



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIRECTOR'S OFFICE
IDEA Part C Office
4126 Technology Way, Suite 100
Carson City, Nevada 89706
Telephone (775) 687-0587 • Fax (775) 684-0599

MINUTES

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC)

Date of Meeting: August 27, 2015

Meeting was held via video conference at the following locations:

College of Southern Nevada, Cheyenne Campus
3200 E. Cheyenne Avenue, Building C-2638 Conference Room
North Las Vegas, Nevada

Department of Health and Human Services
4126 Technology Way, Director's Office Conference Room
Carson City, Nevada

Nevada Early Intervention Services, Northeast
1020 Ruby Vista Drive, Conference Room
Elko, Nevada

I. Call to Order, Roll Call and Introductions

Co-Chair Lisa Cridland called the meeting to order at 9:05 am. A quorum of the members was present; the meeting proceeded as scheduled.

Members Present: Nicole Atwell, Dr. Ann Bingham, Lisa Cridland, Janina Easley, Maynard Florence, Aimee Hadleigh, Sherry (Halley) Bingham, Jana Khoury, Robin Kincaid, Alisa Koot, Joyce Larsen, Dr. Catherine Lyons, Sherry Manning, Christine Riggi, Karen Shaw, Shannon Sprout, Sherry Waugh, Jack Zenteno

Members Absent: Kimberly Everett, Lorraine O'Leary, Reesha Powell, Assemblywoman Melissa Woodbury

Public Attendees: Christine Borges, ISS-Baby Steps; Mayra Gonzalez, Nevada PEP; Sarah Horsman, The Continuum; Candice McDaniel, Nevada Early Intervention Services (NEIS)-Carson City(CC); Janelle Mulvenon, NEIS-Northwest (NW); Julie Ortiz, Advanced Pediatric Therapies (APT); Ella Philander, Easter Seals Nevada (ESN) – North; Martha Schott-Bernius, NEIS-Northeast (NE); Fatima Taylor, NEIS-South; Debra Vieyra, Department of Public and Behavioral Health, Maternal and Child Health; Tammie Williams, Head Start Collaboration

Part C Staff Present: Brenda Bledsoe, Dan Dinnell, Edie King, Ewelina Meade, Iandia Morgan

II. Public Comment

No public comment was given.

III. Approval of the Minutes from the March 18, 2015 and March 26 and 27, 2015 Meetings

Ms. Cridland asked for any comments or corrections on either set of minutes. The following corrections were noted:

- Page 2 of the March 18 minutes, section 3, last sentence of second paragraph there is a typographical error. It should read “how conclusions were arrived at” rather than “where arrived at”.
- Page 5 of the March 26 and 27 minutes, line 15 of the first paragraph the word “training” is missing between “of to” in the sentence.

No other corrections were noted and a motion was made.

MOTION: Move to accept the minutes of March 18 and March 26 and 27, 2015 as corrected.
BY: Sherry Bingham
SECOND: Joyce Larsen
VOTE: PASSED

IV. New Member Biography – Karen Shaw

Karen Shaw introduced herself as the newly appointed Native American Representative for the ICC. She spoke to how she learned about the ICC from the previous representative and then provided a brief overview of her professional background and her personal experience relative to serving on the Council. Ms. Shaw stated it is her hope that working on the Council will allow her to be able to bridge gaps between available services and access to those services.

V. Discuss Adding an Additional Rural Parent Representative to the ICC

Brenda Bledsoe stated the Council is federally legislated and the legislation requires the members of the ICC be appointed by the Governor. At this time, the ICC meets the requirements of 20% families and 20% providers and it is at the Governor’s discretion whether they go beyond that minimum, which they are currently not inclined to do. She explained the ICC currently has six vacancies and the IDEA Part C Office is actively recruiting to fill those positions. When asked about the vacancy in the rural area, she replied the vacancy is for a service provider and the local program will be asked to provide a recommendation to fill the vacancy. Aimee Hadleigh remarked she would like to see the diversity of the council widen to include a parent representative from the Latino community.

VI. Provide Feedback from Governor’s Office Regarding Proxies for Council Members

Ms. Bledsoe stated the Governor’s office was contacted for clarification on the State law regarding the use of proxies for council members. The response was appointment of proxies would not be made. It was stated the opinion of the Governor’s office is a person accepting the appointment to the Council is agreeing to fully participate in the work of the Council. Sherry Manning related she had the same response from the Governor’s office when she inquired about this for the Governor’s Council on Developmental Disabilities (DD Council).

VII. Report on U.S. Department of Education, Office of Special Education Annual Leadership Conference held in Washington D.C. on July 27-29, 2015

Ms. Hadleigh started by thanking the Council, on behalf of herself and ICC Parent Representative Alisa Koot, for the opportunity to participate in the OSEP Conference and relating what a remarkable, emotional and a great experience it was. She stated the first day included a meeting of representatives from all the State ICCs and it provided a chance to meet other parents to discuss what is happening in early intervention services in their home states. Ms. Hadleigh said she learned the most from another parent who was from New York. This parent had shared her experience with early intervention services. She had indicated the family survey she completed for her state did not give her a place to provide feedback on how the receiving of services were limited due to the neighborhood she lived in. She had also indicated her developmental specialist was concerned about providing services in her neighborhood because of the race/ethnic makeup of the neighborhood. Ms. Hadleigh stated this raised a concern for her regarding whether Nevada can assure accurate information is being obtained from families. She referenced a quote from Desmond Tutu shared by a speaker at the conference and noted she would like to start seeing the power of collaboration at work in Nevada. She noted the speaker went on to outline how different resources within their state were being used together to provide early intervention services that is focused on the family as opposed to just the child. She stated she does not believe there is sufficient focus on accessing and coordinating resources to address family needs in Nevada.

Ms. Hadleigh commented on other points that stood out for her at the conference. She stated she learned many states have chosen improving social emotional outcomes for young children for their State Identified Measurable Result (SIMR) for Part C. She also spoke about the sessions she attended regarding parent centers nationwide in which she learned Nevada PEP is the parent center for Nevada. She also related how one session had been very difficult for her emotionally. She indicated the session seemed to be filled with people who ran parent centers and worked with families and felt it seemed to promote a divide between the centers and families, like a “them and us” scenario. Participants had spoken of their issues as employees and their inability to get parents more involved. In the end, she stated her concern for the lack of parent outreach activities had increased. Ms. Hadleigh indicated her final points on her impressions from the conference were related to the need for early intervention to address children’s behaviors and sleep patterns, which relate to bridging the gaps of social/emotional issues, and the need to give little ones a voice. She also talked about the session she attended where two high school age boys with disabilities spoke of their experience and struggles throughout their school experience and shared specific examples of what would have made the experiences better for them.

Alisa Koot spoke of the information she took away from this conference. She related how attending the conference gave her a better overview of the whole structure of the EI system including a better understanding of Nevada’s role, what a SIMR is and what DaSy is. She also learned it is important for her to have a voice for stakeholders and learn how to better reach out to those stakeholders within her community. Ms. Koot stated she agreed with Ms. Hadleigh about the need for parent mentors and getting parents more involved. She stated she learned our ICC does a better job than other states in making meetings accessible to parents by having them either via teleconference or telephone and providing stipends for child care. Ms. Hadleigh remarked overall there was a lot of information and it was a wonderful experience.

Ms. Bledsoe stated she focused on sessions dealing with the State System Improvement Plan (SSIP) at the conference since the IDEA Part C Office will be working on this over the next five years. She related she also enjoyed the presentation by the young men regarding their

experiences in the education system. She remarked it really helps us think about how the children in our programs now will be there some day and this is why helping families support their children is so important. She stated several sessions she attended were about how other states are implementing research based practices and outcomes. She also reported on her attendance at the Infants, Toddlers Coordinators Association (ITCA) meetings during the two days preceding the conference. Sessions during this time included looking at other state systems for financing their early intervention system and early intervention services. Discussions included various finance mechanisms and Medicaid billing. Other topics included a review of the proposed regulations for Head Start. She stated she found the proposed Head Start regulations discussions interesting. There were questions raised around requirements for transitions, what Head Start staff will need to ensure people do per these new regulations, and questions on whether some regulations were overlapping with Part C regulations. Ms. Bledsoe also stated she had the opportunity to meet with Nevada's contact person at OSEP to discuss Nevada's determination. She ended by saying it was a rich conference and it is good there was a number of people attending for Nevada who are able to bring back information to share.

Edie King thanked Ms. Hadleigh for sharing her views and feelings and added personnel working in early intervention need to remember early intervention happens after they leave and it is the parents who make the difference. She related most of the sessions she attended had to do with personnel development or the collaboration between agencies, parents, and providers. There was an opportunity for her to hear how cross disciplinary, cross agency comprehensive personnel development was put into place in other states.

Sherry Halley stated her focus at the conference was on early childhood outcomes and inclusion sessions. She felt it was a very comprehensive conference and would recommend it to anyone with an interest in early childhood.

VIII. Update on the Nevada Parent Advocacy Initiative

Ms. Hadleigh stated screen shots of the website were provided in the meeting packet. She added progress is slow but coming along. As for the Facebook page, there are approximately 180 members and it has turned out to be a great space for parents. She related on a parent who is fluent in signing is now facilitating signing play groups. Ms. Hadleigh proceeded to go over the different options currently available on the website and explained what information or links could be found. It was noted the acronym roll over is active now so when the mouse rolls over an acronym a definition will be displayed. She reported future features include a provider rating section, a therapy tools rating section and a section like "Craig's List" for assistive technology and assessment tools. A current addition is the Friends of Parents section where local businesses provide discounts to parents of children with disabilities. The URL for the website is NVPARENTS.com. Ms. Hadleigh voiced her disappointment over the RAVE program losing their state funding and is hoping some type of funding will become available. Sherry Manning related the DD Council was one of the first funding sources for RAVE but their grant no longer allows for funding of direct services. Ms. King noted the handouts state early intervention is a free program which is not correct. There is no cost to parents but it is not a free program. She explained parents might question that when they are asked to use their insurance. Ms. Hadleigh related everyone has a different opinion on the term to use. The Council agreed it should be "no cost to families". She noted the change and asked for any other discrepancies to be sent to her. Ms. Manning offered Ms. Hadleigh a hearty thank you for the work she and her husband have done as project volunteers. She also noted the DD Council will have grant money available in the future that they might be able to apply for.

IX. Review Budgets for 2016-2017 Biennium

a. Early Intervention Budget for 3208

b. Federal Part C Allocation for State Fiscal Year 2016

• ICC Budget

Candice McDaniel announced Julie Kotchevar was unable to be present at this meeting and had asked that she attend in her absence. Ms. McDaniel stated the early intervention budget can be accessed by the public online. She indicated early intervention received funding in the amount of \$67,815,378 over the biennium which is just over \$33 million every year. This represents a 4% increase over our previous budget and will cover some caseload growth and items like additional equipment for hearing screenings in the rural areas. She added the budget still supports a 50/50 split for providing services through both state programs and community partners. Jack Zenteno asked if all of those dollars were allocated to specific things or could some of the funding be directed to things like the RAVE program. Ms. McDaniel stated she would have to defer to Ms. Kotchevar for the answer to that question but would provide an answer to the Council next time.

Ms. Bledsoe stated the ICC at the last meeting requested the IDEA Part C Office Budget be a standing item on each agenda moving forward and as requested the ICC budget will be specifically reviewed at each meeting. In an effort to provide this, an ICC budget report was presented showing how much funding was appropriated to the ICC for the fiscal year and what the expenditures have been since the beginning of the fiscal year. Ms. Easley asked how much of the ICC budget has been expended each year and Ms. Cridland requested a more itemized expenditure list on the ICC budget report. Ms. Bledsoe said she did not know the exact amount spent each year but would provide a historical report at the next meeting and provide a more itemized expenditure section on the ICC budget report.

Dr. Bingham stated in reading over the minutes of the last meeting it appears to say the Part C funds flow through the ADSD office rather than the Director's office and is concerned if this is so. Ms. Bledsoe replied the federal dollars come directly to the Director's office thereby to the IDEA Part C Office. Through a granting process monies are distributed to the ADSD for providing direct services. Traditionally these flow-thru funds to ADSD have been about a 70/30 split with most of the dollars going to community partners. She further explained the IDEA Part C Office is required to ensure there is equitable distribution of federal funds statewide so the grant reflects the statewide funding breakdown by program. Ms. Bledsoe noted legislature will approve/authorize funds in an amount which does not exactly look like what has been granted. Dr. Bingham remarked she just wanted to be clear on this because these are federal monies and the IDEA Part C Office is the federally authorized portion of early intervention to control where these monies go. Dr. Lyons asked for a breakdown similar to the ICC budget for the entire early intervention budget. Ms. Bledsoe replied a breakdown by category could possibly be provided and she would work with ADSD to get a report put together for the next meeting. Dr. Bingham added a good overview of where the money is budgeted and spent would be helpful since the ICC is federally mandated to provide support and some level of oversight.

X. Status on the State Systemic Improvement Plan (SSIP) - Phase 2

• OSEP APR Response and State Determination

Ms. Bledsoe noted a letter from the U.S. Department of Education regarding Autism services had been provided in the meeting packet for informational purpose. Shannon Sprout stated she would like to provide a response regarding this letter at the next meeting.

Ms. Bledsoe then stated there were several handouts provided regarding the SSIP. She explained these will provide information on what the IDEA Part C Office will be working on in the

coming months including formalizing Phase II of the plan. The components to be addressed during Phase II will include infrastructure development, support for evidence based practices by focusing on training, and developing an evaluation plan. She added technical assistance and stakeholder support will continue to be important throughout Phase II of the SSIP. OSEP will be looking at each component in determining whether Nevada's submission is meeting requirements. Ms. Hadleigh asked what the SIMR is for Nevada and Ms. Bledsoe stated the focus is on improving outcomes for children in early intervention services and was selected after reviewing child outcomes data. This is the area that will be measured to determine if early intervention services are making a difference in the social/emotional skills of participating children. Because child outcome data is so important, Ms. Bledsoe spoke about the process changes within the IDEA Part C Office to improve the quality of that data collection and analysis. She noted keeping the data up-to-date and providing programs with regular feedback is a challenge. With the new processes in place, the hope is to have more tracking of data and provide monthly follow-ups to programs on their data entered into TRAC. Ms. Bledsoe mentioned the real push is to have either our data system upgraded or to have a different system where the calculations for the child outcome data is programmed into it.

Ms. Bledsoe remarked a summary of the OSEP Annual Performance Report (APR) response was provided. The full APR is available on the federal website and the IDEA Part C Office website. She explained Nevada is still in the "Needs Assistance" category according to the determination letter issued in July 2015. The state is still in this category due to having one area of long standing non-compliance and until this is corrected it will impede moving to the "Meets Requirements" category. She added potentially by next year Nevada could have improvement and be out of the "Needs Assistance" category. Ms. Bledsoe then went over the child outcomes data submitted to OSEP and explained how this data was used in determinations. She noted this was the first time OSEP used performance data in the determinations process. Historically, they had only been using the data from compliance indicators.

Ms. Bledsoe spoke about the Parent Leadership Awards presented by ITCA. There were two parents from Nevada nominated but unfortunately neither was selected to receive the award this year. A flyer was included in the meeting packet that provided information on the winner. She then discussed the team at the federal level who will be reviewing the APR next year. She indicated the team will consist of the state contact and a person to represent specific program areas including data, performance, fiscal accountability and customer service.

XI. Early Intervention Services Report

- a. Early Intervention Program Highlights/Updates**
- b. Review Early Intervention Provider Application and Contract Process**
- c. Early Intervention Program Certification Update**
 - **Status of the Final Standard of Services Document**
 - **Updates on Programs that Have Completed Program Certification**

Ms. Bledsoe stated the activity highlights received from early intervention programs were provided in the meeting packet. Program representatives present for the meeting were invited to provide additional items if desired. Julie Ortiz from Advanced Pediatric Therapies (APT) in Reno announced the Northern Nevada community providers will have their first genetics clinic set up and starting in January 2016 with Dr. Berkley Powell. The clinics will be held quarterly.

Candice McDaniel stated the Aging and Disability Services Division (ADSD) has established a application and contract process for early intervention service providers and the provider application is on the ADSD website under the provider link. This links to the initial application where prospective providers choose whether they want to be a comprehensive program or provider of a particular service. The application is good for either an early intervention provider

or an Autism Treatment Assistance Program (ATAP) provider. Ultimately, providers are approved by the Deputy Administrator. Ms. McDaniel related applications for comprehensive programs are not being accepted because ASD feels with the caseload currently in place and the community providers currently established, the system is at full capacity.

Ms. McDaniel stated her goal during this meeting was to try to reframe the discussion around the certification program for a better understanding of the process. She proceeded to explain that every individual program has a quality assurance (QA) piece to their program in an effort to make sure quality services are provided. The standards of service created through a collaborative effort to address this. The three main goals of the QA process is to: 1) make sure quality services are being provided; 2) to make sure any training issues that arise are addressed; and 3) the certification of programs who want to provide services to children identified as medically fragile (this is the only piece that certification is actual done). The standards were developed by a committee which included community providers and the previous Part C Coordinator. Ms. McDaniel listed the resources used by the committee to create standards of service. Dr. Lyons asked if a copy of the standards had been included in the meeting packet and Ms. McDaniel replied it had not but it would be made available for the next ICC meeting. Ms. McDaniel continued by saying the QA teams are using this process first with the state programs. The Las Vegas, Carson and Reno sites have been completed and the Elko site will begin the process in September. She explained by completing the state programs first the process can be refined to make sure the items that need to be measured are. Once the process has been formalized, it is expected the process will be completed every three years by programs. She added ASD will work with community providers to make sure a schedule is put into place that works for everyone and does not coincide with the self-assessment. Ms. McDaniel briefly related her experience with this process when it was done at the NEIS-Carson City site. She explained if a program fails this quality assurance process or issues arise, this is where the collaborative effort with the IDEA Part C Office comes in. This is where a strong and clear communication line is needed. Ms. McDaniel was asked if the state programs would go through the quality assurance process again once the tools and process have been finalized so all programs would be evaluated using the exact same process. She responded by saying the state programs would be reevaluated at the same time the community partners are done. Dr. Bingham raised the concern that this is a duplication of efforts and that this is not run through the IDEA Part C Office who holds the responsibility of being federally mandated to monitor services. Ms. McDaniel stated the QA teams are not looking at compliance in any way only quality as that is what ASD is ultimately responsible for in providing services to children. She added July 1, 2016 is the target date for the finalized roll out of the process.

Dr. Lyons inquired as to why the IDEA Part C Office is not involved with QA team when they are going through this process. Ms. McDaniel stated the QA team is looking at the quality of services and the agreements between ASD and the community providers. She added the IDEA Part C Office is involved because when an issue is uncovered immediate collaboration to resolve the concern is initiated. Sherry Waugh remarked quality and compliance are two distinct but intertwined activities with the question being how to have the two work together cohesively. She added a better way should be figured out to talk through this process as it is developed. Dr. Bingham requested the ICC be privy to the document prior to it being officially implemented and finalized to which Ms. McDaniel agreed.

Ms. Bledsoe stated the work on the SSIP and the emphasis being placed on results based accountability, professional development and research based practices at some point will come together with quality because compliance and outcomes are all tied together. There is going to have to be strong collaboration to make the SSIP work. Ms. Cridland asked if there was parent involvement in putting together the quality assurance process. Ms. McDaniel stated there had

been no parent participation. Fatima Taylor interjected that during the pilot for NEIS-South she made the suggestion to involve parents so a well-rounded view of the quality of services could be obtained and in doing so it did reveal issues on how to make services better. Ms. King thanked Ms. Taylor for her candor because it shows how quality and compliance are hand-in-hand and not completely separate.

XII. ICC Committees – Reports on Activities

a. Family Support Resource Subcommittee

b. Child Find Subcommittee

c. Initial Training and On-Going Professional Development for Early Intervention Providers Subcommittee

Christine Riggi reported the last meeting of the Family Support Resource Subcommittee to report on is from March 2015 because quorum was only held for 15 minutes at the July meeting. Ms. Hadleigh interjected one of the things to come up during that short time was a discussion regarding NEIS open houses and the possibility of the collaboration between providers to do an event like a Spring Fling. Dan Dinnell added it would be a way to bring all the families and programs together to meet. Mr. Dinnell then pointed out in the minutes there is a section regarding a cooperative effort with the Down Syndrome Network of Northern Nevada (DSNND) utilizing the video conferencing equipment between Elko and Reno. This was the first such event and was a presentation by Mary Bryant on Guardianship. Martha Schott-Bernius added in the rural area there is a new initiative with the family resource center to try to get a parent support group going.

Ms. Waugh reported the May 12, 2015 minutes of the Child Find Subcommittee were provided. She also reported Dr. Debra Vigil was working to have the CDC's Milestone Moments publications updated with information specific to Nevada with the intent of having them more widely distributed throughout the state. Ms. Halley added the cleanup of the verbiage for the addition of the kindergarten year to these publications is under way. Ms. Bledsoe remarked a couple of other items in the works is to make the Milestone Moments growth chart more Nevada specific for distribution and the updating of the Child Find Activities Quarterly Report which programs are required to submit.

Ms. King stated this portion of the agenda regarding the Initial Training and On-Going Professional Development for Early Intervention Providers Subcommittee and the Comprehensive System of Personnel Development (CSPD). Updates on a portion of the agenda will be discussed together. She then spoke of the changes that have taken place within the IDEA Part C Office and the University of Connecticut, Early Childhood Personnel Center (ECPC). She explained Mary Beth Bruder with the Early Childhood Personnel Center (ECPC) invited Nevada to participate in a national initiative on comprehensive personnel development. The first meeting was held in Connecticut last October (2014) and Ms. King attended on behalf of Part C. She learned a state team would be needed because this would be a far-reaching initiative to look at cross disciplinary and cross agency collaboration to ensure services and providers are in place who are highly qualified to provide services for all young children, not just children with disabilities. It would extend beyond just personnel development but become a system of learning. Ms. King stated a team was put together for the May 2015 meeting and the members of the team include herself representing the IDEA Part C Office, Anna Severens, State Pre-K Office; Sherry Halley, 619 Coordinator; Catherine Lyons, UNLV; Tammie Williams, Head Start collaboration; Janice Lee, UNR and TACSEI; Kaylen Ogden, Children's Cabinet; Thomas Kapp, ADSD, and Robin Kincaid, Nevada PEP. She indicated a new member from the Nevada Registry would be joining soon. This group represents multiple agencies that serve young children from birth through pre-k. During the May 2015 meeting this group, with the help of ECPC professionals and national leaders, came up with a name, Early Childhood System of Learning

(ECSOL) and an idea of what this system might look like in Nevada. Ms. King also noted Nevada is being considered to receive intensive technical assistance from Ms. Bruder's group. She continued by saying the ECSOL is more encompassing than what the ICC subcommittee is reviewing. This new group is looking at more of a statewide learning system which would be a hub of learning and resource for all of the agencies involved. Ms. King then read the ECSOL mission and visions statements for the group and mentioned the group will be meeting monthly.

Dr. Lyons mentioned certificates have been added but students do not receive money for these. Currently, she is working with the university and the federal system to address this but for the next three to nine months students should be aware they will need funds for these. In addition, she added there will be upcoming weekend cohorts which will start on Friday evening and go all day Saturday to complete a class. Every month students can potentially complete a class. An informational meeting will be held on September 29, 2015 at 4:30pm in the College of Education at UNLV Room 133. Dr. Bingham reported she appreciated the opportunity at the Early Childhood Inclusion conference to be able to have a table and provide information about the grant through UNR supporting master degrees in Early Intervention/Early Childhood Special Education. She noted she received application from the south but did not see any completed applications for the master's degree program which is a prerequisite before grant funding is available. There were two developmental specialists from Elko approved for funding. Dr. Bingham noted she will have several students completing at the end of fall semester which will provide new openings. She stated so this grant has provided funding in the amount of \$14,076 per student.

Joyce Larsen asked to become a member of the ECSOL to represent children's mental health. Ms. King replied she would add her to the group.

Ms. Bledsoe in follow up to Ms. King's discussion stated the ICC Subcommittee and the system group who is operating under the work of the ECPC is two separate groups but at some points the two may overlap. Ms. King indicated while at ECPC information was available regarding licensure and alternative certification processes. Ms. Bledsoe remarked the primary reason the ICC subcommittee was formed in the first place was to address the State's early intervention policy which states a developmental specialist providing early intervention services must have the early childhood special education endorsement or alternative certification approved, or provided, through the IDEA Part C Office. She added the Department is still interested in moving forward with the discussion around the issue of endorsement and an alternative certification process. The IDEA Part C Office will need to reconvene the ICC subcommittee.

XIII. Part C Information Reports

- a. Complaint Matrix Review**
- b. Family Survey Update**
- c. Monitoring**
 - **Program Report Cards**
 - **June 10 Monitoring Meeting Update**
 - **Summary of Self-Assessment Responses of Early Intervention Programs**
- d. Training and Technical Assistance Provided**
 - **ADOS-2 Training Report**
 - **Early Childhood Inclusion Conference Update**
 - **Technical Assistance Center on Social Emotional Intervention (TACSEI) Update**
 - **Comprehensive System of Personnel Development (CSPD) Update**
 - **Childhood Trauma Training**
- e. Review and Discuss Data Reports**

- **Wait List for June**
- **State Fiscal Year (SFY) 2015 2nd and 3rd Quarter Data Report**

Ms. Bledsoe presented the complaint matrix and indicated the system complaints have been closed. An official letter of closure will be sent to the Nevada Disability Advocacy and Law Center (NDALC) shortly. She indicated there will be some new findings from monitoring done this year but overall systemically at one point all programs have had correction. Any new complaints received will be reported at the next meeting.

Ms. Bledsoe provided an update on the family survey. She related over the last several years the Nevada Center for Excellence in Disabilities (NCED) at the University of Nevada Reno had done the family survey but was unable to do so this year due to staff shortages. Therefore, the IDEA Part C Office, for the first time in several years, is completing the process. The first round of surveys was mailed and the return rate was very low. A reminder letter was sent to all eligible families that had not returned their survey which prompted many calls to the IDEA Part C Office indicating the original survey was not received. It was indicated the reminder letter was sent to the same address as the original survey so it is unsure what happened but are encouraged by these calls and the surveys now being returned. The return rate at this point is about 14% which is not good but there are still a few weeks left for surveys to be submitted. Ms. Bledsoe explained that she attended a session at the OSEP conference where the discussion was about family input and what was representative of a state's population. The message was clear OSEP will also begin considering Family Outcomes data as part of the process for state determinations. She related that, for the first time, the family survey was coded to allow the family survey data to be linked to the child outcomes data. Ms. Bledsoe stated at the next meeting the results of this linking will be presented.

Relative to IDEA Part C Office monitoring, Ms. Bledsoe stated she has been working on creating a monitoring report to provide condensed and succinct information, much like the complaint log, and she hopes to have it completed in the near future. She then reported the IDEA Part C Office responses to program self-assessment reports were issued on June 30, 2015 and recently issued the SFY2014 report cards and determinations. A major goal of the IDEA Part C office is to issue these earlier in the year. However, to do so the child outcomes data from the family survey needs to be compiled.

Ms. Bledsoe reported in follow-up to the June monitoring meeting the IDEA Part C Office issued preliminary changes to the monitoring and accountability process. She explained that over the next two years the IDEA Part C Office will increase the use of the data system for verification and follow up. Early intervention service provider programs will be reviewed on a two year rotation for the next two years. The criteria utilized to decide which year the program would be reviewed was based on whether the program was new, had significant noncompliance from last year, and whether the total enrollment will support numbers that support statewide representativeness of data for reporting purposes. Programs not included in the first year will be on rotation for the second year. Procedures are currently being finalized. For SFY2016, the programs to be reviewed will be The Continuum, Easter Seals Nevada (both North and South), NEIS-Carson City, NEIS-Northeast and NEIS-South. The remaining programs will be reviewed in SFY2017. One of the procedural changes is that the programs will not be required to submit an annual self-assessment report to the IDEA Part C Office. In the revised process, the IDEA Part C Office will conduct data reviews through the TRAC data system, conduct an on-site review, and complete parent interviews. The child records selected to be reviewed will be those used in the parent interview process. In this way, a comparison of information from the child's record, what is in the data system and the parent interview can be done. It is hoped that the change in the process will provide a more comprehensive picture of each of the programs. The monitoring

will be done by a team that includes the IDEA Part C Office liaison for that program as the lead and at least one person from the IDEA Part C Office. As appropriate, the team may also include a peer reviewer who can provide program support as well as a non-bureaucratic perspective to the process. During the process, this team will look at all the required components of the IFSP, which has not been done for a long time because the focus has been more on the federal indicators. Reviews will also include looking at procedural safeguards, verifying timely services and provisions of the services as noted on the IFSP, data verification between child record and TRAC data, any other areas that arises while doing a desk audit of the data from the system, and areas of complaint, if any were received. Ms. Bledsoe stated the programs were notified at the statewide meeting of the changes and the rotation schedule.

Ms. Halley reported on the Early Childhood Inclusion Conference held in July in Las Vegas. She indicated approximately 100 professionals attended and there was a good turnout of vendors as well as presenters. The comments from attendees were very favorable. The planning team will begin discussions regarding the next conference shortly. Ms. Halley requested that any suggestions or topic ideas be emailed to either herself or a member of the IDEA Part C Office. The next conference will be focused not only on inclusion. However, Nevada has the highest number of students in self-contained settings in the nation. She indicated that although this is a grim statistic, it has improved over the last year. She is hopeful with continued professional development and heightened awareness improvement will continue. Ms. Halley thanked all those at the meeting who attended and supported the conference and noted the conference was done in collaboration with the IDEA Part C Office. She added the Part B 619 programs are starting intensive technical assistance work with the Early Childhood Technical Assistance (ECTA) Center and the Center for IDEA Early Childhood Data Systems (DaSy) on improving outcomes. Part B outcomes are part of the Governor's Nevada Ready Plan. Ms. King remarked the conference was wonderful and thanked Ms. Halley for her work on it.

Ms. Halley stated the TACSEI program (Technical Assistance Center on Social Emotional Intervention for Young Children) is alive and well. This is the program that provides professional development opportunities to those people dealing with young children with challenging behaviors. She said this area is a big part of the work the ICC will be doing with the IDEA Part C Office as it is part of the SSIP. The team leader is Janice Lee from UNR. Robin Kincaid is one the people in charge of the family engagement piece of this training. Ms. Kincaid stated there are a lot of trainings taking place in the preschool range for TACSEI and they are constantly looking for more demonstration and implementation sites. Ms. Halley said the trainings are available on the Nevada Registry and Nevada PEP websites.

Ms. King reported on the recent ADOS-2 (Autism Diagnostic Observation Schedule Second Edition) training. The training was held at UNR and the College of Southern Nevada (CSN), in June and July, respectively. There were 50 available seats for each training session. The actual total number of attendees at UNR was 40 and 41 at CSN. Ms. King explained the IDEA Part C Office contracted with Dr. Janet Miller from the University of California, Los Angeles (UCLA) to do the training. She noted that she did not realize how intricate the instrument is and how complicated and important it is. The two main points she took away from the training were that a translator cannot be used to administer the ADOS-2 because it invalidates the results and it is better to train a smaller number of people who can practice using it over and over rather than several who only sporadically implement it. Ms. King stated the training was extensive but well worth the money.

Ms. King also reported on the Childhood Trauma Training held in July 2015 in Las Vegas for early intervention staff. This training directly impacts the SSIP and the needs our providers to be

more familiar with social/emotional needs of children and their families. She stated Joyce Larsen helped arrange for Tricia Woodliff from Northern Nevada Child and Adolescent Services to facilitate the training. Ms. King added it was a good training and would like to see another one done so all early intervention providers could possibly attend.

Ms. Bledsoe stated there were two handouts related to the trainings that took place. These handouts were created to provide documentation support for the SSIP in the area of training and to provide information on the costs associated with the trainings supported by the IDEA Part C Office. She asked if there are any suggestions for the addition of other items of information to be included on these reports, to let her know.

Ms. Bledsoe presented the wait list and data report. She explained the wait list format was designed by the budget office while the IDEA Part C Office was in ADSD and it continues to use it. She is negotiating to have the report restructured to provide a more comprehensive view of what is taking place in the system.

XIV. Consider Agenda Items for the Next Meeting

- Budget Break down
- Response to the OSEP letter – Shannon Sprout
- ADSD Program Certification Document Review
- Ongoing Staff Reports
- Respite
- Presentation of Program Overview by ICC Member – Jack Zenteno volunteered to present on his program and how it related to services for young children

XV. Schedule Future Meetings

- October 22, 2015
- January 21, 2016
- April 21, 2016 - Face to Face in Las Vegas

XVI. Public Comment

Ms. Koot commented she recently graduated from the Partners in Policy Making course and wanted to mention it was the single best course she has ever taken in her education schooling career. She related how it was applicable to what she deals with every single day in both her personal life and as an advocate. She recommends the course to anyone and hopes it continues to be funded.

XVII. Adjournment

Ms. Cridland asked for a motion to adjourn.

MOTION: Adjourn meeting at 1:08 p.m.

BY: Alisa Koot

SECOND: Jack Zenteno

VOTE: PASSED