, Suite 100, Carson City, NV 89706

**I. Call to Order and Roll Call:**

Janina Easley, ICC Parent Rep and volunteer to be temporary chair to the subcommittee, established quorum and called the meeting to order at 1:05 p.m. The meeting proceeded as scheduled.

**Members Present:** Janina Easley (ICC Parent Rep-Elko), Yvonne Moore (ICC Rep - Positively Kids), Christine Riggi (ICC Parent Rep-Reno),

**Members Absent:** Aimee Hadleigh (ICC Parent Rep), Claribel Zecena (ICC Rep NEIS-Reno)

**Public Attendees:** None

**Part C Staff Present:** Dan Dinnell

**II. Review and Approve Minutes from October 11, 2017 meeting**

**MOTION:** To Approve

**BY:** Janina

**SECOND:** Yvonne

**VOTE: PASSED**

**III. Public Comment:** None was made

**IV. Discuss Possible Ideas for Public Awareness including an Annual Report to the Governor and Determine Which Ideas to Recommend to the ICC**

- a) The following recommendations were discussed for presenting to the ICC in January for Possible Action

Ms. Easley discussed the development of a draft survey for the 2018 calendar usage. Specifically, the number of calendars received, number of calendars used, and number left over for each program. Mr. Dinnell was requested to develop this draft survey to present to the ICC for discussion and approval by ICC in January. Ms. Riggi volunteered

to follow up with phone calls for those programs that don't respond to the survey. Will plan to present the survey data to the ICC at the April face to face ICC meeting in Las Vegas. With survey data presented, ask for recommendations on how to proceed with the 2019 calendar/public awareness campaign. Create an action plan for 2019 Legislative Session. Decide whether or not to cut printing numbers to only provide for the Governor/Legislature and not EI families or staff? At the next ICC meeting have available the ICC calendar added as a pdf to the ICC's web page.

Ms. Moore requested that Dan look into tracking how many hits might happen on the Link to see how many views and downloads of the Calendar are made (quarterly or annually?).

Ms. Riggi requested Mr. Dinnell to draft an ICC awareness brochure for the next ICC meeting for review and possible approval to move forward with printing for support of early intervention information and/or resource tables at events. She also would like to see encouragement and support of ICC members to assist with staffing information/resource tables at events. She would also like to encourage the Part C Office to develop a draft of the Annual Report to the Governor, similar to the Calendar.

b) **Schedule Next Meeting:**

Will decide after January ICC meeting.

c) **Public Comment:**

None was given

d) **Adjournment:**

A motion was entered to adjourn the meeting at 1:40 p.m. The motion was unanimously passed.