



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIRECTOR'S OFFICE
IDEA Part C Office
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Carson City, Nevada 89706
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MINUTES

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC)

Date of Meeting: August 31, 2017

Meeting was held via video conference at the following Locations:

Nevada Early Intervention Services – South
1161 S. Valley View
Las Vegas, Nevada

Nevada Early Intervention Services – Northwest
2667 Enterprise Road
Reno, Nevada

Nevada Early Intervention Services – Northeast
1020 Ruby Vista Drive, Suite 102
Elko, Nevada

I. Call to Order, Roll Call and Introductions

Co-Chair Lisa Cridland called ahead to provide notification that she was significantly detained. With agreement with Council members, Brenda Bledsoe, IDEA Part C Office staff to the Council conducted a preliminary roll call to establish quorum. It was determined a quorum of members was present.

The previous Co-chair for the council, Ann Bingham was not reappointed after her term ended on June 30, 2017. In the absence of an official chairperson for the Council, Ms. Bledsoe facilitated the Council vote, to fill the Co-Chair vacancy. Nominations for Co-Chair included Robin Kinkaid, Sherry Waugh and Dr. Jenna Weglarz-Ward. Ms. Kinkaid requested her name be withdrawn from consideration. Both Dr. Weglarz-Ward and Ms. Waugh agreed to be considered for the Co-Chair position. A vote was taken. Three (3) Council Members abstained from the vote including the two nominees. Dr. Ashley Greenwald also indicated she was abstaining as she was newly appointed and didn't feel she had the background information to make a choice at the time. The final vote was nine (9) votes for Sherry Waugh and five (5) votes for Dr. Jenna Weglarz-Ward. Ms. Waugh, as the newly elected Co-Chair assumed responsibility for conducting the remainder of the meeting. Roll call for the ongoing meeting was conducted.

Attendance:

Members Present:

Alex Cherup, Aimee Hadleigh, Dr. Ashley Greenwald, Claribel Zecena, Christine Riggi, Dawn Brooks, Janina Easley, Jason Adams, Dr. Jenna Weglarz-Ward, Lisa Cridland, Robin Kincaid, Sandra LaPalm, Sherry Waugh, Yasodara Carbrera, Yvonne Moore

* Kari Horn attended as a non-voting representative for Sherry Manning

Members Absent:

Senator Ben Kieckhefer, Jack Zenteno, Karen Shaw, Keana Sullivan, Kimberly Everette, Reesha Powell, Sherry Bingham, Sherry Manning,

Public Attendees:

Dr. Ann Bingham, University of Nevada – Reno, Barbara Stoll, NEIS Elko, Becky Yerxa, ADSD/NEIS Quality Assurance, Dr. Dianne Miller, EHDI, DHHS, DPBH, Ella Philander, Easter Seals, Fatima Taylor, NEIS South, Jana Khoury, NEIS South, Jessica Roew, NEIS Reno, Joanne Putman, ADSD/NEIS Quality Assurance, Julie Ortiz, Advanced Pediatric Therapies, Lorraine O’Leary, NV Care Connection, Patricia Woodruff, Division of Child and Family Services, Perry Smith, Early Hearing Detection and Intervention (EHDI), Renee Brown, ADSD/NEIS Quality Assurance, Sarah Horseman, The Continuum,

IDEA Part C Staff Present:

Carson City: Brenda Bledsoe, Dan Dinnell, Mary Garrison, Shari Fyfe, Tiffany Smith
Las Vegas: Edie King, Iandia Morgan

II. Public Comment

Dr. Ann Bingham gave public comment regarding availability of the **ECOC** grant Program. She noted that Spring of 2018 will be the last semester new scholars will be enrolled under the grant. She encouraged members to notify employees who are interested in the endorsement with a master’s degree (per requirements) under the program to please contact her regarding applications. She noted the cutoff for applications is November 15, 2017.

Ms. Bledsoe expressed gratitude to Dr. Ann Bingham for the work she has done as Co-chair of the ICC on behalf of Early Intervention and the IDEA Part C office. Ms. Waugh also expressed appreciation on behalf of the Council.

III. Discuss, Nominate and Approve New Nevada Early Intervention Interagency Coordinating Council (ICC) Agency Representative Co-Chair

This item was taken out of order and conducted at the beginning of the meeting.

IV. Approval of the Minutes from the April 27, 2017 Meeting

The minutes were reviewed and one (1) correction was requested on page seven (7), item V, line seven (7); Remove “S” before “Ms. Bingham”.

MOTION: Accept the minutes as presented with the corrections as noted

BY: Christine Riggi

SECOND: Claribel Zecena

VOTE: PASSED

V. Introduction of Cara Paoli the New Deputy Administrator for the Aging and Disability Services Division (ADSD) Children Services

Alex Cherup stated that Cara Paoli was transitioning to a role in ADSD and, therefore, was not present for the meeting. Mr. Cherup also commented on additional administrative changes that were occurring within the Division and noted further information would be made available at future meetings. He also stated the new Administrator for ADSD is Dena Schmidt, former Deputy Director for Program at DHHS.

VI. New Member Introductions

- **Jason Adams, Parent Representative, Southern Region**

Mr. Adams stated he has been working in the education system for thirteen years. He has a newborn with severe hearing loss. He stated he is excited to serve on the Council to help children and society in recognizing the importance of understanding our children with disabilities.

- **Dawn Brooks, Early Intervention Service (EIS) Provider, Southern Region**

Ms. Brooks stated she has been working with Nevada Early Intervention Services (NEIS) South as a supervisor for eleven years.

- **Alex Cherup, State Agency Representative, Aging and Disability Services Division**

Mr. Cherup stated he has been active in disability advocacy in the past and is excited to be involved with the Council to support improving the lives of children with disabilities and their families and supporting integration within the community. He stated that he has worked in collaboration with the IDEA Part C office as well and is honored to be a part of the Council.

- **Dr. Ashley Greenwald, University of Nevada – Reno**

Dr. Ashley Greenwald stated she is an Assistant Research Professor and Project Director at UNR. She noted that her role is not in pre-service personnel prep as she works specifically around research. She is the Director of the Nevada Positive Behavior Interventions and Supports (NV BPIS) Technical Assistance center. This is a state-wide project that does a lot of work with school districts and families. She is a Board-Certified Behavior Analyst (BCBA) and has been working in the field for approximately 12 years. She has been the Director of NV PBIS for seven (7) years and is currently working with all age groups.

VII. Featured Program Overview – Nevada Care Connection, No Wrong Door Philosophy

Lorraine O’Leary greeted the Council noting that she was a former parent representative on the Council and is now working for Nevada Care Connection and the No Wrong Door philosophy. Ms. O’Leary gave a brief overview of NV Care Connection and No Wrong Door and explained families of children with disabilities have historically found it difficult to access long term services and support for their families. The “No Wrong Door” initiative was created and 13 states received a grant for this program – Nevada is one of them. This program streamlines the process to long term support. Ms. O’Leary reviewed statistics related to the initiative. She also stated, in 2006, the Aging and Disabilities resource centers were created, which were the first comprehensive resource centers for family members to go for information and support. In 2012 the “Money Follow the Person” initiative supported getting services into the home rather than in facilities. The Balanced Incentive program was then created to assist the Money Follows the Person program, and improved access for family members. Finally, in 2014, Nevada received the grant for No Wrong Door, which is an accumulation of all these programs and initiatives. Nevada Care Connection is the manifestation of the NO Wrong Door system and is being created with a 3-year transition plan. Ms. O’Leary stated she was hired as a full-service provider expert to help spread the word about this program. The vision for No Wrong Door is that Nevadans

with functional limitations and family members that support them will have timely access to correct information and quality services that promote choice, dignity, and independence. The four key components to the No Wrong Door system are public outreach and linkage to referral services, person-centered counseling, streamlined access to public programs, and government administration to coordinate all the different plans and efforts. Ms. O'Leary indicated they are creating the program to support resource and service navigation. This would allow families to call 211 where they could then work with their resource and service navigator to identify specific resources needed and what assistance is available in the family members' area. This streamlines the intake and paperwork process and supports a warm handoff from one group to another. They want to increase utilization, make the programs accessible, person centered, coordinated, sustainable and accountable. Benefits of the program are reduced frustration, access to accurate information, and a team member to assist individuals along the way. Families can access the program by calling 211 or by going to www.nevadacare.org. There will be two levels of certification for resource and service navigators. One provides a broad overview of the program. This would be for staff members who may answer phones, or work in the program. The second is for people who do the resource and service navigation to make families aware of the programs and tools that are available. Modules are complete and the training program will be rolled out in the next month or two.

VIII. Review of the Resource List and Information Provided to Families When Entering the Screening and Monitoring Process

Robin Kincaid deferred to Brenda Bledsoe regarding discussion on this topic. Ms. Bledsoe stated information had been provided by Jessica Roew in the NEIS NW office regarding information provided to families about local resources when they are entering the Screening and Monitoring (SaM) program. Ms. Bledsoe indicated that we will continue to collect this information from NEIS programs if that is what the Council requests. Ms. Kincaid asked for an update from NEIS Northeast and suggested the item could be tabled till next meeting when things are more settled and additional information is received. Ms. Bledsoe stated she would work with Barbara Stoll at NEIS NE and the other programs to gather additional information. Ms. Kinkade asked if Megan Wickland was still working on this item, and was advised that she is no longer with the NEIS Reno program and the position is being filled temporarily by Jessica Roew. Alex Cherup also pointed out that she resigned from the ICC, and he is filling her role.

IX. Early Intervention Services Report

• Early Intervention Program Certification Update

Alex Cherup stated ADSD is working to create an independent quality assurance (QA) unit and certification would updated as well. He recognized QA personnel present at the meeting, which included Rebecca Yerxa, Joanne Putnam, and Renee Brown. He stated all provider certifications are complete in southern Nevada, and one more is needed in the north.

Ms. Bledsoe commented that she appreciates the collaboration between the Part C Office and the ADSD QA team. She stated this is consistent what is happening in other states and this is a positive move to start this collaboration.

• Early Intervention Program Highlights/Updates – Informational Only

Yvonne Moore noted Positively Kids submitted their report but it appears that it did not make it into the packet. Ms. Bledsoe responded there was another program submitting their updates that day and asked if any other information was not included, it should be sent to the IDEA Part C office to be distributed by email after the meeting.

X. Discuss and Possibly Approve the Reallocation of ICC Budget Funds to Support ICC Public Awareness Projects In Lieu of the Annual Calendar (For Possible Action)

Ms. Kincaid asked that specific information regarding costs associated with calendar be shared to support discussion as to whether the ICC wants to continue to utilize funds for the calendar or explore other means of public awareness.

Ms. Bledsoe reviewed the ICC Budget document included in the meeting packet. She pointed out that the document included the budget and expenditures for 2017. The projected budget for 2018 was also provided. The total cost for printing the calendar for 2017 was \$6,250. Ms. Bledsoe indicated that the cost of printing, production, and distribution is included in the \$6250. A question was raised regarding the cost of staff hours to create the calendar. Ms. Bledsoe stated there is no system for tracking the time Part C Office personnel spend on each task within the Part C Office. The question addressed was whether the council wanted to continue to produce the calendar as well as exploring other ways to create public awareness about the Council and its role in the early intervention system.

A copy of the Pennsylvania ICC Annual Performance Report (APR) to the Governor was presented. Ms. Bledsoe noted that in past years the ICC has adopted the Annual Report generated by the IDEA Part C Office and indicated the Council could consider adopting a similar version of Nevada's report as a public awareness tool. The idea of developing a flyer reflecting quarterly data was discussed, and what that would look like from the ICC's perspective. Ms. Waugh indicated that in the last meeting there was discussion of distributing information electronically. Christine Riggi stated she felt \$6,250 seems like a lot to spend on a calendar that we are not sure is being used. She indicated she liked the idea of an alternative annual report to the Governor and felt it would be well received by families and providers; however, she didn't feel it needs to be distributed quarterly. It was also suggested that providers be contacted to get a count of how many families might want a calendar. Ms. Bledsoe clarified that the number of calendars distributed in the past was based on the number of children in the Part C Program. It was also pointed out that the more that is printed, the less the cost. Ms. Kincaid asked for clarification regarding the cost for mailing. Ms. Bledsoe verified that the postage to distribute 3000 calendars was \$260.11 and noted a draft would need to be sent to printing to get a quote for 2018. Jason Adams suggested the option of using an online version of the calendar for individuals to print. Dr. Greenwald inquired as to the purpose of the calendar? Ms. Bledsoe stated that the calendar was initially created as public awareness tool for the ICC. Dan Dinnell stated that the first calendar was printed in 1997. Dr. Ashley Greenwald suggested that instead of a calendar that is only good for one year, there could possibly be a resource binder/doc that can be printed every other year. Ms. Bledsoe stated that whichever option is chosen, she feels it is important to include the family stories so that funding sources can know the impact Early Intervention services have for families. Dr. Greenwald also suggested a resource guide could be distributed on bi-annual basis. Claribel Zecena indicated she agreed with the suggestions and believed that seeing the outcomes of EI for families is an important message to communicate to the legislature. Ms. Kincaid suggested that a subcommittee be created to explore options for what can be develop and distributed in the future.

Mr. Dinnell stated that the calendar that has been developed would need to go out for printing by the end of October 2017, at the latest, in order to distribute a 2018 calendar. Yvonne Moore suggested that we move forward with the 2018 calendar, but create a subcommittee to develop what will be distributed in 2018. Ms. Zecena suggested less copies of the 2018 calendar be printed and save the remaining funds for other resources. Ms. Riggi asked if the money that is

used for the calendar could be used to send families to programs like Partners In Policy Making? Ms. Hadleigh asked if a copy of this year's calendar could be sent electronically? Dr. Greenwald suggested distributing both electronically and printed to cover all demographics. Ms. Riggi suggested a motion be made to create a subcommittee to explore costs related to print and making available online as well as create future outreach documents.

MOTION: Create a subcommittee to see what costs can be cut to distribute a 2018 calendar, find a way to have the calendar sent electronically, and create future public outreach materials.

BY: Christine Riggi

SECOND: Claribel Zecena

VOTE: PASSED

Subcommittee identified included Christine Riggi, Aimee Hadleigh, Yvonne Moore, Janena Easley, and Clarabelle

XI. Legislative Outcome on the Proposed Service Model Change

Mr. Cherup briefly discussed the outcome of the legislature session and noted the model changes were not accepted. Mr. Cherrup stated that additional updates would be provided in future meetings regarding the service delivery model and any changes that may occur. He also informed the group there will be bi-annual check in with the legislature regarding the model changes and related information will be shared with the ICC.

XII. Update on the Nevada Parent Advocacy Initiative

Aimee Hadleigh shared information regarding a group of families with children with disabilities that has begun meeting on a regular basis. Ms. Hadleigh stated the group has been meeting monthly and usually at a restaurant. She stated that there are approximately 15 parents with children of all different ages and disabilities participating in the group and the parents of older children coach the parents with younger children. She said that she is a big advocate of mentoring between parents. She noted there has been an issue of parents not showing up to planned events.

XIII. Report on U.S. Department of Education, Office of Special Education Annual Leadership Conference held in Washington D.C. on July 17-19, 2017

Ms. Bledsoe stated the group attending the Annual Leadership Conference was a great representation of the state of Nevada. Team members included representative from the IDEA Part C Office, ICC Parents, Aging and Disability Services, and Nevada PEP. Ms. Hadleigh reflected on two sessions that she attended and indicated one was very positive and the other that was somewhat negative. The first session that she discussed was a "listening" session, where parents and parent centers provided information. She talked specifically about a mother who spoke regarding her daughter which was very powerful. The other session that was discussed was "Combative Advocates", which was referring to advocates from agencies who attended IEP meetings with families, and were seeking conflict for no reason. Ms. Hadleigh said that what struck her was the fact the group was against using the word advocate, and referred to it as the "A" word. She also spoke about a session that acknowledge the parent centers where Robin Kinkade was recognized for 18 years of service. Ms. Kincaid spoke about a speech given by Rosemarie Allen that she thought was very powerful. Ms. Morgan noted that the keynote speech by Ms. Allen was very powerful. She also noted that the Nevada team was able to fill an entire table. Ms. Hadleigh advised that Rosemarie Allen has a Ted talk available online. Ms.

Bledsoe indicated that a group from Nevada attended the Infant-Toddler Coordinators Association pre-session, which was very informative regarding funding of mechanisms within states and the challenges faced. Ms. Bledsoe indicated that one of the initiatives the Association is working on now is looking down the road to re-authorization and preparing position papers that the Association would present to suggest changes related to Part C. She also pointed out that the Association meets with OSEP to advocate for states and their needs on a regular basis. Mr. Cherup stated that Nevada showed a strong representation for children of all ages and enjoyed the opportunity for collaboration across agencies. He stated he enjoyed the discussions regarding parent and family engagement and felt he was able to obtain tools to assist with that initiative in Nevada. He stated that he also spoke with a representative that had been with Early Intervention for approximately three decades that stressed the importance of collaboration between compliance and QA.

XIV. ICC Committees – Reports on Activities

a. Family Support Resource Subcommittee

Ms. Riggi reported on the meeting in April 2017, where there was discussion regarding conference that were upcoming as well as parent advocacy material. The next meeting should include information regarding what has happened at the events they have attended.

b. Child Find Subcommittee

Ms. Fyfe advised that a new summary sheet of child find activities will be distributed in the next meeting.

c. Professional Development Subcommittee

Ms. King shared that in the last face to face meeting the Professional Development Subcommittee had a guest speaker from the Nevada Department of Education who advised the group on the process of developing a license specifically for early intervention. She stated the meeting was very production and a future meeting is scheduled to determine what is needed to develop the EI specific license.

XV. Part C Information Reports

a. Personnel Update:

Tiffany Smith was introduced as the Project Manager for implementation of a new EIS data system for the statewide system. She informed the group that a TIR was submitted and approved. Ms. Smith spoke about her background in program and project management in private sector.

Ms. Brooks asked if there is a timeline for the new data system. Ms. Bledsoe indicated that the goal is to have the new system fully implemented by April 2018. She shared that the IDEA Part C Office is working with Public Consulting Group (PCG) who currently has a contract with Clark County Schools for Medicaid Billing for Special Education Services. The goal is to adjoin to that contract.

Ms. Bledsoe also introduced Mary Garrison as the new AAIII for the IDEA Part C Office and the new staff contact for the ICC and future meetings.

b. Complaint Matrix Review

Ms. King reviewed the ICC Complaint Log and provided update on the status of complaints investigated by the IDEA Part C Office including findings issued and

corrections verified. Complaints relative to three programs were discussed. Issues included not providing services in accordance with the IFSP, reimbursement for services, IFSP development, program policies coordination of services, qualified personnel, and parent consent. Three programs had complaints with closure pending final verification of corrections. There was discussion regarding the finding related to the use of the term of IFSP. It was reported that some programs were using the term Targeted Case Management/Family Service Plan in place of IFSP. IDEA Laws and Regulations require the family have an "IFSP"; therefore, programs were advised to only use the term IFSP.

Ms. Kincaid asked if the complaint letter regarding Deaf and Hard of Hearing was being distributed. Ms. Bledsoe indicated that this complaint was not being distributed because specific individuals were named, but during investigation it was brought to the Part C staffs attention that there appears to be gaps in the state policy. The question that was addressed was if the person providing services was qualified, and it was found that Nevada's policies for Early Intervention Services do not include standards for individuals providing instruction for infants and toddlers who are Deaf or Hard of Hearing and their families. She also stated there was a one (1) year timeline to amend the policies and will require submitting along with the State application for Part C Funds for approval. Ms. Kincaid also inquired about the issue of parent consent included in one complaint. Ms. Bledsoe indicated that there was concern that the parent had refused a service but it was provided anyway; there was no findings to support this. Ms. Riggi asked what the definition is of a natural environment, since that was listed in one of the complaints. Ms. Bledsoe clarified that in that particular complaint the child was receiving services in a segregated play group. For the setting to meet the requirement as a natural environment, they would need to integrate the group or find a different way to provide that service.

c. Federal Application Status-Amending Budget for Data

Ms. Bledsoe informed the group that, due to the anticipated cost for implementing the new data system, which would require moving 10% or more of the total fund within the line items in the federal budget, the budget will need to be resubmitted, but does not require public comment. She stated that once the actual amount is clarified, details will be provided to the Council.

d. Review OSEP State Determinations

Ms. Bledsoe reviewed the State Determination issued by OSEP. The State is again in the "Meets Requirements" category. She discussed the document that shows how OSEP comes to their determination, what the steps are, and the data scoring for Nevada. It was found that this information was not included in the packet. Ms. Bledsoe noted it was available on the Part C website and indicated she would send it out after the meeting for the groups review after the meeting.

e. Federal Annual Performance Report (APR)

Ms. Bledsoe noted that traditionally the APR was reviewed in its entirety in the January meeting before submission on February 1st. The IDEA Part C Office is working to provide information earlier this year to avoid having it consuming so much time at that meeting. Ms. Bledsoe reviewed the three indicators that have already been completed including, Indicator 1, Indicator 2, and Indicator 8.A. A short summary regarding the data for these indicators was also included in the packet. The data and status for each

indicator were reviewed as well as related findings and corrections. A form was also provided for ICC member feedback and comments regarding the indicators.

f. State Systemic Improvement Plan (SSIP) Update

Ms. Bledsoe indicated the State has recently received feedback from OSEP regarding the information submitted for Indicator 11. She stated that there were very specific questions, which has prompted the Part C office to meet regarding the TACSEI program on a weekly basis. The decision was made to ask for participants in all programs for the TACSEI training, and those sessions should start at the end of September.

g. Monitoring

- Program Report Cards: The current program report cards are posted for the last fiscal year. The IDEA Part C Office has begun the development of the SFY17 reports.
- Program TRAC Data and Performance Reports: Ms. Bledsoe stated that the programs that are not on comprehensive for the data that is available for TRAC are reviewed every year, and those data will be included based on the end-of-year report.
- Child Outcomes Data: Ms. Bledsoe indicated that Child Outcomes Data is almost ready completed and should be available for the next meeting.

h. Update on Family Survey Workgroup

Ms. Bledsoe stated the Family Survey Workgroup will be meeting on September 25, 2017, and Ms. Bledsoe will be having a meeting with Ardith Ferguson to develop the meeting outline. This meeting will be a face to face meeting.

i. Training and Technical Assistance.

- **Provided:**
 - DECA Training: Ms. King stated the state-wide training was completed. This was the final training on instruments identified in the SSIP for assessing the social-emotional development in children.
- **Upcoming:**
 - New Employee Orientation: New Employee training will be completed in the North in September, and the South in October. Previous meetings were cancelled because there was not a facility available for the number of people requiring training. Ms. King stated the training will be starting with the community partners.
 - Transition: Transition training will be conducted in Elko in the beginning of August, and in October another transition training will be completed by Sherry Bingham and IDEA Part C team with local school districts.

j. Review and Discuss Data Reports

- Delayed Services for July: Ms. Bledsoe discussed the change in name for this report. OSEP indicated they had concerns with the term "Wait List", and it was suggested that the name be changed to children who had delayed services beyond the thirty-day timeline. Ms. Bledsoe stated she also wanted to include additional data with this report to show the reason behind delays. The report was separated into "Delays Due to Program Exceptions" and "Delayed Due to Family Exceptions". If there was no note in the data system to indicate the reason for delay, the report states "No Note". There was a question regarding 244 days delayed for audiology, and it was confirmed that the family did not go in for the evaluation, but they also

wanted it to be kept on the IFSP. There was clarification with the program that if the service was available to the family, and they did not take advantage of the service, that would be counted as the start date of service. This correction will show on the next report.

- State Fiscal Year (SFY) 2017 Third Quarter Data: Ms. Bledsoe advised the group that there is a lot of cleanup required for these reports. Third quarter is complete, and fourth quarter has been pulled, but is being cleaned up now. This reporting is for FY2017. Ms. Bledsoe pointed out that the referrals in the North appear to be down and she would like to see if a specific reason or reasons could be identified.

XVI. Consider Agenda Items for the Next Meeting

The following items were requested for the agenda for the next meeting:

1. Update on Medicaid Billing
2. DEC Conference Update
3. EIS program scheduling additional evaluations and assessments
4. Review of the Resource List and Information Provided to Families When Entering the Screening and Monitoring Process
5. Calendar Option post subcommittee meeting

XVII. Schedule Future Meetings

The following meeting dates were approved for upcoming meetings.

- October 26, 2017
- January 18, 2017

XVIII. Public Comment – *Please Complete Request to Speak Card*

Kari Horn spoke about the No Wrong Door Program as one of the grants that NV Governors Council funds. Ms. Horn stated that there are exciting things happening with that program. Ms. Horn also pointed out that there are funds available through the Consumer Leadership Funds to assist with sending parent advocates to conferences.

XIX. The meeting was adjourned at 11:54 AM