



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIRECTOR'S OFFICE  
IDEA Part C Office  
4126 Technology Way, Suite 100  
Carson City, Nevada 89706  
Telephone (775) 687-0587 • Fax (775) 687-0599

Evaluation Taskforce  
Nevada State Systemic Improvement Plan (SSIP), Phase II

February 9, 2016  
9:00 a.m. – 3:30 p.m.

Washoe County Health District Auditorium  
1001 E 9th St # B, Reno, NV

DRAFT AGENDA

- 9:00 – Welcome, Introductions, Purpose of the meeting and overview of agenda
- 9:20 – SSIP Overview (including questions)
- 10:00 – Review of Logic Model and Gap Analysis (including break)
- 12:00 – Break for Lunch –it will be brought in
- 12:30 – Continue Review of Logic Model and Gap Analysis
- 1:30 – Drafting Evaluation Questions, performance measures and Data Sources

*Abby indicated that she has some handouts that she will provide for the Logic Model Gap Analysis part of the meeting and for the evaluation section. Abby, we hope you will work on the process agenda. Please make any adjustments you deem appropriate to the agenda items and times. Abby, you will also need to work on the outcomes of the meeting based on our discussion today. Do you need me to work with Elizabeth and Alison to create the evaluation for the meeting?*

*Brenda and team, once you complete the Gap analysis of the Logic Model at the Feb meeting, this information will need to be used to make modifications to the logic model and your improvement plan activities (the word template that you started in November). You mentioned having some workgroups help you finalize the improvement plan activity sheets. These will need to be completed in time for submission to OSEP with the Phase II SSIP in April.*

*I had created a list of things for WA that needs to be completed by April 1 submission and have attached a similar list for you. I'm not sure it is correct. Please take a look at it and make edits as you deem appropriate. It would be helpful to include some dates when these things will take place! If you'd rather talk through this, let me know and I can give you a quick call something in the next several days.*

*I think that's it for now! Take care and talk with you soon!*

Anne