

**Department of Health and Human Services (DHHS)  
Advisory Committee on Problem Gambling (ACPG) Legislative Workgroup**

**May 13, 2016 Meeting Minutes**

**Approved June 14, 2016 by Connie Jones, Workgroup Designee**

**Location:** Via Teleconference

**Physical Location:** 1820 E Sahara Avenue Suite 208, Las Vegas NV

**Members Present (via phone)**

Connie Jones  
Judge Cheryl Moss  
Carol O'Hare  
Denise Quirk  
Debbi Robinson

**Members Absent**

Tony Cabot  
Ted Hartwell

**Others Present**

Lea Cartwright , JK Belz and Associates  
Aaron Lyons, The Problem Gambling Center  
Jeff Marotta, Problem Gambling Solutions  
Pat Petrie and Gloria Sulhoff, DHHS Office of Community Partnerships and Grants (OCPG)

**I. Call to Order, Welcome, Introductions and Announcement**

Carol O'Hare announced that Workgroup Chair Tony Cabot had a last minute scheduling conflict and was not able to attend the meeting. He asked Ms. O'Hare to chair the meeting in his absence. Ms. O'Hare called the meeting to order at 10:01 AM. Roll call was taken and a quorum was confirmed.

Pat Petrie announced that Jennifer Shatley had resigned from the Legislative Workgroup due to other commitments.

**II. Public Comment**

None

**III. Approve Minutes of March 7 and April 8, 2016 Meetings**

Ms. O'Hare explained that at the April 8 meeting, approval of the March 7 minutes was tabled. They had been posted on the website but due to a technical error, were unavailable for viewing on the morning of the meeting. She confirmed that everyone had had a chance to review both sets of minutes, and there being no corrections, entertained a motion to approve the minutes.

- Denise Quirk moved to approve the minutes of the March 7, 2016 meeting as presented. The motion was seconded by Connie Jones and carried unopposed with no abstentions.
- Connie Jones motioned to approve the minutes of the April 8, 2016 meeting as presented. The motion was seconded by Judge Moss and carried unanimously.

#### **IV. Review and Approval of Recommended Statutory Changes to Duties of the ACPG**

Ms. O'Hare reviewed the recommended changes to the statutory duties of the ACPG which were discussed at the April meeting. At that time the group discussed some technical changes, and Mr. Cabot updated the document for inclusion in the morning's materials. She reminded the group that the document is a recommendation to be presented to the ACPG for final approval, and called for comments or questions. The group was in agreement that the new language is less confusing and easier to read, and clarifies the role of the committee.

Ms. O'Hare suggested a technical edit under the proposed language for "Additional Duties"; that being to end the statement under item one, removing the phrase "to assist", and adding it to the beginning of 1a. The group agreed to the change.

Judge Moss asked about the removal of the language referring to program monitoring. Ms. O'Hare explained that the ACPG wanted to get out of the weeds of monitoring, but will continue to review outcomes and progress.

Ms. Jones pointed out that the current language regarding establishing criteria has been removed from the proposed language. Ms. O'Hare explained that when the ACPG was first created, the members were starting with a blank slate and had to establish all facets of the program; what they were looking for, how they wanted to spend the money, and the specifics of the Request for Applications (RFA). Over time, the administrative details became functions of the Department, and the ACPG took on a higher level role. Pat added that the Department develops the RFA, which is reviewed by the ACPG prior to publication. Any input from the ACPG is taken into consideration for final approval by the Department Director. Mr. Petrie clarified that there are no eligibility requirements for applicants; all agencies, whether for-profit or nonprofit, are eligible as long as they meet the minimum requirements and intent of the RFA.

Ms. O'Hare then explained two changes to the language in the section regarding the "Appointment of Groups to Consider Specific Problems..." The first change seeks to remove negative language by replacing "problems" with "issues". The second change removes the task of reviewing RFAs and replaces it with assisting in research, development and recommendation of strategic plans. This reflects the intent of the ACPG in forming the Legislative Workgroup, to broaden the role of the ACPG to an advisory capacity rather than focusing on the grant process.

There were no additional questions or comments on the proposed changes. Ms. O'Hare entertained a motion to approve the draft with the technical edit under "Additional Duties" as described above.

- Ms. Quirk motioned to approve the proposed language changes with edits as described. Debbi Robinson seconded the motion, and there being no further discussion, the motion carried unopposed with no abstentions.

#### **V. Public Comment**

None

#### **VI. Determine Need for Additional Meeting and Schedule, or Designate Member to Approve Final Meeting Minutes**

Ms. O'Hare stated that the work of the Legislative Workgroup should be complete with these recommendations, which will be presented to the ACPG at the May 19 meeting. If something comes up at that time, the Workgroup can reconvene, but at this point there is no need to meet again.

Assuming the workgroup will not be meeting again, it will be necessary to designate someone to review and approve the minutes of this meeting. Connie Jones volunteered to perform that task.

- Ms. O'Hare moved to appoint Ms. Jones to review and approve the minutes of this final meeting of the Legislative Workgroup. Ms. Quirk seconded the motion, and there being no further discussion, the motion carried unopposed with no abstentions.

Mr. Petrie stated that once the draft minutes have been completed, they will be posted on the website and sent to Ms. Jones for review and approval.

#### **VII. Additional Announcements and Adjournment**

Ms. O'Hare expressed her appreciation for Tony Cabot's leadership as Chair of the Legislative Workgroup, and for the time and energy he devoted to completing its tasks.

Having concluded all business and there being no other announcements, Ms. O'Hare adjourned the meeting at 10:30 am.