

**Nevada Office of Minority Health and Equity (NOMHE)
Advisory Committee Meeting
May 21, 2019**

9:00 am to Adjournment
Public Meeting Notice

DRAFT MEETING MINUTES

Attend / Teleconference Availability:

United Way of Southern Nevada – Boyd Gaming Room
5830 W. Flamingo Road | Las Vegas, NV 89103

Teleconference:

Dial: (775) 687 – 0999 | Access Code: 62151

CALL TO ORDER / PUBLIC COMMENT

- 9:11 am Chairperson Andre Wade called the meeting to Order. Call for public comments to be held for the end of agenda
- **Advisory Committee Members In attendance:** Tina Dortch program manager for Office of Minority Health, Andre Wade, Chairman, Jennifer Kawi-UNLV, Alisa Howard - Minority Health Consultants (Proxy to Andre Wade), Dr. Barbara Atkinson via phone, Andrea Gregg via phone, Cassandra Cotton arrived 9:20 am - quorum is met with her arrival
- **Meeting achieved quorum at 9:20 am**
- Public in attendance: Sonya Thompson-Assemblyman Thompson's sister, Janise Wiggins-Grant Me Success

REVIEW/APPROVAL OF PREVIOUS MEETING'S MINUTES

- Meeting minutes from 3/21/2019 reviewed and approved without revision

TYRONE THOMPSON (ASSEMBLYMAN AND NOMHE LEGISLATIVE ADVISOR) RECOGNITIONS

- Recognized Assemblyman Tyrone Thompson, his funeral was 5/18/19, a magazine was made in his honor, a copy is provided

- Moment of silence for Assemblyman Tyrone Thompson; Acknowledgments- Janise Wiggins spoke about how Thompson approached her office when working for the State of Nevada Governor Consumer's Office along with Assemblywoman Dina Neal and several others approached her office to bring back the Office of Minority Health, Bill AB141, Tina Dortch was brought on to run the office. Janise spoke personally about her relationship with Assemblyman Thompson from working under him at Clark County Social Services and he ended up mentoring her throughout the years.
- Tina Dortch stated that this acknowledgement will become a public record and gave her professional reference of Assemblyman Thompson. She stated that he saw behind the paper of her resume and gave her an opportunity. Thompson became a huge advocate for her. She attributes her being the Program Manager for the Office of Minority Health. She would like to have an event/ commemorative day to dedicate a day to Thompson
- Andre Wade- Three things came to mind. 1. Have an annual summit, calling it Tyrone Thompson summit, 2. Calling a day the Annual Tyrone Thompson awards to be given out in his name, 3. Maybe an internship or mentoring program
- Jennifer Kawi-likes the idea Andre Wade gave, she stated that his name has been thrown around a lot at UNLV as well as they are thinking of ways to honor Thompson too
- Alisa Howard- gave the idea of starting a foundation in Thompson's name, also through the foundation, allocate money for education for people of color and she liked Andre Wade's idea of the awards as well
- On the phone: Barbara gave her condolences and liked the idea of the mentoring program
- Tina Dortch- the humanistic component of Thompson is what resonated with her. She would like to see an educational component because that is what he stood for. She said the coalition is toying with a leadership academy, that could give them the jump start to have a module focus on the 'soft sciences'/ the humanistic work that they do. People appreciate the work from people they know. Could use this momentum for fundraising. She likes the idea of the foundation and bringing back the leadership academy. Asked Sonya if she was aware of unattained goals that Tyrone had or if he had a wish list to bring into fruition.
- Alisa Howard likes the idea of a leadership academy and mentioned that when she ran an HIV program Thompson wanted to start one for men of color living with HIV living up where they would go to Mt. Charleston annually. She was not sure if it was ever accomplished.
- Sonya Thompson likes the idea of the leadership academy.
- Janise Wiggins-heard 3 areas that we were all speaking of Leadership, education and health, we can focus on awards, mentorship/ internships, scholarships. Start a scholarship from his alumni school NAU in public admin/ education and ask if they'd be open. Maybe CSN, UNLV to have scholarships in his honor as well.

Earmark funds to be donated in that area, internship opportunities may grow in those areas.

- Sonya Thompson agrees that Leadership, education and health were the big three areas that Tyrone was most passionate about.
- Tina Dortch- Mentioned to have people follow a track that leads from mentorship to an internship, a longevity thing. Spoke that Thompson wanted a systemic impact, so whatever we do she wants it to be long lasting.
- Alisa Howard brought up Gentleman by Choice to possibly work with since they currently mentor African American boys in the community and Thompson was a part of that.
- Sonya Thompson-brought up that Thompson was a huge advocate for homeless youth. He worked with Shannon West and they worked together to start the Shannon West project.
- Maybe collaborating with Shannon West.
- Alisa stated that sticking to those three things (leadership, health, and education) will really help guide them to make the foundation come to fruition.
- Thompson served as our legislator advisor, a new advisor will have to be assigned
- Tina would like recommendations: Andre Wade recommended Assemblywoman Danielle Monroe-Moreno, Alisa Howard brought up Assemblywoman Brittney Miller
- Tina could not pull up the names of the last legislator advisors, she will send out the list of sponsors to the board and make a conversation in email and will send out a Doodle Poll for the board to vote on which Assembly person to approach. This poll is to include a link to the webpage for each Assembly person so that each board person can be more informed about potential advisors.
- Janise Wiggins found the legislators advisors on the State of Nevada's webpage of who sponsored and cosponsored the AB141
- Next meeting August 7th in Reno, recommended legislators
- Jennifer Kawi suggested that more information be given
- Cassandra Cotton will send her thoughts regarding Thompson since the board is already passed that
- Andre Wade made a motion to approve the minutes, Jennifer Kawi made a motion for approval and Cassandra Cotton second the motion

NOMHE SUSTAINABILTY UPDATE (BUDGET)

- Version of NOMHE Budget under review reconciled thru 5/10/2019
- Tina Dortch spoke about the fiscal year is ending, \$133,000 we're at now, \$137,980 will be approved for 2020, \$139,549 for 2021. She will be having a June 11th meeting with Director and Deputy Director and would welcome input, in this meeting she will be discussing the budget. Title Twenty dollars will also be discussed as funding stream for support staff. There will be unencumbered dollars

as of this FYE; she is concerned about the “use it or lose it” issue that may come up

- Regarding the August 7th AC meeting, she does have funds in her budget for members to travel if needed. Anyone interested in sponsorship are to email her
- Of the unencumbered dollars, approximately \$18K was earmarked for the retention of a vendor to help with the Health in All Policies (HiAP) pilot creation and facilitation. She has two proposals from vendors in response the HiAP Scope of Work but has been advised to source from the state’s Master Service Agreement list as there are pre-vetted vendors that could potentially be a fit.
- Cassandra Cotton has concern over list of approved vendors that could help -Tina clarified for her
- Tina to provide a copy to MSA vendors to member via email after the meeting
- Andre Wade thanked Tina for her work and information on the budget

NOMINATIONS TO FILL OPEN ADVISORY COMMITTEE SEAT(S)

- Andre asked Tina about the 3 open seats for the board
- Missed the window for the June 7th Board of Health meeting during which any appointments to fill them would have been made
- AC member profiles reflect specific characteristics. Recommendations must reflect Board of Health or Department of Health and Human Services Director appointed persons; of them one a member at large, one a person with a notable interest in minority health issues and one a northern/ central Nevadan person. Regarding the ethnicity/racial diversity requirement, the Advisory Committee needs persons representing Hispanic/Latino population and a Native American.
- Tina’s goal is to secure these recommendations to fill at least one of three open seats in time to place on December 6, 2019 Board of Health agenda.
- Andre Wade asked if there are Northern prospects, Tina stated that Andrea recommended someone from Renown Health
- Tina to forward a note about two candidates who were spoken of at the last meeting via email
- Andrea (by phone) asked if there was a toolkit Tina could create or a call-to-action, something to help her recruit members. Tina stated that she has materials in an a la-carte format, but will put a formal package together
- Cassandra Cotton- made a request for someone from North Vista Hospital, who is a patient service advocate. Hispanic/ Latino perspective.
- Tina to refine Advisory Committee membership package for board members and describe the role of an Advisor Committee member
- Andrea (by phone) suggested a letter of intent/ something branded like Tina’s picture, logo to add some authenticity
- Tina suggested adding a stakeholder report to add to the advisory committee membership. Did meet with socially conscious marketing firm the Chairman suggested, Live To Give. Discussed how to brand NOMHE, what promotional

materials would best promote it. Will keep firm in mind – perhaps as a resource with Clinical Trial Outreach Action Plan.

- Andre Wade asked for Tina Dortch to give everyone an update after June 11th meeting
- Tina Dortch wanted input on the agenda topics for the June 11th meeting with Director Whitley, moved to round robin.

ACTIVITIES AND IMPACT REPORT

- Tina gave a quick overview of what she does. When she meets service providing nonprofits and organizations she routes them to the Nevada Minority Health Equity Coalition/NMHEC (ie The Coalition) or provides attempts to identify resources. She was asked to moderate a panel for The Gathering Place who does a lot of cultural competence trainings. SOPHIA conference was amazing, uplifting and motivational. One of its board members submitted a proposal to the HiAP Scope of Work. She did a Community Partners For Better Health introductory presentation and the African American Think Tank on the intersection of health and workforce development. She did a presentation on the social determinants of health. She moderated an annual Health Advocate Awards Ceremony conducted by Community Partners For Better Health. Partnered with The Coalition in the production of the Coalition's second annual Impact Summit. A two-day event in Carson/Reno during the 80th Legislative Session. Sat on panel discussing Implicit Bias. Presented the proclamations.
- As a result of latest speaking engagement, amassing a collection of customizable presentations on equity related topics; May brand NOMHE as a Speaker's Bureau
- AB254 Sickle Cell Disease (SCD) legislation. SCD is one of the six priorities on the Federal level. NOMHE's Region IX representative (Sheila James) continues to closely monitor. Tina and she will work local community groups on the State SCD Action Plan. With (likely passage of) AB254 and an adopted Action Plan, realizing a Knowledge and Wellness Center would be next logical goal, likely eligible for federal funding.
- Senate Bill 470 sponsored by Senator Pat Spearman about cultural competency; she's advocating for any individual who works in a health capacity that requires renewable state-issued certification or license, that renewal will be contingent on completing a minimum 1 hour of cultural competency training.
- Regarding pursuit of HiAP Pilot and funding of required Scope of Work to engage vendor, Andre Wade asked how much of the budget was allocated for this. Approximately \$100k to be earmarked by Director Whitley. That is over a duration of time. The Pilot will require participation of service providing (state) agencies. Targeting 6 in first year.
- By limiting selection to only vendors on State's Master Vendor List, goal is to have vendor responses to Scope of Work completed (inclusive of a tentative workplan

that addresses the various phases of HiAP module creation) and choice selected by August 7th meeting.

- AB214 a bill Assemblywoman Dina Neal sponsored, As Nevada engages in clinical trials that its population be diverse, either funded by the state or not, that the activities should be diverse.
- Regarding NOMHE's conducting of clinical trial outreach (per AB214), the partnership with the All of Us event has given us more exposure. NOMHE has created an Action Plan to meet the required outreach. One step is conducting Listening Sessions to bring together diverse residents of Las Vegas and Northern Nevada to determine perceptions. Participants were either (a) from a minority population (b) have been a participant in a trial (c) had been invited to be in a trial but declined (d) are currently living with a chronic illness. These groups, representing profiles of viable trial participants, were identified as having the most to share when explaining pro or con perceptions.
- August 8th there will be a listening session in Reno. All of Us is coming back in November. Always a trial going on in the state.
- As NOMHE carries out its Clinical Trial Outreach Action Plan, it will continue to partner with the Cleveland Clinic because they have a great media team and garner exposure whereas NOMHE's budget does not have a media component
- August 7th will be NOMHE's first northern Nevada AC meeting. The day long itinerary will include an Ally Breakfast, with Renown Health as host/sponsor. Try to keep it under 50 participants.
- Sam Lieberman, Andre Wade, Alisa Howard, Cassandra Cotton, Andrea plan to attend August 7th meeting, Barbara is not sure she will attend yet
- Julia Peek will be at meeting to discuss the Director's vision for this office. Tina will have preview during her meeting with Director on June 11th.
- NOMHE needs an outreach and awareness activity coordinator in the North. She does not know if she wants this funded or a volunteer role to attend meetings, be her eyes and ears in the North, work remotely, possibly develop a social media presence
- She will know more after June 11th whether it could be funded or not
- Cassandra Cotton brought up looking back at the recommendations for interns given last board meeting.
- Janise Wiggins brought up looking into UNR and having an agreement with them, having a conversation with Andrea about being a proctor, if not someone at UNR who could oversee this intern. Gerold Dermid-Gray at UNR is a recommended person for Tina Dortch to connect with for this intern or volunteer.
- Cassandra Cotton wanted minutes to reflect that Tina Dortch, as NOMHE Program Manager, has made NOMHE recognized in the community; Andre Wade agreed

SCHEDULING OF ADVISORY COMMITTEE MEETINGS

- Barbara Atkinson stated that she would be happy to host future meetings at UNLV, Cassandra Cotton mentioned that she is happy to host at Nathan Adelson.
- The next meeting dates: August 7th (annual trip to Reno) for day long itinerary, November 19th (Las Vegas) from 12p – 2:30pm and February 11th from 12p – 2:30p
- Cassandra Cotton mentioned she will be in the audience of Judge Judy show, she will have lunch with her and bring up all the work that the Nevada Office of Minority Health and Equity is doing
- Andre Wade threw out having a rotating minute taker, Tina stated she is looking into taking care of this issue

PUBLIC COMMENT PERIOD

- Andre Wade opened floor to public comments; none provided
- Sonya Thompson was thanked by Program Manager and Advisory Committee members for coming to the meeting. She was truly happy to sit in and hear all that her brother had contributed to the community

ADJOURNMENT

- Chairperson adjourned meeting at 10:54 am, Cassandra Cotton seconded motion