



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIRECTOR'S OFFICE

*Helping people. It's who we are and what we do.*



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## Draft Minutes of the Thursday, July 21, 2022, meeting Department of Health and Human Services (DHHS) Grants Management Advisory Committee (GMAC)

The Grants Management Advisory Committee (GMAC) held a public meeting on Thursday, July 21, 2022, beginning at 10:00 a.m.

*Agenda and/or Materials:* [http://dhhs.nv.gov/Programs/Grants/Advisory\\_Committees/GMAC/GMAC/](http://dhhs.nv.gov/Programs/Grants/Advisory_Committees/GMAC/GMAC/)

### I. Call to Order

(Welcome, Roll Call, Announcements) Chair, Diane Thorkildson

The meeting was called to order at 10:01 am by Chair Diane Thorkildson who took roll, and a quorum of the Grants Management Advisory Committee (GMAC) members was confirmed.

### Members Present

Amber Bosket  
Diane Thorkildson  
Fred Shultz  
Sonja Holl away  
Lisa Genasci  
Shayla Holmes  
Sonja Hollaway  
Tom McCoy  
Ali Caliendo  
Andre Ponder

### Members Absent

Leslie Bittleston  
Amy Kelley  
Stacy York  
Fernando Serrano

### Department of Health and Human Services (DHHS), Grants Management Unit (GMU) staff present:

Marla McDade Williams, Deputy Director, DHHS Erika Pond,  
Chief, GMU, DHHS  
Julieta Mendoza, Social Services Program Specialist, GMU, DHHS Tracy Brose,  
Management Analyst, GMU, DHHS  
Ashley Fondi, Administrative Assistant, GMU, DHHS  
Julia Ford, Administrative Assistant, GMU, DHHS

**II. Public Comment #1**

*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. In consideration of others, who may also wish to provide public*

*comment, please avoid repetition, and limit your comments to no more than three*

*(3) minutes. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken.*

Chair Diane Thorkildson invited public comment. Ms. Thorkildson stated, “we will move to our first segment of public comment, agenda item three. If there are any, let me set the ground rules here. I will start asking if there’s anybody in public in Carson City. I don’t think so.”

Ms. Pond confirmed that there was no one currently in person other than GMU staff.

Chair Thorkildson asked if there was anybody from the public on the phone who would like to make public comment. Ms. Thorkildson stated she was hearing none,

**III. Approve April 21, 2022, Meeting Minutes**

(Discussion, Possible Action) Diane Thorkildson

**Action** – Meeting minutes were approved by Fred Shultz and Tom McCoy.

Chair Thorkildson asked if all those in favor of approving the minutes from the April 21<sup>st</sup> meeting please say aye.

Members stated aye.

Chair Thorkildson asked if anybody opposed. No response. She then stated she will abstain as she was not at the meeting on April 21, 2022.

**IV. Presentation – Children’s Trust Fund, Kelsey McCann Navarro**

(Information) Kelsey McCann Navarro invited the GMAC to view the PowerPoint titled “Community-Based Child Abuse Prevention and Children’s Trust Fund, Funding Recommendations” and presented the information from the PowerPoint.

Ms. Navarro invited any questions.

Chair Thorkildson asked if the grantees have been notified to which Ms. Navarro stated yes, they have been notified and funding was to start July 1.

Chair Diane Thorkildson invited further discussion. There was no further discussion.

**V. Presentation – 2022 Needs Assessment, Erika Pond**

(Information) Erika Pond invited committee everyone to listen as she went into discussion of the 2022 Needs Assessment.

Ms. Pond stated that they conducted a 2022 needs assessment and that they are utilizing qualitative and quantitative data from an evidence-based approach looking at National Statistics. Using Nevada based statistics, we could look at where the priority areas are. As a result, we found that there were behavioral and mental health service gaps in Nevada. There are areas where we can address substance use and abuse. We can improve healthcare, housing, and other aspects like system level gaps and then alignment of services. There are multiple entities that might provide very similar services and funding alignment so that we can merge resources instead of creating duplicate resources.

Ms. Pond stated that she is in the process of making a matrix. Chair Diane Thorkildson expressed that she would love to see a matrix.

Chair Thorkildson invited further discussion.

Shayla Holmes stated that she wanted to echo what Ms. Thorkildson had said. Ms. Holmes stated she would love to see a matrix because when reviewing the Needs Assessment there is so much data and such varying need by county. There are certainly some needs that bubbled to the top as a consistent need, but none the same throughout any of the counties. An issue in previous years was that normally it goes to Clark and Washoe, so it's hard to see what the needs are throughout the rest of the state. Ms. Holmes then stated she commends GMU for breaking it down and putting the time and effort in to allow those smaller counties to be able to see this data for themselves.

Chair Thorkildson invited further discussion.

Fred Shultz stated that he concurred with the idea of a matrix and that is makes it a lot easier for the committee to sort out.

Ms. Pond stated that she wanted to mention in terms of the matrix the top areas are direct service gaps, education, security, healthcare, mental health, environment, and housing system level gaps. If there are any areas that weren't addressed with our needs assessment that would be great to know or any areas that, weren't you wanted to see more information on.

Chair Thorkildson asked if we are going to include that in the executive summary, like substance abuse. Are you going to roll that into behavioral mental health, or will you call that out separately?

Ms. Pond stated it would be separated out.

Shayla Holmes stated that she agreed, particularly with all the focus right now coming down with the opioid litigation funding and what all that looks like and that very specifically look at substance abuse. She stated that rarely is it standalone, it is occurring, but the service delivery looks very different so with all the different funding streams to have it separate would make sense.

Chair Thorkildson suggested that we may want to schedule another meeting in about a month.

Chair Diane Thorkildson invited further discussion. There was no further discussion.

**VI. Consideration of Recommendation to the Director's Office Based on the 2022 Needs Assessment.**

(Discussion, Possible Action)

Chair Diane Thorkildson invited discussion. There was no discussion.

**VII. Presentation – Timeline of Upcoming Notices of Funding Opportunity (NOFOs) for SFY24-25 for Funds for Healthy Nevada (Hunger, Tobacco, Independent Living, Respite, Positive Behavior Support) – Lilly Helzer**

(Information) Michelle Hardin and Lori Smith filled in for Lily Helzer. Ms. Hardin stated that she was going to give a brief overview of the tobacco and hunger notice of funding opportunities and just let you know that is the next legislative session. The Hunger Fund is being transferred to the Department of Agriculture as they also fund food pantries throughout the state.

Lori Smith stated that Lily Helzer wanted them to mention the transition to the Department of Agriculture would occur should it be approved to the budget approval process. DPBH will continue to collaborate with the Department of Agriculture, building the NOFO, and conducting the evaluation committee.

Chair Thorkildson asked if they will be emailing out the drafts? How would you like to get our feedback?

Ms. Harden stated she is going to collaborate with Erika.

Ms. Pond stated going to do an overview of the independent living, positive behavioral support,

and respite of what those are for. Is that something you would like? One email with both of those drafts or we can email it out like we do with the minutes and then it's on blind CC. Do you prefer that?

Chair Thorkildson stated that yes.

Ms. Pond briefly touched on the NOFO's for independent living and respite. She stated the goal is to improve access to independent living services and support. Those services are provided to all person with disabilities so that they have full access to community life, core independent living services, include information and referral skills, training, peer counseling, individual advocacy, and transportation. Positive behavioral support is \$320,000 annually for each state fiscal year which is to increase the use of evidence based three-tiered framework of positive behavioral intervention service. Respite is \$640,000 annually.

Ms. Pond touched base on the evaluation process.

Chair Diane Thorkildson invited discussion. There was no discussion.

### **VIII. Review calendar for upcoming year**

#### **IX. Public Comment #2**

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Chair Diane Thorkildson invited public comment. There was no public comment.

#### **X. Wrap up and Adjournment**

(Information, Discussion) Diane Thorkildson.

Chair Ms. Thorkildson adjourned the meeting at 10:57 am.

This notice was mailed to groups and individuals as requested and posted on the DHHS website at: <http://dhhs.nv.gov/Programs/Grants/GMU/> and on the State of Nevada Public Meeting Notice website at <https://notice.nv.gov/>. Meeting materials will be available to the public online prior to the meeting or contact the Grant Management Unit via phone at 775-684-3470 or by email: [gmu@dhhs.nv.gov](mailto:gmu@dhhs.nv.gov).