



## Notice of Funding Opportunity (NOFO): Fund for a Healthy Nevada

Independent Living, Respite and Positive Behavior Supports

Question & Answer Response 12-15-2020

The Question and Answer (Q & A) period for the above referenced NOFO was open from 11/2/2020 to 11/30/2020. The following questions have been received and are combined with responses. Additionally, an amendment has been issued correcting Positive Behavior Supports, submission requirements, points possible and indirect rates to be used.

	Submitted Question	DHHS-DO-GMU Written Response
1	Is there any meeting that will require attendance if we want to submit a proposal?	There are no required meetings prior to the submission of a proposal.
2	What is the age range of persons served for this opportunity?	The purpose of this funding is to provide services to individuals with disabilities, there is not an age limitation.
3	What is the definition of Transitional Living per this funding opportunity?	This NOFO does not address the term Transitional Living.
4	Does this NOFO introduce a new funding category "Positive Behavior Intervention and Supports"? or is this funding the previous category "Positive Behavior Supports"?	No, the funding is not meant to address Positive Behavior Interventions and Supports, but rather person-centered planning using positive behavior supports. This correction can be found in Amendment 1, dated 12-15-2020.
5	Does this NOFO fall under the Director's Office, Grants Management Unit?	Yes, this funding is administered from the Grants Management Unit in the Director's Office of the Nevada Department of Health & Human Services (DHHS-DO-GMU).
6	Page 5 of NOFO states submissions must be submitted via mail to DHHS-DO-GMU, following paragraph states via email. Please confirm how to submit an application.	DHHS-DO-GMU does not want mailed submissions. All proposals must be combined into one document, in PDF format, and emailed to <a href="mailto:gmu@dhhs.nv.gov">gmu@dhhs.nv.gov</a> prior to the posted deadline.
7	The link in the NOFO for the budget narrative is broken and will not link, where can we find the appropriate document?	The appropriate budget narrative document is located at <a href="http://dhhs.nv.gov/Programs/Grants/GMU/">http://dhhs.nv.gov/Programs/Grants/GMU/</a> and is labeled "FHN-IL Res PBS 21-23 NOFO Budget" on the right-hand side of the page.

8	The budget narrative is an excel document, however the NOFO requires submission to be in PDF format. Please confirm if the budget summary should be submitted as a PDF or as an Excel document.	Complete the budget form (one for each year) convert to PDF and combine with all other components of the proposal for submission.
9	Page 7 of the NOFO, in project description, states sections 1-5 totals 65 points possible, however page 11 states 50 points possible for same sections. Please clarify points available per section.	The points possible for the Project Narrative, Sections 1-5 is 65: Org Description 5 points; Project Design & Implementation 20 points; Community Organizations and Partnerships 15 points; Capacities and Competencies 15 points; and Plan for Collecting Data 10 points.
10	Page 8 of the NOFO, for scope of work, indicates 15 points possible, however page 11 states 30, please clarify total points possible for scope of work section.	The points possible for the Scope of Work template is 15 points.
11	Page 10 of the NOFO, requires resume of key program staff member not to exceed 2 pages. Page 6, in Project Application Form, requests a list of all key personnel – but there is no page limit for those resumes, is there a page limit?	The Project Application Form is requesting information for all key personnel necessary for the program, do not submit a resume for all key personnel. A 2-page resume is being requested for the project/program manager only.
12	Applicant checklist indicates that the project manager resume should be included in section F of submission, should the additional resumes of key personnel (listed in Project Application Form) be included in this section as well, or submitted as an addendum?	The Project Application Form is requesting information for all key personnel necessary for the program, do not submit a resume for all key personnel. A 2-page resume is being requested for the project/program manager only.
13	Page 11 indicates that the Internal Controls Certification form should be signed and attached to the submission, how is this form accessed?	The Internal Controls Certification is mislabeled and instead is labeled General Provisions and Assurance. It can be found on page 20 & 21 of the NOFO, and is the 2 <sup>nd</sup> required signature referenced on page 11.
14	The NOFO states that direct services are required to have minimum of 80% of budget, not more than 10% for administration cost and not more than 10% for data collection and reporting. Can we budget 10% for administrative costs within the direct costs?	The budget summary consists of Direct Cost and Indirect Cost.  Within Direct Costs several categories exist: personnel, travel, contractual, equipment, operating, and other. Direct costs must be the costs that can be directly traced back to project delivery and cannot include items such as rent, utilities, audits etc. 10% of the costs may be associated to Administration, for example, if the project requires supervisory oversight – up to 10% of this person may be requested as a direct cost.

15	The NOFO states that an organization with a federally approved indirect rate may be used, however negotiated rates in previous years have not exceeded 8%, which is correct and where is it published?	NRS 439.630 (1) requires an indirect rate not more than 8%.
16	Can Independent Living Services, Transportation funds be used to deliver food to homebound seniors, or are they only to transport people?	The purpose of this funding is to provide services to individuals with disabilities. Food delivery services and projects funding can be obtained within the Aging and Disability Services Division and the Division of Public and Behavioral Health – Food Security programs NOFOs.
17	Can Independent Living Services funds be used to cover costs of food and/or paper products such as paper towels for clients?	No. Food and janitorial costs are not permitted under this NOFO.
18	Are funding award limits per award on page 2 per year, or total of both years?	Funding award limitations are per year, not total of both years.