



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIRECTOR'S OFFICE  
IDEA Part C Office  
4126 Technology Way, Suite 100  
Carson City, Nevada 89706  
Telephone (775) 687-0587 • Fax (775) 684-0599

**MINUTES**

Name of Organization: Nevada Early Intervention Interagency Coordinating Council (ICC)

Date of Meeting: October 22, 2015

Meeting was held at the following locations:

Department of Health and Human Services  
4126 Technology Way, 2<sup>nd</sup> Floor Conference Room  
Carson City, Nevada

College of Southern Nevada, Cheyenne Campus  
3200 E. Cheyenne Avenue, Building C-2638 Conference Room  
North Las Vegas, Nevada

University of Nevada Reno  
1664 N. Virginia Street,  
System Computing Services Bldg. (133) Room 47  
Reno, Nevada

Nevada Early Intervention Services  
1020 Ruby Vista Drive  
Elko, Nevada

**I. Call to Order, Roll Call and Introductions**

Co-Chair Dr. Ann Bingham called the meeting to order at 9:25 a.m. A quorum of the members was present; the meeting proceeded as scheduled.

**Members Present:** Nicole Atwell, Dr. Ann Bingham, Lisa Cridland, Janina Easley, Aimee Hadleigh, Sherry (Halley) Bingham, Jana Khoury, Robin Kincaid, Alisa Koot, Joyce Larsen, Dr. Catherine Lyons, Sherry Manning, Lorraine O'Leary, Reesha Powell, Christine Riggi, Karen Shaw, Sherry Waugh

**Members Absent:** Kimberly Everett, Maynard Florence, Shannon Sprout, Assemblywoman Melissa Woodbury, Jack Zenteno

**Public Attendees:** Vanessa Diaz, Positively Kids; Sarah Horsman, The Continuum; Candice McDaniel, Nevada Early Intervention Services (NEIS)-Carson City(CC); Janelle Mulvenon, NEIS-Northwest (NW); Lisa O'Malley, ISS-Baby Steps; Julie Ortiz, Advanced Pediatric Therapies (APT); Ella Philander, Easter Seals Nevada (ESN) – North; Martha Schott-Bernius, NEIS-Northeast (NE); Fatima Taylor, NEIS-South; Megan Wickland, Aging and Disability Services Division

**Part C Staff Present:** Brenda Bledsoe, Susie DeVere, Dan Dinnell, Edie King, Mary Knight, Ellen Marquez, Ewelina Meade, landia Morgan

**II. Public Comment**

No public comment was given.

**III. Approval of the Minutes from the August 27, 2015 Meetings**

Dr. Bingham asked for any comments or corrections to the minutes. The following corrections were noted:

- Tenth line from the bottom of Page 3, the word “roll” should be “role”
- Page 11, second paragraph, eight line, the word “grime” should be “grim”
- The last sentence of the first paragraph on page 4 is missing the word “stated” following “Ms. McDaniel”.

**MOTION:** To accept the minutes of the August 27, 2015 meeting with the noted corrections.

**BY:** Dr. Catherine Lyons

**SECOND:** Sherry Bingham

**VOTE:** **PASSED**

**IV. Response to OSEP Letter on Autism Billing by State Medicaid**

This item was tabled until the next meeting.

**V. Featured ICC Member Program Overview - Nevada Head Start**

Sherry Waugh was introduced and reported on the Nevada Head Start program. Ms. Waugh stated this program has been going strong for many years. The current program fact sheet was created in 2013 although an updated version is in process. She indicated the major goal of Head Start is helping children become ready for school. Head Start offices are located throughout the state but only three to five percent of eligible children are being served. The major grantees in the Reno area are Community Services Agency (CSA) and University of Nevada, Reno (UNR) Early Head Start. The Inner Tribal Council of Nevada has services for children in various locations through the Reno/Sparks Indian Colony. In Las Vegas, Sunrise Children Foundation is the grantee with Little People Head Start in Ely. There are also a migrant seasonal Head Start program providing services in Fallon, Winnemucca and Yerington.

Ms. Waugh noted the biggest change in Head Start in the last ten years is the update of federal performance standards based on proposed regulations. These performance standards were up for review over the summer and it is anticipated that sometime within the next year the new standards will be in place. If the regulation goes into effect as it was distributed, it will require full day, full year services for all children. This is a major shift since most children are primarily served four days a week in half day center based programs.

Brenda Bledsoe asked for an estimate of how many children are funded statewide. Ms. Waugh stated she did not have the exact number but Head Start programs serve more children than in

the State Pre-K program and all grantees have a wait list. She added to be eligible for Head Start families must be income eligible which is at or below the federal poverty level. The exception to this is for children with disabilities when slots are available and 10% of slots in programs need to be available to these children.

Dr. Bingham thanked Ms. Waugh for sharing the program information and asked for an ICC member to volunteer to provide an overview of their program at the next meeting. Sherry Manning volunteered to speak about the Governor's Council of Developmental Disabilities (DD) Council and their five year plan.

#### **VI. Report on the Family Data Institute Conference Held in Atlanta on October 6 and 7, 2015**

Aimee Hadleigh reported she, Christine Riggi, and Janina Easley had the opportunity to participate in the "It's About Us, Include Us!" Family Leaders Institute hosted by the Center for IDEA Early Childhood Data Systems (DaSy) in Atlanta Georgia in October 2015. She stated they networked and learned a lot more about the collection and use of data. They identified three main categories of data use covered in the program and divided those between them. Ms. Hadleigh said the issue important to her was increasing parent outreach. She found some states had more outreach committees and had more community activities than Nevada so she is hoping to take some of those ideas to push forward in trying to establish a system to do more parent outreach. She also remarked that she and Ms. Riggi had discussed Nevada's State Identified Measurable Result (SIMR) for the State Systemic Improvement Plan (SSIP) and the goals associated with that and are interested in arranging a meeting to find out as parent representatives how they best can help in achieving said goals.

Ms. Easley expressed her concerns regarding subcommittees. She spoke of the effort to put together a collaborative provider event and her frustration with all the talk but lack of action. Ms. Easley then spoke about a handout they were given at the conference where they were then asked to find websites and information specific to their State. Surprisingly, no one could answer any of the questions. She indicated they scanned it and would like to share it with the council at the next meeting to see how the members fair at answering the questions and then discuss how to make the information more accessible to parents and families.

Ms. Riggi added they all came home with excellent resources and a better overview of the SSIP. She stated she now wants to know how the ICC is participating and helping in this process. She remarked that she did get a laminated card with the Annual Performance Report (APR) indicators listed on it so when the discussions on indicators arise she will be able to know exactly what that indicator is about. In closing, Ms. Riggi stated the conference was an amazing experience and she would love to do it again.

#### **VII. Update on the Nevada Parent Advocacy Initiative**

Ms. Hadleigh reported on the following items:

- A flyer regarding this initiative was created and prompted a redesign of the website. The flyer will be available at the next meeting.
- The website revision includes easy buttons for website visitors to find what they are looking for.
- She is working with NEIS-NW to start an American Sign Language (ASL) playgroup for children who are hearing but have a speech delay or are nonverbal.
- A parent she met through the Family Support Resource subcommittee will be writing a blog for the website about her family's experience with early intervention to promote parent outreach and mentorship.

- She is planning on applying for a mini grant being offered through the DD Council.
- A doctor's office has agreed to distribute packets to their patients which include the brochures she created containing program information. She is also hoping to have a calendar/planner for parents to use to document important information, appointments and notes regarding their child's medical information. They will also be presenting this packet to the Board of Pediatrics.

In closing, Ms. Hadleigh thanked NEIS-NW for the Halloween party they had which was a huge success. She noted she posted the event on the Facebook page which now has over 200 Friends. Parents are sharing events like this on this page and it is exciting to see more connections with parents and the community being made. Dr. Bingham thanked Ms. Hadleigh and her husband for their efforts on this project.

Ms. Manning of the DD Council spoke to the grants Ms. Hadleigh referred to in her report. She encouraged those interested in applying for a grant to go to their website to find the application and submit it by the end of November. There is only \$20,000 available and each grant will have a maximum limit of \$5,000. The executive committee will make the decision on who receives the grants based partially on how the work aligns with the DD Council's five year state plan.

#### **VIII. Status on the State Systemic Improvement Plan (SSIP) - Phase II**

Ms. Bledsoe stated there has been limited progress on Phase II of the SSIP at this time. The primary focus has been on organizing processes and connecting with national technical assistance (TA) staff to schedule planning meetings. She noted she would like to involve more parents in the planning process for this phase. One of the key components of this second phase is an evaluation plan which develops specific goals around the issues of Phase I. Phase II is due on April 1, 2016 so, between now and then, there is considerable work to be done including the completion of the APR which is due on February 1, 2016 along with the other responsibilities of the IDEA Part C Office. Ms. Bledsoe remarked OSEP has been encouraging stakeholder participation and she thanked the Council for their participation during Phase I and asked for their continued support through Phase II. Ms. Hadleigh asked Ms. Bledsoe for an email to all the ICC parents on how they could become more involved in the process of Phase II. Ms. Bledsoe indicated she would send that out. Ms. Easley stated there are excellent webinars available for anyone to learn more about Phase II and how to participate in the process at the Early Childhood Technical Assistance (ECTA) Center website. Ms. Bledsoe offered to add any parents who are interested to the ECTA list serve if they are not already participating. She explained they would get all ECTA announcements and emails containing a tremendous amount of information and resources.

#### **IX. Early Intervention Services Report**

##### **a. Early Intervention Program Certification Update**

- **Status of the Final Standard of Services Document**
- **Updates on Programs that Have Completed the Pilot Program Certification**

Candice McDaniel stated the latest draft of the Aging and Disability Services Division (ADSD) Standards of Services for early intervention service providers was provided as part of the meeting packet. She noted sections of the Standards include items related to general administrative activities, personnel, internal safety assurances, complaints and grievances, and emergency preparedness. She stated the largest portion of the document contains the sections on quality assurance and best practices. She noted the list at the bottom of the document denotes sources of information used in the development of the document. Ms. McDaniel asked

for any comments. She also stated that members could review the document and email questions or comments to her and she would address those questions or comments at the next Council meeting. She did clarify that at the last meeting she indicated the process of program certification would take place every three years but has since learned it will be every two years unless concerns arise before the end of that period. Dr. Bingham inquired as to how this process related to the self-assessments that are done in programs. Ms. McDaniel stated they will not do both at the same time. It will be something ADSD and the IDEA Part C Office will work together on to ensure they do not overlap.

Ms. McDaniel indicated the NEIS-NE program recently finished the process in September and, while there is not a final report at this time, she asked Martha Schott-Bernius if she had any comments. Ms. Schott-Bernius reported that, overall, it went well. The Ely office was visited briefly and the Winnemucca office was not seen. She also stated home visits for observation were not done due to scheduling constraints. She indicated she is still trying to gather information on staff to complete the process.

Ms. Bingham noted on page 3, under number 2 there is a reference to the ESCE endorsement and asked if that is supposed to refer to Early Childhood Special Education (ECSE) endorsement. Ms. McDaniel replied it does and she would have that corrected.

Dr. Lyons asked when the finalization and implementation is scheduled for the certification process. Ms. McDaniel stated finalization will be prior to implementation which is scheduled for July 1, 2016.

#### **b. Early Intervention Budget Review**

Ms. McDaniel indicated she provided a brief written summary of the budget in the meeting packet for Nevada Early Intervention Services. She reviewed the summary with the Council. Dr. Bingham inquired if Ms. McDaniel was able to find out if there was any opportunity to support RAVE in anyway. Ms. McDaniel answered that funds were already allocated since the budget was approved by the legislature but noted that Jane Gruner, ADSD Administrator and Julie Kotchevar, Deputy Administrator were made aware of Rave's plight and would see if monies were available somewhere else in the ADSD budget. Dr. Lyons asked for clarification regarding the funding of daycare placements for children in the service system. Ms. McDaniel explained, for children who are eligible for early intervention services, there is a grant award process for daycares who have relationships with early intervention service providers, whether state or community. These grants support childcare placement for about 6 hours per week to allow a child eligible for early intervention services to have those services provided in a child care setting. Ms. Schott-Bernius added the funding is through the Department of Education, Child Development Grants. She also noted that child care centers that accept these grant funds have to be signed up for the Quality Rating and Improvement System (QRIS). For the northeast region, there is only one center where children can go. Ms. McDaniel expanded on that by saying it is challenging for centers to go through the QRIS process and affects every area of the state. A list of current centers that programs are working in collaboration with will be made available as well as how those funds are applied for at the next meeting. The childcare centers work through their local NEIS site but there is always a wait due to the availability of funding. There is more need than there is funding. Dr. Bingham stated this is something the Council should definitely follow-up with to ensure there are equal opportunities throughout the state for families to be able to access this as a service and request this as an agenda item for the next meeting. It was suggested Patti Oya be asked to present on the funding of daycares at the next meeting.

**c. Early Intervention Program Highlights/Updates**

Copies of highlight and/or updates were submitted in writing and included in the meeting packet. No discussion was held.

**X. ICC Committees – Reports on Activities**

**a. Family Support Resource Subcommittee**

Ms. Riggi reported that at the last Family Support Resource Subcommittee meeting the following items were discussed.

- Family TIES provided a review of the convention they recently had and spoke of the 2016 conference which will be held in Las Vegas. It was noted there were 320 registrants for this conference that was held in conjunction with the National Association of Councils in Developmental Disabilities conference which had over 300 registrants.
- Ms. Hadleigh shared information on the Renown Children’s Specialty Care free clinic held at UNR.
- Still working on putting together an open house/carnival event with all the providers in the Reno area.
- Ms. Easley reported that Parents in Policy Making will be coming to Elko and there is still room in the training for more parents.

**b. Child Find Subcommittee**

Ewelina Meade reported quorum was not established for the October Child Find meeting so it was not held. An effort was made to reschedule the meeting prior to the end of the year but it was decided to reschedule for the end of January. Ms. Meade will send an email to current subcommittee members with a choice of possible dates. Ms. Bledsoe explained that in moving the meeting to January would provide a better chance of obtaining quorum and time to make a stronger connection with ASD around their referral and intake processes. In this way, we can ensure we have a smooth system working for our child find efforts and linking that with our policy requirements.

**c. Initial Training and On-Going Professional Development for Early Intervention Providers Subcommittee**

Dr. Lyons stated it was her understanding that this subcommittee and the Comprehensive System of Personnel Development (CSPD) committee would be combined but has since learned that they are to be kept separate. Therefore, this committee will be reconvened before the end of this year. Ms. Bledsoe clarified the purpose of the ICC subcommittee, when initiated, was to follow up on discussions regarding the requirement for Developmental Specialist working in early intervention to obtain the ECSE endorsement and the potential for addition of an alternative certification process specific to early intervention. While there are common purposes across the two groups, the CSPD Leadership Team has a broader scope and was brought to our State as an opportunity from the national Early Childhood Personnel Center (ECPC). The CSPD committee will be looking at the overall system of personnel development across all early childhood efforts. While the Early Childhood Personnel Center (ECPC) initiative was never intended to be a subcommittee of the ICC, the challenge has been determining what is required to ensure adherence to open meeting laws since a number of ICC members are included on the leadership team. Edie King remarked that at the last meeting the CSPD group was renamed The Early Childhood System of Learning (ECSOL) leadership team. Its purpose and designed is to set up a system of professional development for all providers of services to young children across agencies and across disciplines. However, the ECPC Institute provided information on qualifications and standards for the developmental specialists which can be

brought to the ICC subcommittee. The next ECSOL meeting is scheduled for the 28<sup>th</sup> of October. Dr. Mary Beth Bruder, Director of the ECPC, provided a document on intensive technical assistance provided by the center to be reviewed at the meeting. Ms. King indicated both of these items can be reported on when Dr. Lyons reconvenes this ICC subcommittee. Dr. Lyons stated that after both committees have met again the link between the two will become clearer and then a determination about future interaction can be made.

Dr. Bingham stated, in relation to professional development, it might be incumbent to mention new things that have been added to the licensure requirements as of July 1. One is the addition of requirement for the Praxis in early childhood special education and the other is the addition of a new parent involvement/family engagement class. She noted there has been some difficulty in getting the current parent involvement class, which UNR has been using for many years, accepted. There has also been the additional of a multicultural class requirement to getting a new teachers licensure. Dr. Lyons noted UNLV has both of those classes and has not heard of any concerns about their acceptance; however, she will check on it. Ms. Sherry Bingham remarked the discussion of combining the license for early childhood special education and early childhood is under consideration again. She indicated she would call on both Dr. Bingham and Dr. Lyons to participate in that discussion if and when it comes to fruition.

## **XI. Part C Information Reports**

### **a. Complaint Matrix Review**

Ms. Bledsoe went over the complaint matrix reporting there was only one formal complaint in SFY 2015 that went through the investigation process. She added that, through written responses to the Annual Family Survey, a couple of families wrote letters expressing concerns which the IDEA Part C Office felt required follow-up. For one letters, the IDEA Part C Office, after clarification from the family, initiated the investigation process; however it had to be halted because the one-year timeline for filing a formal complaint on the issue had passed. She explained the State's policies for early intervention prior to the 2014 policy revision had included a state provision that extended the federal timeline of one year from the time the incident occurred to file a complaint to three years. With the policy revision, this extension was not carried forward. Although a formal complaint was not filed, the IDEA Part C Office did work with programs to address the issues that were raised. For SFY 2016, Ms. Bledsoe reported one complaint was filed but resolution between the program and the family was achieved so the family rescinded the complaint.

### **b. ICC Budget Update**

Ms. Bledsoe presented the new ICC budget expenditure report that was requested at the last ICC meeting. She explained the expenditures are current as of the date the meeting packet was distributed. Janina Easley asked if the ICC budget history report was available. Ms. Bledsoe stated it had been created and covered the previous five years but had been inadvertently left out of the packet. She indicated it would be distributed by email after the meeting. Dr. Lyons inquired about whether the unexpended funds were carried forward from year to year. Ms. Bledsoe replied there are no carry over funds. There is an 18 month window to expend the Part C funds granted during a federal grant year. Funds for each grant year are expended before utilization of funds for the next grant period begins.

### **c. Family Survey Update**

Ms. Bledsoe reported preliminary data from the family survey has been compiled and she will begin working on the final report shortly. She added she is looking into a possible resource for doing the survey externally next year. The survey this year was done through the IDEA Part C

Office and the close date was September 18. All comments on the survey that were received in Spanish were sent for translation and have been returned. Ms. Bledsoe indicated the preliminary return rate is 18.8% based on 1712 surveys sent out with 322 returned and 121 having invalid addresses. Ms. Riggi stated that during the DaSy conference parents from other states shared their developmental specialists gave out surveys to the families along with a return envelope which increased their return rate. Ms. Bledsoe explained that in some cases this might be a program exit survey rather than the family survey. These often have similar questions but the State family survey has questions required in order to gather data to meet federal reporting requirements. She also indicated, for the first time, the 2015 surveys were coded in an effort to link the family survey response to child outcomes data. She stated there are multiple ways to do conduct the survey and welcomed suggestions for improvement in the process especially as discussions with contractors begin. One of the potential improvements to the process that will be looked into is the establishment of a portal in each early intervention program where families can go to a computer and complete the survey there rather than on paper. Ms. Hadleigh inquired if a focus group could be created to review and discuss the questions on the family survey because she and her husband did not know how to answer the questions being asked. They found the questions regarding the family “routines” to be confusing and, as an ICC member, questioned whether the current questions are providing the most accurate and helpful data. Ms. Bledsoe stated a committee originally developed the current survey of which Dr. Bingham and Robin Kincaid participated in but she is not opposed to pulling a group together to review content again. However, there are three questions on it that will have to remain because they are used for federal reporting purposes. Ms. Bledsoe also stated it is of concern to the IDEA Part C Office if parents and families do not understand the references to provision of early intervention services in the family’s routines. The federal and state requirements are adamant that the developmental specialist explain the early intervention system requirements for working within the family’s routines so that services are being provided in a way consistent with what a family does in their daily life. If this is not happening, there is a bigger issue at the beginning of services than in achieving a higher survey return rate.

#### **d. Monitoring**

Ms. Bledsoe presented the new preliminary Monitoring Summary Report. She explained monitoring is driven by our State plan and our federal reporting. Traditionally, the ICC has been presented each program’s full report. These reports can be challenging to review and extensive so, in an effort to provide a condensed and more meaningful report, the summary was created. The summary is based on APR indicators and contains information gathered from the program’s self-assessment and SFY 2015 monitoring. Ms. Bledsoe proceed to go over the data for each indicator in the summary report and explained what additional information would be added as the data becomes available. She indicated there was a request for a longitudinal report which she will work on but right now the concentration has been to put this together in a way that is easy to present and clearly understandable to the Council, the public and the department. Ms. Bledsoe requested feedback from the ICC on whether they preferred the individual reports or the summary. She then proposed for this year the ICC instead of accepting the APR as their report to the Governor adopt a separate more attractive format for their report. This new version would contain the same data but in a more polished fashion. She suggested visiting Connecticut’s website to view their report as an example since they have been doing a separate version for many years. If the ICC chooses to do the separate report it will need to be submitted to OSEP at the same time as the FFY 2014 APR.

#### **e. Training and Technical Assistance Provided**

- **Division of Early Childhood (DEC) Conference Update**

- **Comprehensive System of Personnel Development (CSPD) Update**

Ms. Bledsoe stated she has added as a standard item on the ICC agenda is to report what the IDEA Part C Office is doing to support training and technical assistance which is linked to our SSIP. It is a way to involve ICC members as stakeholders in looking at what we are promoting in terms of support to the provider community in whatever tools or resources that are needed. A report will also be provided showing what expenditures have been made through the IDEA Part C Office. One of the things being introduced to support the requirements of the SSIP in cross agency infrastructure building is teaming for conferences. When a member of the IDEA Part C Office goes to a conference whether in or out of state, a team member from a sister agency, program or parent will be asked to attend and supported by the IDEA Part C Office.

Ewelina Meade reported on the DEC conference which took place in Atlanta, Georgia. She indicated the focus of many of the sessions was directly related to the SSIP and several of the sessions featured OSEP staff. She found the conference interesting and learned a lot. Dr. Bingham stated she also attended and found it to be a motivating conference especially with what is being done with the emphasis on young children with disabilities and their families.

Ms. King stated the next meeting on the CSPD will be on October 28. She related that intensive technical assistance had been requested from the Early Childhood Personnel Center at the University of Connecticut but confirmation of whether that will take place has not been received. However, Dr. Mary Beth Bruder sent a document outlining what that assistance would consist of so that will be discussed at the next meeting. Ms. Bledsoe asked if a list of members had been provided to the ICC to which Ms. King answered there had not. Ms. King remarked new members have been added to the group recently and she would provide a current membership roster at the next ICC. She added there is a plan of action which the group works from at each meeting and that updated information can also be provided at the next ICC meeting.

**f. Review and Discuss Data Reports**

- **Wait List for September**
- **State Fiscal Year (SFY) 2015 4th Quarter and Year End Data Report**

*IDEA Part C Office Staff*

Susie DeVere stated the waitlist for September shows a small increase which could be because two of the community providers had Developmental Specialists (DS) leave the program. Ms. King explained that ISS-Baby Steps has a higher number because of turnover in their Administrator position as well as the loss of DS recently so they are behind in updating data in the Tracking Resources and Children (TRAC) system. Ms. Bledsoe explained this version of the waitlist report was created while the IDEA Part C Office was in ADSD and it was the way the Department asked for it to be presented. Once Ms. DeVere pulls the report, the IDEA Part C Office program liaisons review the list and discuss it with the programs. Ms. Bledsoe indicated delays in audiology services are often because the referral is made by the program but families may not have followed up with the audiology appointment. Other increases in the wait list could be because there are data errors. This area will become a part of the information that is regularly reviewed during the monitoring process.

Ms. DeVere reported the fourth quarter data is complete but the year-end data was not ready in time to be presented at this meeting. It will be provided at the next ICC meeting. She noted there were increases in the number of referrals and in the number of children not eligible during the fourth quarter.

Ms. Bledsoe stated the last item for Part C office reports is informational. She related the new position in the IDEA Part C Office which was approved during the last legislative session had hit a stumbling block with the position setup between the budget office and state personnel. It appears to have now been fixed and the recruitment will be expedited. She added there will be some restructuring of responsibilities in the office which is different than what has been done before and would provide an update as this moves forward.

**XII. Consider Agenda Items for the Next Meeting**

- Program Overview of the DD Council
- Budget updates from ADSD programs and for the ICC
- Review the Annual Performance Report (APR)
- Review changes made to the standards of service
- Update on the expenditures for training and technical assistance
- Presentation by Patty Oya regarding funding of services for children in local child care programs

**XIII. Schedule Future Meetings**

- **January 21, 2016**
- **April 21, 2016 Face-to-Face in Las Vegas**
- **July 14, 2016**

**XIV. Public Comment**

Ms. Bledsoe spoke to the vacancies on the ICC. She related Senator Ben Kieckhefer's recommendation for the State Legislative Representative position has been forwarded to the Governor's office for approval along with Megan Wickland as the ADSD representative for the Agency involved with the provision of or payment for early interventions services. Ms. Bledsoe noted she has identified a person who may be interested in the provider position for the north region and who also works with the Hispanic community. Additionally, Nevada Disability and Advocacy Law Center (NDALC) provided recommendation to the IDEA Part C Office a person from their organization to replace Caroline Taylor. This person also speaks Spanish.

Ms. Bingham mentioned the Milestone Moments booklets have finally been completed and are being translated into Spanish. These will go to print in the near future and will hopefully be done by the next ICC meeting.

**XV. Adjournment**

Dr. Bingham asked for a motion to adjourn.

**MOTION:** To adjourn meeting at 12:00 pm.

**BY:** Sherry Manning

**SECOND:** Lori O'Leary

**VOTE:** **PASSED**